



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### City Council

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Tuesday, June 16, 2020

6:30 PM

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#### Virtual Regular Meeting

#### **Viewing and Participation Options for Virtual Meetings:**

Due to COVID-19, the City of Littleton is providing virtual coverage of city council meetings to protect the health of citizens, council members and staff. Meetings will not be held in the council chamber until further notice.

Options for viewing and participating in city council meetings are as follows: watch the live telecast on Comcast or Century Link Channel 8, live on Facebook ([www.facebook.com/CityofLittleton](https://www.facebook.com/CityofLittleton)), or visit [www.littletongov.org/channel8](http://www.littletongov.org/channel8) to watch the live stream on the city's website.

To provide written remarks during the Public Comment part of the agenda, or to comment on an agenda item during a Public Hearing, submit a statement using the Agenda Item Comment Form at [www.littletongov.org/agenda-comment](http://www.littletongov.org/agenda-comment). Comments received prior to 4 p.m. on the date of the council meeting will be presented to the mayor and council members.

To provide live comments during the meeting, use one of the following phone numbers to call in: **669-900-6833** (or) **346-248-7799** (or) **408-638-0968**. When prompted, enter the Webinar ID: **928 8254 3046**. Contact the City Clerk's Office at **303-795-3780** with any questions regarding this process.

#### **1. Roll Call**

**Present:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro-Tem Melin, Council Member Milliman and Council Member Grove

#### **2. Approval of Agenda**

#### **3. Comments / Reports**

- a) City Manager *Update on Weekends on Main; have had generally positive response/reaction to the event. Update on CARES Act related to conversations with other City Managers and Economic Development departments. Have had an opportunity for a second round of business grants and may have an opportunity for a third round as well. Discussion about the variance process through the county.*
  
- b) City Attorney *New state guidelines, which will go in to effect on Thursday of this week, may allow for bars to open at a reduced capacity. Proposed guidelines for reopening indoor spaces which may allow for the interior of the museum to open.*

## c) Council Members

*Council Member Driscoll - Attended the RISE meeting today along with Mayor Valdes. Feedback on Weekends on Main was very positive. Hope people continue to come down and enjoy Downtown Littleton this weekend.*

*Council Member Elrod - Littleton Arts and Culture Commission met last Thursday. Conducting a working "inventory" of arts organizations in the city, both for profit and non-profit. Attended Weekends on Main on Saturday. It was well attended and people seemed to be enjoying themselves.*

*Council Member Fey - Follow-up on June 2 study session regarding four and five story buildings (over 60 feet). There are no buildings in downtown that meet are this height other than parts of Arapahoe Community College, the Arapahoe County building and the Old Mill structure.*

*Council Member Grove - Attended Weekends on Main on Sunday afternoon. Restaurants were busy. Quite a bit of activity without it being overwhelming. Members of the Historical Preservation Board are getting together in small groups and walking downtown to develop a study on the character of downtown. Next Generation Advisory Committee met last week. Will be dividing into sub-committees to discuss various aspects of Envision Littleton. The sub-committees will focus on the Zoning and Code Updates, Environment and Sustainability, and Diversity and Inclusivity. One member has resigned from the committee.*

*Council Member Milliman - Congratulations to Kelli Narde and her staff for pulling together Weekends on Main in a very short period of time. Have heard great feedback. If you have not already completed your census, please do. Housing Task Force is up and running. Will be very engaged in the ULUC process.*

*Mayor Pro Tem Melin - Notified today that the Santa Fe planning and environmental linkages project is underway. Participated in the Downtown Character tour with Rick Cronenberger from the Historical Preservation Board last week. Coincided with the first Weekends on Main. Was nice to see that part of town coming back to life. Applaud the NGAC's choices of sub-committees. This coming Thursday (June 18) at 6:30 p.m. at Sterne Park by the playground there will be a Black Lives Matter community solidarity walk to the courthouse. It's designed to be a family friendly event. It will be a 1.3 mile walk. Social distancing will be practiced. I've been invited to speak at that and it's my privilege. Thank you to the Littleton Police Department for their participation.*

## d) Mayor

*Thank you to Council Member Elrdo for getting the Littleton Arts and Culture Commission off to a great start. Thank you to Council Member Grove for your participation with the Next Generation Advisory Committee. Attended Weekends on Main. People were respectful about social distancing. Bemis Library has some incredible things going on for kids right now, reading stories on YouTube videos. Attended a homelessness meeting with the Metro Mayors and CHAFA. CHAFA will have approximately seven (7) million dollars to use over a two-year period for rents and fees related to that. Distribution process is unclear but it's expected that funds will run through local housing authorities.*

**4. Citizen Appearances - None**

## **5. Public Comment**

Citizens wishing to provide public comment prior to the meeting, or who wish to participate via phone, please see instructions listed at the top of the agenda.

*Pam Chadbourne - Appreciates the explicit reading of how citizens can participate in meetings, but the online video lags the audio on the phone by about a minute. Concerns about the proposed code changes for downtown.*

*Frank Atwood - Proposed a bet with city leaders with regard to the character of Littleton Blvd.*

*Emily (near Options High School) - Has the City Council made any statements/anti-racism commitment for the city.*

## **6. Consent Agenda Items**

- a) [Resolution 52-2020](#) Resolution 52-2020: Authorizing a grant application to the Denver Regional Council of Governments for the Broadway Fiberoptic Communications for Regional Traffic Operations project  
approved
- b) [ID# 20-160](#) Approval of the June 2, 2020 virtual regular meeting minutes  
approved

## **Approval of the Consent Agenda**

**Council Member Elrod moved and Council Member Driscoll seconded to approve consent agenda items a and b. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

## **7. General Business**

- a) [Ordinance 25-2020](#) Ordinance 25-2020: An ordinance on second reading amending Ordinance No. 25, series of 2019, known as the Annual Appropriation Bill  
**Council Member Elrod moved and Council Member Milliman seconded to approve Ordinance 25-2020 on first reading and to set the second reading and public hearing for July 7, 2020. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

## **8. Ordinances on Second Reading and Public Hearing**

- a) [Ordinance 23-2020](#) Ordinance 23-2020: An ordinance on second reading approving of designation of the Littleton Post Office located at 5753 S. Prince Street as a historic landmark

*Mayor Valdes opened the public hearing at 7:49 p.m.*

*Frank Atwood - in favor*

*Pam Chadbourne - in favor*

*Mayor Valdes closed the public hearing at 7:55 p.m.*

**Council Member Grove moved and Council Member Elrod seconded to approve Ordinance 23-2020 on second reading, approving designation of the Littleton Post Office as a historic landmark. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

## **9. Adjournment**

*Mayor Valdes adjourned the meeting at 8:02 p.m.*

The public is invited to participate in all regular meetings or study sessions of the City Council or any city Authority, Board or Commission. All city buildings are currently closed to the public and meetings will be conducted virtually.