

Instructions - Budget Forms:

Please attach completed Summary Budget Form and Detailed Expense Budget Form as a single PDF document. Attachment size may not exceed 1 MB.

Sample budget forms are available on the County website.

In-kind match should be described in the Budget Narrative and Project Narrative as applicable. In-kind match

The required minimum cash match percentage is 25% of the total project cost for Standard Grants and

Review the Grant Application Instructions to determine eligible expenses.

Summary Budget Form:

Use the appropriate Summary Budget Form for the grant type for which you are applying (standard, small business, etc.). The Summary Budget Form must be completely filled out and support the information presented in the Budget Narrative, the

Detailed Expense Budget Form:

The detailed expense budget form must be completed with sufficient detail to be accepted. Please refer to the Detailed Expense Budget Form for instructions. Expenses should be grouped into categories, then broken down into the detailed use of funds within each category.

The detailed expense budget form must include grant funds and cash match (applicant and partner match).

ument in the appropriate section of the electronic application.

match is not included in the total project cost and should not be included on the Budget Forms.
10% of the total project cost for Small and Planning Grants.

all, or planning).
Detailed Expense Budget Form, and the Project Narrative.

reference the sample budget for the expected level of detail.
each category by line item and cost.
matching funds).

Summary Budget Form - STANDARD Grants (25% minimum cash match)

Source of Funds	Date Funds Secured	Grant Request	Cash Match	Total Project Funds
Arapahoe County Open Spaces Grant	8/1/2019	\$298,034		\$298,034
Applicant Cash Match			\$50,000	\$50,000
(Specify) Partner Cash Match/Other Funding Source			\$50,000	\$50,000
(Specify) Partner Cash Match/Other Funding Source				\$0
(Specify) Partner Cash Match/Other Funding Source				\$0
Totals		\$298,034	\$100,000	\$398,034

MATCH REQUIREMENTS	Total Project Cost:	\$398,034.00
	Cash Match % Required:	25%
	Required Cash Match Amount:	\$99,508.50
	Project Cash Match Budgeted:	\$100,000.00
	<i>Minimum Met? Y or N</i>	

Applicant: City of Littleton

Project Title: 2019 Options Secondary at Whitman School Playground Renovation

** Please do not include in-kind match on the Budget Forms. Describe in-kind match in the budget narrative and project narrative.*

Summary Budget Form - SMALL and PLANNING Grants (10% minimum cash match)

Source of Funds	Date Funds Secured	Grant Request	Cash Match	Total Project Funds
Arapahoe County Open Spaces Grant	8/1/2019			\$0
Applicant Cash Match				\$0
(Specify) Partner Cash Match/Other Funding Source				\$0
(Specify) Partner Cash Match/Other Funding Source				\$0
(Specify) Partner Cash Match/Other Funding Source				\$0
Totals		\$0	\$0	\$0

MATCH REQUIREMENTS	Total Project Cost:	\$0.00
	Cash Match % Required:	10%
	Required Cash Match Amount:	\$0.00
	Project Cash Match Budgeted:	\$0.00
<i>Minimum Met? Y or N</i>		

Applicant: City of Littleton

Project Title: 2019 Options Secondary at Whitman Playground Renovation

** Please do not include in-kind match on the Budget Forms. Describe in-kind match in the budget narrative and project narrative.*

DETAILED EXPENSE WORKSHEET						
NUMBER	Budget Category	Line Item Detail	ACOS	Grantee	Partner	TOTAL
Code	Description	Description	Grant	Cash Match	Cash Match	
	Play Structures	Berliner Terranos Net Combination	\$66,848.00			\$66,848.00
	Play Structures	2 -Three Bay Swings - 6 seat belts	\$6,116.00			\$6,116.00
	Play Structures	Henderson Custom Play Structure	\$50,135.00			\$50,135.00
	Play Structures	4 -Porter Outdoor Basketball Post and backboard	\$3,260.00			\$3,260.00
	Play Structures	Porter tetherball post, rope and ball	\$206.00			\$206.00
	Play Structures	ActionFit Captain Chair	\$3,023.00			\$3,023.00
	Play Structures	ActionFit Chest Press Accessible	\$5,020.00			\$5,020.00
	Play Structures	Action Fir captain chair	\$1,997.00			\$1,997.00
	Play Structures	ActionFit Bench Dip Station	\$1,516.00			\$1,516.00
	Play Structures	ActionFit Assisted Leg Press	\$3,949.00			\$3,949.00
	Play Structures	VB Net and Standards	\$1,074.00			\$1,074.00
	Seating	Picnic Tabbles	\$8,605.00			\$8,605.00
	Seating	Fabric Shade	\$7,195.00			\$7,195.00
	Seating	Trash Receptacles	\$2,204.00			\$2,204.00
	Excavation	Excavation of existing sand and pea gravel and sub base material	\$47,403.00			\$47,403.00
	Prep	Concrete Slab for Chessboard	\$9,505.00			\$9,505.00
	Prep	Geo-text Fabric	\$2,260.00			\$2,260.00
	Installtion	Asphalt	\$48,140.00			\$48,140.00
	Installtion	CY-wood Fibers	\$18,216.00			\$18,216.00
	Installtion	Crusher Fines	\$13,300.00			\$13,300.00
	Installtion	all Structures	\$66,792.00			\$66,792.00
	Shipping	All Materials	\$19,970.00			\$19,970.00
	Permits	Permits and Bonds	\$10,750.00			\$10,750.00
	Engineered Drawings	shade drawings	\$550.00			\$550.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTALS			\$398,034.00	\$0.00	\$0.00	\$398,034.00
<p>Applicant: <u>City of Littleton</u> Project Title: <u>Options Playground renovation</u> Date: <u>3/24/2019</u></p>						