



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Draft

City Council

Tuesday, July 2, 2019

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Present: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro-Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comment

If you wish to address the city council under Public Comment, please sign-in on the public speaker form, before the call to order for this meeting. Each speaker will be limited to three minutes. The city council is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment that is not part of tonight's agenda. The Mayor may refer the matter to staff to obtain additional information and report back to the Council as appropriate.

Cory Reitz, Exec. Director of South Metro Housing Options - Update on disposition of public housing sites

Pam Chadbourne - Please approve the funding for the homeless study. Thank you to Council Member Fey and Mayor Brinkman for comments made at study session on this topic. / Comment about June 4 citizen comments being listed as in favor or opposed. Citizens should have option to be listed as "continued to a later date". / Concerned about General Business item re: Wild Plum / Why are we giving the city manager an increase when there are fewer responsibilities (loss of fire personnel and vehicles)?

5. Consent Agenda Items

- b) [Resolution 32-2019](#) Resolution 32-2019: Authorizing approval of the 2018 Arapahoe County Community Development Block Grant Program Subgrantee Agreement for the Littleton Sidewalk Improvements Program
approved
- c) [Ordinance 20-2019](#) Ordinance 20-2019: First introduction of an ordinance on first reading approving an Equipment Lease Agreement with Wells Fargo through Lewan Technology for print technology, software, and services
approved

- d) [Resolution 33-2019](#) Resolution 33-2019: Approving a Memorandum of Understanding (MOU) between the Littleton Police Department (LPD), Denver Police Department, and the Bureau of Alcohol, Tobacco, Firearms and Explosives (BATF&E), for the evaluation and entry of firearm evidence into the BrassTrax System for correlation on the National Integrated Ballistic Information Network (NIBIN)
approved
- e) [ID# 19-175](#) Motion to authorize the city manager to execute an amendment to a lease with South Metro Fire Rescue Fire Protection District for Station 11
approved
- f) [ID# 19-161](#) Approval of the June 4, 2019 regular meeting and June 25, 2019 special meeting minutes
approved

Approval of the Consent Agenda

Council Member Driscoll moved and Council Member Cole seconded to approve consent agenda items b, c, d, e, f, and e. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

Items Removed from the Consent Agenda

- a) [ID# 19-185](#) Motion to designate funding for an assessment on homelessness as recommended by the Tri-Cities Homelessness Policy Group

Mayor Brinkman removed item 5(a) from the consent agenda

Mayor Brinkman moved and Mayor Pro Tem Valdes seconded to approve the motion funding an assessment on homelessness as recommended by the Tri-Cities Homelessness Policy Group. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

6. General Business

- a) [ID# 19-181](#) 2018 Audit Report and Comprehensive Annual Financial Report (CAFR) Presentation

Staff Presentation: Tiffany Hooten, Finance Director (joined by Paul Niedermuller, CliftonLarsonAllen, LLP)

- b) [Resolution 29-2019](#) Resolution 29-2019: Granting drainage easements on the Cooley Lake property for the Wild Plum Subdivision
- Staff Presentation: Anastasia Urban, Development Services Manager, Public Works (joined by Carolyn Road, Water Resources Manager)*
- Council Member Schlachter moved and Council Member Fey seconded to approve the resolution granting drainage easements on the Cooley Lake property for the Wild Plum Subdivision. The vote is 7-0. The motion carries unanimously.**
- Aye:** 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter
- c) [ID# 19-188](#) Motion to approve city attorney contract
- Council Member Schlachter moved and Council Member Driscoll seconded to approve the contract between the City of Littleton and Reid Betzing for the position of city attorney. The vote is 7-0. The motion carries unanimously.**
- Aye:** 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter
- d) [ID# 19-179](#) Motion to approve an amendment to the City Manager's contract approving a salary adjustment
- Council Member Driscoll moved and Council Member Cole seconded to approve the motion approving a salary adjustment based on the city manager's 2019 performance evaluation. The vote is 7-0. The motion carries unanimously.**
- Aye:** 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

7. Ordinances on Second Reading and Public Hearing

- a) [Ordinance 18-2019](#) Ordinance 18-2019: Second introduction of an ordinance amending ordinance No. 39 series of 2018 known as the "Annual Appropriation Bill" for all municipal purposes of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the fiscal year beginning January 1, 2019 and ending December 31, 2019
- Staff Presentation: Tiffany Hooten, Finance Director*
- Mayor Brinkman opened and closed the public hearing at 7:19 p.m. with no citizens wishing to speak*
- Mayor Pro Tem Valdes moved and Council Member Cole to approve the ordinance amending ordinance No. 39 series of 2018 known as the "Annual Appropriation Bill" for all municipal purposes of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the fiscal year beginning January 1, 2019 and ending December 31, 2019. The vote is 7-0. The motion carries unanimously.**

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- b) [Ordinance 17-2019](#) Ordinance 17-2019: Second introduction of an ordinance approving the city's participation in the Metro Mortgage Assistance Plus Program and authorizing the execution of the Delegation and Participation Agreement

Staff Presentation: Tiffany Hooten, Finance Director

Mayor Brinkman opened the public hearing at 7:27 p.m.

Stew Meagher - in favor

Pam Chadbourne - Program is managed by the lenders and historically there has been a measurable difference in ethnicities and cultures funded by lenders. Recommends monitoring to see if there is a bias in who is selected.

Mayor Brinkman closed the public hearing at 7:33 p.m.

Council Member Elrod moved and Council Member Schlachter seconded to approve the ordinance approving the city's participation in the Metro Mortgage Assistance Plus Program, authorizing the execution of the Delegation and Participation Agreement. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

8. Comments / Reports

I. City Manager

No report

II. City Attorney

No report

III. Council Members

Council Member Elrod - Attended the "Play of Light" exhibition at the museum / Hosted first "Tech Talk Littleton" with about 20 participants and three speakers.

Council Member Fey - No report

Council Member Schlachter - Also attended "Play of Light" at the museum / attended Meet, Greet, and Eat; next one will be held July 17 at Puma Park/Powell Middle School / Congratulations to the U.S. Women's National Soccer Team!

Council Member Cole - No report

Council Member Driscoll - Attended the Center for the Blind's 6 Dot Dash; very inspiring group of people.

Mayor Pro Tem Valdes - Thank you to South Metro Housing Options Exec. Director Corey Reitz for coming to speak to council tonight

IV. Mayor

National Center for the Blind at Colorado Center for the Blind's 6 Dot Dash; honored to be Co-Honorary Chair; second year and is growing every year / In June attended fundraiser (Woof and Wine) for Humane Society of the South Platte Valley - raised \$100,000.00! / Attended promotion ceremony for Littleton Police officer Sam Mullins to Sergeant, making the total ten (10) sergeants on our force. / Attended the "Play of Light" and has been informed that our Fine Arts Board made a purchase. / Yesterday's storm caused some pretty severe damage at Carson Nature Center. A lightning bolt hit the large tree and debris from that cause damage to windows and fried some electrical.

9. Adjournment

Mayor Brinkman adjourned the meeting at 7:45 p.m.

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.