

Legislation Text

File #: Resolution 74-2018, **Version:** 1

Agenda Date: 11/06/2018

Subject:

A resolution adopting the 2019 fee schedule

Presented By: Tiffany Hooten, Finance Director
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REQUESTED COUNCIL ACTION:

Does city council support adoption of the 2019 fee schedule?

BACKGROUND:

Fees are charged to customers, citizens, and other parties for city services and must be commensurate with the service provided. Usually the fee amount should recapture the cost of providing these services. The fee schedule does not encompass all city-wide fees such as emergency medical transportation, library and museum fines, or license fees such as liquor and medical marijuana.

Fee changes proposed for 2019 are as follows:

- Sewer utility
- Stormwater utility
- Community Development planning
- Engineering review

During the budget sessions held September 11, 12, and 25, staff proposed fee increases to development review fees for planning and engineering to better align these services with the cost of service study completed in 2018. Council directed staff to further adjust fees. Staff has adjusted these fees; however, some are recommended to remain at amounts lower than actual cost of service due to the nature of the fee. See attached summary of fee changes from proposed fees in September as reference (Attachment A).

Adjustments to the sewer and storm drainage fee schedule were also discussed during the September budget sessions. The comparative changes are attached (Attachment B).

PRIOR ACTIONS OR DISCUSSIONS:

Fees were discussed during the budget sessions held September 11, 12, and 25.

STAFF ANALYSIS:

Staff has reviewed the proposed fees and made recommended changes. These changes are shown on a separate attachment. The 2019 recommended fee schedule is attached and part of the resolution (Attachment C). The 2018 fees schedule is attached as reference (Attachment D).

OPTIONS/ALTERNATIVES:

Council can adopt fees as proposed, adopt fees on some other basis, or maintain fees at the same level as 2018.

FISCAL IMPACTS:

The fiscal impacts of the changes in the 2019 fee schedule are as follows:

- Community development planning fees are proposed to change based on the attached schedule. These changes do not result in a change in estimated revenues for 2019.
- Engineering review fees are proposed to be implemented in accordance with the attached schedule. These changes do not result in a change in estimated revenues for 2019.
- Annual sewer utility fees are proposed to increase by 3% for operational and capital needs of the sewer utility system. The estimated additional revenue in 2019 is \$362,070.
- Annual stormwater utility fees are proposed to increase by 3.3% from \$33 annually to \$34.09 annually for operational and capital needs of the storm drainage system. The estimated additional revenue in 2019 is \$37,330.

STAFF RECOMMENDATION:

Staff recommends approval of the 2019 fee schedule.

PROPOSED MOTION:

I move to approve the resolution adopting the 2019 fee schedule.