



Legislation Text

File #: Ordinance 11-2020, **Version:** 2

Agenda Date: 04/07/2020

Subject:

Ordinance 11-2020: An ordinance on second reading amending the 2020 Littleton Stormwater and Flood Management Utility Enterprise budget

Prepared By: Tiffany Hooten, Finance Department

POLICY QUESTION:

Does city council support an amendment to the 2020 Littleton Stormwater and Flood Management Utility Enterprise budget?

PRESENTATIONS:

Staff Presenter(s): Tiffany Hooten, Finance Director

Additional Presenter(s): N/A

SUMMARY:

During the year, departments issue purchase orders for projects, goods, or services to encumber funds for these projects. There are several projects and/or services that may not be completed in the fiscal year in which the project was budgeted, or goods may not have been received by December 31 of the budget year leaving an open purchase order amount at the end of the year. Staff believes it to be of sound financial practice to re-appropriate open purchase orders at the end of each year in the following budget year.

PRIOR ACTIONS OR DISCUSSIONS:

The list of encumbrances was reviewed at study session held on February 18, 2020.

Passed on first reading at a regular city council meeting on March 3, 2020.

ANALYSIS:

Staff Analysis

There are five open purchase orders from the 2019 Littleton Stormwater and Flood Management Utility Enterprise budget that need to be carried over to the 2020 budget. Each purchase order is associated with a specific project, good, or service that was not completed in the 2019 fiscal year. This ordinance will formally appropriate these funds.

A complete list of the open purchase orders for all funds as of December 31, 2019 is attached.

Council Goal, Objective, and/or Guiding Principle

An amendment to the 2020 budget is directly related to Goal 1 Envision Littleton and Goal 2 Financial Sustainability by providing the mechanism to fund services provide by the city. It also fully supports all guiding principles.

Fiscal Impacts

A supplemental budget appropriation is requested in the amount of \$341,455 for stormwater repairs. There is adequate fund balance in the 2020 budget for this supplemental appropriation based on current estimates.

Alternatives

Option 1: Approve amending the 2020 Littleton Stormwater and Flood Management Utility Enterprise budget to align the expenditures with the budget.

Option 2: Do not approve the amendment, which is not in line with sound financial practices.

STAFF RECOMMENDATION:

Staff recommends approval of the amendment to the 2020 Littleton Stormwater and Flood Management Utility Enterprise.

PROPOSED MOTION:

I move to approve the ordinance on second reading amending the 2020 Littleton Stormwater and Flood Management Utility Enterprise budget.