



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes

### Planning Commission

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Monday, April 8, 2019

6:30 PM

Council Chamber, Community Room

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#### Regular Meeting - Election of Officers - Study Session

#### Planning Commission Regular Meeting

##### 1. Roll Call

*Also present: Denise Ciernia, Recording Secretary; Jennifer Henninger, Community Development Director; Paul Godec, Acting City Attorney; Rob Haigh, Planner II; and Mike Sutherland, CD Deputy Director*

**Present** 7 - Commissioner Bolt, Commissioner Reynolds, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller, and Vice Chair Stahlman

**Also Present** 2 - Commissioner Coronato, and Commissioner Almond

##### 2. Pledge of Allegiance

##### 3. Approval of Agenda

##### 4. Minutes to be Approved

- a. [ID# 19-104](#) Certification of the February 11, 2019 Regular Meeting Minutes

Attachments: [PC Minutes 021119](#)

**A motion was made by Commissioner Swartzbacker, seconded by Vice Chair Stahlman, that the minutes from February 11, 2019 be approved. The motion carried unanimously.**

**Aye:** 7 - Commissioner Bolt, Commissioner Reynolds, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller and Vice Chair Stahlman

##### 5. Public Comment

Public Comment for General Business or Non-Agenda Related Items

*Public Comment: Pam Chadbourne, disappointed that there are no new members, hope there is a change in leadership*

##### 6. Elect a Temporary Chair

- a. Appoint Recording Secretary as Temporary Chair

## **7. Adjournment Sine Die**

### **Planning Commission Transitional Meeting**

#### **1. Temporary Chair calls the transitional Planning Commission meeting of April 8, 2019 to order**

**Present** 9 - Commissioner Bolt, Commissioner Reynolds, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller, Commissioner Coronato, Commissioner Almond, and Vice Chair Stahlman

#### **2. Election of Officers**

- a. Election of Chair

*Nominations: Commissioner Bolt nominated Mark Rudnicki; Commissioner Almond nominated Commissioner Swartzbacker who declined; Commissioner Coronato nominated Commissioner Miller who declined*

**A motion was made by Vice Chair Bruce Stahlman, seconded by Commissioner Dan Miller, that Mark Rudnicki be re-elected as Planning Commission Chair for the next year. The motion carried unanimously.**

**Aye:** 9 - Commissioner Bolt, Commissioner Reynolds, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller, Commissioner Coronato, Commissioner Almond and Vice Chair Stahlman

- b. Election of Chair Pro Tem

*Nominations: Commissioner Stahlman nominated Robin Swartzbacker.*

**A motion was made by Vice Chair Bruce Stahlman, seconded by Commissioner Jason Reynolds, that Robin Swartzbacker be elected as Planning Commission Chair Pro Tem for the year. The motion carried unanimously.**

**Aye:** 9 - Commissioner Bolt, Commissioner Reynolds, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller, Commissioner Coronato, Commissioner Almond and Vice Chair Stahlman

#### **3. Public Hearing**

**Present** 7 - Commissioner Bolt, Commissioner Reynolds, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller, and Vice Chair Stahlman

**Also Present** 2 - Commissioner Coronato, and Commissioner Almond

- a. [PC Reso 06-2019](#) A resolution of the planning commission of the City of Littleton, Colorado, recommending approval of an ordinance to rezone a 1.51-acre a property from the R-3 district to the PD-R district and approval of Our Lady of Mt. Carmel Catholic Church General Planned Development Plan

**Attachments:** [Staff Report](#)  
[Draft Resolution 06-2019](#)  
[Draft Ordinance](#)  
[Application Materials](#)  
[Proposed Planned Development Plan](#)  
[Neighborhood Outreach](#)  
[SDP09-0009](#)  
[Presentation](#)

*Staff Presentation by Rob Haigh, Planner II*

*Applicant Presentation by Wayne Sterling, Sterling Design Associates*

*Public Comment: Pam Chadbourne, In favor with a condition that PD use remains a church*

*Public Comment: Joseph Trujillo, In favor*

*Public Comment: Carol Achziger, In favor*

*Public Comment: Father James Jackson, In favor*

**A motion was made by Commissioner Stahlman, seconded by Commissioner Bolt, to approve PC Resolution 06-2019 concerning the proposed rezoning and GPDP for Our Lady of Mt Carmel Catholic Church, which forwards a favorable recommendation to city council with the condition that in the event the church ceases to function and the parcel reverts to R3 status, all R3 zone requirements will be enforced on the parcel.**

**A motion was made by Commissioner Swartzbacker, seconded by Commissioner Bolt, that the approved PDR allows for the current building height of no more than 34 feet on the existing building. All future building additions must meet the 30 foot maximum building height requirement to be in compliance.**

**The amendment passes unanimously. The main motion as amended passes unanimously.**

**Aye:** 7 - Commissioner Bolt, Commissioner Reynolds, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller and Vice Chair Stahlman

#### **4. Comments/Reports**

a. Community Development Director/Staff

*Postponing the New Term Procedural Training and Review to the next PC Meeting due to the length of tonight's meeting.*

b. Chair/Members

#### **5. Adjourn to Study Session**

Study Session continues in the Community Room

### Study Session Topics

1. [ID# 19-103](#) Envision Littleton Update

*Presentation by Kathleen Osher, Special Projects Manager for Envision Littleton*

**2. New Term Procedural Training & Review**

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the April 8, 2019 regular meeting of the Littleton Planning Commission. I have also reviewed the video recording for the April 8, 2019 regular meeting of the Littleton Planning Commission and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



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Denise Ciernia, Recording Secretary