

Dear Littleton Property Owner,

**Good News! We are pleased to inform you that your property is one of the significant buildings formally recognized on the Littleton Historical Preservation Board's List of Merit. A copy of your property's survey form is enclosed so that you can see how it contributes to Littleton's heritage.**

Properties placed on the List of Merit are buildings that have been surveyed and have not been designated as local historic landmarks but have reached a level of historic significance with the Historical Preservation Board to be included on the list. The Historical Preservation Board's role is to encourage the protection, enhancement and perpetuation of these recognized structures within the City of Littleton.

More than 1,000 individual properties in Littleton were evaluated in two recent reports commissioned by the City of Littleton; 100 of the properties were identified as having architectural and/or cultural significance that makes a strong contribution to Littleton's history. You may read the results of these surveys in the following documents: Historic Buildings Survey, Littleton, Colorado 1997; Littleton Townsite of 1890 and Historic Buildings Survey, Littleton, Colorado 2000-2001. These reports are available at:

Littleton Historical Museum, 6028 S. Gallup Street  
Bemis Public Library, 6014 Datura Street  
Office of Community Development, Littleton City Center, 2255 W. Berry Avenue

You can also visit the City of Littleton's website for additional information on historic preservation programs and to read the current Historical Preservation Ordinance.

<http://www.littletongov.org/boards/historicpreservation>

It should be noted that buildings on the List of Merit have a 30-day hold on obtaining a building permit for any renovation to the outside of the structure. The intent of this 30-day hold is to allow the Historical Preservation Board the opportunity to review the renovations and advise the property owner on design and architectural features that would maintain the historic significance and appearance. The Board recommends you pursue historical landmark designation to preserve the property for the future.

The Historical Preservation Board is made up of seven volunteers appointed by City Council serving a 3-year term and meets on the third Monday of each month at 7:00 p.m. at the City Center. The public is invited to attend these meetings.

Community Development Department  
Historical Preservation Board  
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We are including some preservation material for you to review. If you are interested in pursuing historical landmark designation for your structure or just interested in learning about the benefits of historical preservation, please call the office of Community Development at 303-795-3748.  
Thank you.

Sincerely,

A handwritten signature in black ink that reads "Rick Cronenberger". The signature is written in a cursive, flowing style.

Richard Cronenberger, Chair  
Historical Preservation Board

Enc.