

Legislation Text

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**File #:** Resolution 01-2019, **Version:** 1

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Agenda Date: 01/15/2019

**Subject:**

A resolution specifying where notices of public meetings are posted and identifying the newspaper where notices and other information required to be published will be printed

Presented By: Wendy Heffner, City Clerk
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**REQUESTED COUNCIL ACTION:**

Does city council support designating public meeting posting locations on the city website and at the Littleton Center, Bemis Library and the Municipal Courthouse and identifying the *Littleton Independent* as the newspaper where notices and other information will be printed for 2019?

**BACKGROUND:**

The proposed resolution designates posting locations of public meetings. The Colorado Open Meetings Law, C.R.S. § 24-6-401, *et seq.*, requires that any meeting at which a majority or a quorum is in attendance or expected to be in attendance, or at which any formal action on policies, positions, resolutions, rules or regulations occurs, “be held only after full and timely notice to the public.” “Meetings” include those held by “any board, committee, commissions, authority, or other advisory, policy-making, rulemaking, or formally constituted body of any [city].” “A local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than 24- hours prior to the holding of the meeting.”

The Colorado Open Meetings Law further provides that the public place for the posting of such notices “shall be designated annually at the city council’s first meeting of each calendar year.”

The Littleton City Code, Section 1-3-2, governs how legal notices and other information are disseminated to the public. "For the purposes of the charter and the municipal code, except where publication in a newspaper is specifically required by the charter, an ordinance or state statute, the terms “publication,” “publish” or “published” shall mean a minimum of two (2) of the following three (3) methods: a) posting on the city’s website; b) physical posting at the Littleton Center, Bemis Public Library and the Littleton Municipal Courthouse; or c) publication in a newspaper of general circulation in the city." The *Littleton Independent* is a newspaper of general circulation in the City of Littleton.

**PRIOR ACTIONS OR DISCUSSIONS:**

This is an annual process,

**STAFF ANALYSIS:**

All legal postings are posted on the city website and at the Municipal Courthouse, Littleton Center and Bemis Library. The newspaper is used when specifically required by code.

**OPTIONS/ALTERNATIVES:**

This is required by State Statute.

**FISCAL IMPACTS:**

Each posting in the *Littleton Independent* is costly and the invoices are sent directly to each department.

**STAFF RECOMMENDATION:**

The city clerk's office recommends city council designate the following posting locations for 2019: City of Littleton website, [www.littletongov.org](http://www.littletongov.org) <<http://www.littletongov.org>>; the bulletin boards at the main entrances of the Littleton Center, 2255 W. Berry Ave.; Bemis Library, 6014 S. Datura St.; and Littleton Municipal Courthouse, 2069 West Littleton Boulevard. Staff recommends that the newspaper of general publication when publication in a newspaper is specifically required, be the *Littleton Independent*.

**PROPOSED MOTION:**

I move to approve the resolution designating the locations where public meetings are to be posted and identifying the newspaper where notices and other information required to be published will be printed for 2019.