



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes

Planning Commission

Monday, December 10, 2018

6:30 PM

Council Chamber, Community Room

Regular Meeting & Study Session

1. Roll Call

Also Present: Denise Ciernia, Recording Secretary; Jocelyn Mills, Community Development Director; Steve Kemp, City Attorney; Mike Sutherland, Planning Manager; Karl Onsager, Planner I; Kathleen Osher, Special Projects Manager

Present 7 - Commissioner Bolt, Vice Chair Stahlman, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller, and Commissioner Coronato

Absent 1 - Commissioner Reynolds

Also Present 1 - Commissioner Almond

2. Approval of Agenda

Pledge of Allegiance led by visiting boy scouts - Welcome.

3. Minutes to be Approved

- a. [ID# 18-425](#) Certification of the November 26, 2018 Regular Meeting Minutes

Attachments: [PC Minutes 112618](#)

A motion was made by Commissioner Stahlman, seconded by Commissioner Swartzbacker, to approve the minutes with noted typo corrected. The motion carried 6-0, with Commissioner Miller abstaining.

Aye: 6 - Commissioner Bolt, Vice Chair Stahlman, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki and Commissioner Coronato

Absent: 1 - Commissioner Reynolds

Abstain: 1 - Commissioner Miller

4. Public Comment

Public Comment for General Business or Non-Agenda Related Items

Public Comment: Sarah Kellner, Attorney for Pure Strike Development, subject of the boundary extension for Downtown Littleton Design Standards

Public Comment: Pam Chadbourne, Downtown Design Standards boundary extension

and Envision Littleton document

5. General Business

- a. [PC Reso 35-2018](#) PC Resolution to Extend the Boundary of Subdistrict 3 in the Downtown Littleton Design Standards

Attachments: [PC Resolution 35-2018](#)
[DesignStandardsExtension map](#)
[Downtown Littleton Design Standards \(2018\)](#)

Staff presentation by Jocelyn Mills, Community Development Director

Statement read by Director Mills: "The proposed boundary extension would not be applicable to the existing development application that is in the city's development review process and has received the first round of review comments. It is important to note, however, that this application is subject to the Downtown Neighborhood plan, which also references design and character elements to be met for this location. Also, in the future, any new development application for an expansion of the footprint of an existing building in this location would be subject to these design standards as specified in the Littleton Downtown Design Standards. Additionally, any future sign permit application would also be subject to these standards."

A motion was made by Commissioner Stahlman, approved by Commissioner Swartzbacker, to approve PC Resolution 35-2018, to amend the Downtown Littleton Design Standards and extend the boundary of Subdistrict 3 to the intersection of Prince Street and Santa Fe Drive, as modified by the staff's earlier statement. The motion carries unanimously.

Aye: 7 - Commissioner Bolt, Vice Chair Stahlman, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller and Commissioner Coronato

Absent: 1 - Commissioner Reynolds

- b. [PC Reso 41-2018](#) Resolution for Envision Littleton 2040 Report

Attachments: [PC Resolution 41-2018 Vision Plan](#)
[Envision Littleton Plan 2040 DRAFT 121818 Adoption Pending](#)

Staff presentation by Kathleen Osher, Special Projects Manager

A motion was made by Commissioner Bolt, seconded by Commissioner Coronato, to approve PC Resolution 41-2018, which forwards a favorable recommendation to city council, for the adoption of the Envision Littleton 2040 Report (predated December 18, 2018), which includes the unifying vision and guiding principles, and direction to the Envision team to then work together with City Council to update the city's comprehensive plan in 2019, with the proviso that the three minor edits be included. The motion carried unanimously.

Aye: 7 - Commissioner Bolt, Vice Chair Stahlman, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller and Commissioner Coronato

Absent: 1 - Commissioner Reynolds

6. Public Hearing

- a. [PC](#) A resolution of the planning commission of the city of Littleton, Colorado,
[Reso38-201](#) concerning a sketch plan for duplex building located at 5556 and 5558 S.
[8](#) Sycamore Street

Attachments: [Staff Report Sycamore Appeal](#)

[Code Criteria](#)

[Draft Resoulution](#)

[Application Materials](#)

[Sketch Plan - 2018-11-27](#)

[PDO - Mylars 2016-10-11](#)

[SDP- Mylars 2106-10-11](#)

[Staff Presentation 2018-12-05](#)

Staff presentation by Karl Onsager, Planner I

Applicant presentation by Dan Pearson, Venture Real Estate LLC

Public Hearing Comment: Pam Chadbourne, Expressed concerns

A precedential motion was made by Commissioner Swartzbacker, seconded by Commissioner Coronato, to postpone the public hearing on PC Resolution 38-2018, to January 14, 2018. The vote is 2 for (Coronato and Swartzbacker), 5 against (Stahlman, Rudnicki, Bolt, Bridenbaugh, Miller), and the motion fails.

MAIN MOTION: A main motion was made by Commissioner Stahlman, seconded by Commissioner Bolt, to approve PC Resolution 38-2018, approving the sketch plan for 5556 and 5558 S. Sycamore Street, with the condition that railings be installed as per the original PDO.

An amendment to the main motion was made by Commissioner Rudnicki, seconded by Commissioner Swartzbacker, to include the installation of the travertine tile on the building. The vote on the amendment is unanimous and the motion carries.

The vote on the amended main motion carries 6-1, with Commissioner Bolt against.

Aye: 6 - Vice Chair Stahlman, Commissioner Bridenbaugh, Commissioner Swartzbacker, Chairman Rudnicki, Commissioner Miller and Commissioner Coronato

Nay: 1 - Commissioner Bolt

Absent: 1 - Commissioner Reynolds

7. Comments/Reports

- a. Community Development Director/Staff

- b. Chair/Members

8. Adjourn to Study Session

Study Session continues in the Community Room

Study Session Topics

- a. [ID# 18-435](#) An update to the recreation definition and shooting ranges in the zoning code

Attachments: [Recreation and Shooting Range Definitions and draft code amendments](#)

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the December 10, 2018 regular meeting of the Littleton Planning Commission. I have also reviewed the video recording for the December 10, 2018 regular meeting of the Littleton Planning Commission and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



Denise Ciernia, Recording Secretary