



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Draft

Board of Adjustment

Thursday, April 18, 2019

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

There being no sitting chair or vice chair of the board, City Clerk Wendy Heffner will conduct the meeting up to the point that a new chair and vice chair are nominated and appointed

Present 4 - Board Member Genna, Board Member Madrid, Board Member Browning, and Board Member Johnson

2. Pledge of Allegiance

3. Nominations for Board Chair and Vice Chair

Clerk Heffner called for nominations for Chair of the Littleton Board of Adjustment

Board Member Madrid self-nominated to serve as Board Chair. With no further nominations, a roll call vote was conducted. The vote is 4-0. The motion to appoint Mike Madrid as Board Chair carries unanimously.

Clerk Heffner called for nominations for Vice Chair of the Littleton Board of Adjustment

Board Member Genna self-nominated to serve as Board Vice Chair. With no further nominations, a roll call vote was conducted. The vote is 4-0. The motion to appoint Don Genna as Board Vice Chair carries unanimously.

City Clerk Heffner relinquished the meeting to Board Chair Madrid for remaining business

4. Approval of Agenda

5. Minutes to be Approved

- a. [ID# 19-114](#) Certification of the March 21, 2019 Regular Meeting Minutes

Vice Chair Genna moved and Board Member Johnson seconded to approve the March 21, 2019 minutes as presented. The vote is 4-0. The motion carries unanimously.

Aye: 4 - Board Member Genna, Board Member Madrid, Browning and Board Member Johnson

6. Public Comment

Public Comment for General Business or Non-Agenda Related Items

Pam Chadbourne - Process for conducting a meeting / Public is allowed to speak on agenda items during Public Comment, just not those that have a Public Hearing scheduled / Thank you to board for denying the 5609 Curtice Street parking reduction

7. General Business**8. Public Hearing**

- a. [BOA Reso 03-2019](#) Variance reducing the side setback from ten feet to five feet at 6626 S. Elmwood Street

Staff presentation - Karl Onsager, Planner

Applicant presentation - Dan and Julie Morrison

Chair Madrid opened the public hearing at 7:00 p.m.

Pam Chadbourne - Purpose of zoning laws and setbacks

Chair Madrid closed the public hearing at 7:04 p.m.

Board Member Browning moved and Board Member Johnson seconded to approve BOA Resolution 03-2019 concerning a request for a variance to reduce the south side setback to five feet to accommodate a qualified disability at 6626 S. Elmwood St. The vote is 4-0. The motion carries unanimously.

Aye: 4 - Board Member Genna, Board Member Madrid, Browning and Board Member Johnson

9. Comments/Reports

- a. Community Development Director/Staff

Mike Sutherland, Deputy Director of Community Development notified the board that there is a meeting scheduled for May 16 to discuss business. This meeting will be followed by a study session to go over procedural and legal training.

- b. Chair/Members

No report(s)

10. Adjournment

Chair Madrid adjourned the meeting at 7:08 p.m.

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.