



project including necessary consultant expertise. There will be a public engagement process, the details of which will be determined by the consulting team and staff after selection. Council will have several check-in points including a final adoption of the proposed plan. The request for proposal scope of work includes the following tasks:

- Task 1 - Project Management
- Task 2 - Communications & Outreach
- Task 3 - Planning Integration, Data Collection & Existing Conditions Analysis
- Task 4 - Visioning - Goals & Objectives
- Task 5 - Design Concept Alternatives & Analysis
- Task 6 - Streetscape Materials Palette & Green Infrastructure Toolbox
- Task 7 - Implementation Plan

### **PRIOR ACTIONS OR DISCUSSIONS:**

The 2040 Comprehensive Plan and the Transportation Master Plan identified additional study needed to better understand mobility and streetscape improvement opportunities in Downtown Littleton. Downtown is recognized as Goal 4 on the 2022-2023 City Council Work Plan. Over the past three years Council has reaffirmed the goal of developing then implementing a plan to lay the foundation for downtown success in mobility, economic development, community leadership, events, streetscape, and safety. Council has also discussed this during Downtown Development Authority discussions, community forums, and participation in downtown business associations.

### **ANALYSIS:**

#### Staff Analysis

The city's 2040 Comprehensive Plan and Transportation Master Plan, as well as Denver Water's plan to replace several hundred feet of water main in downtown, necessitates the need for a guiding document. The mobility plan will delineate mobility, pedestrian-oriented safety and streetscape improvements in addition to policies, programs and strategies to celebrate and enhance the heritage of historic Downtown Littleton. The final product will also expand into the corridors that feed downtown to assure the preservation and economic vitality of neighborhoods beyond the central core such as Prince Street, Littleton Blvd., and Bowles. One additional component will incorporate green infrastructure goals seeking to enhance downtown through innovative solutions to reduce runoff, avert flooding, provide for urban forest components, and reduce impacts through modern solutions to longstanding challenges.

#### Council Goal, Objective, and/or Guiding Principle

Goal 3: Innovative Infrastructure (I2) - Strategic investments (objectives 1 and 2), implementation of the Transportation Master Plan (objective 3), and annual investments (objective 5)

Goal 4: Downtown - Downtown streetscape, utilities, and parking (objective 2)

Objective 7: Environmental Stewardship - Aligning resources (objective 3)

#### Fiscal Impacts

2023 - Mobility Plan Cost - \$350,000 (currently proposed) 3A Funds

Beyond 2023 Mobility Plan costs - Potential costs for streetscape and utility improvements in the core will likely near \$10,000. Other investments will be determined based on the complexity, cost, necessity, funding availability, plus community and business partnerships.

#### Alternatives

Approve the scope of work and proceed to RFP.

Provide alternative direction regarding next steps for planning and improving downtown infrastructure

Provide alternative direction reprioritizing downtown improvements with regard to other Council goals.

**STAFF RECOMMENDATION:**

Staff recommends providing direction regarding the scope of work prior to the advertisement of the Request for Proposal.