

- The work plan was reviewed and discussed at the April 14, 2020 Study Session
- Council's 2020 -2021 Goals and Objectives were adopted April 21, 2020

ANALYSIS:

Staff Analysis

COVID-19 response, including maintaining core services in this new environment, is taking up significant staff capacity, and this demand will continue for some time as lasting impacts and financial scenarios are considered. Staff believes monthly monitoring of sales tax receipts is necessary in order to gain a better understanding of the city's financial future.

As a result, staff no longer has the capacity to complete the 2020-2021 Council Work Plan as originally proposed at the workshop earlier this year. This study session represents a second update to the work plan impacts and is a chance for council to re-confirm priorities. Staff will continue to evaluate capacity and bring forward items for discussion in both the budget process and the 2021 council workshop.

The normal budget preparation process for the development of the 2021 budget would have begun in May for staff, with council involvement in August and September. Due to the financial impacts of COVID-19, the fiscal triage of the pandemic will now blend into the 2021 budget process. Staff is currently working through a revised and compressed budget process, which further reduces the capacity of staff to accomplish the original work plan in the short term.

Fiscal Impacts

Staff will continue to re-evaluate the work plan as additional financial information becomes available and provide an update to fiscal impacts during the 2021 budget process.

Alternatives

N/A - This presentation is an informational and staff seeks council confirmation on work plan priorities. Staff asks council to consider resource limitations as potential additional priorities are considered.

STAFF RECOMMENDATION:

N/A