

Littleton Boulevard Modernism Survey

Outreach Committee Charter

SECTION 1: Background

The Littleton Boulevard Modernism Survey

The Littleton Boulevard Modernism Survey (survey) identifies and evaluates all post-WWII commercial buildings that are Modernist in style in the Greater West Littleton Boulevard Corridor. This includes all the Modernist commercial buildings on West Littleton Boulevard between South Court Street on the west, and South Broadway on the east. The survey also encompasses those Modernist commercial buildings located within two blocks north or south of the boulevard and qualifying structures that lie along the Main Street Corridor.

The commercial buildings constructed in the corridor between 1950 and 1980 illustrate the broad historical, cultural, economic, demographic and architectural changes wrought during the Post-World War II-era not just in Littleton, but throughout the country.

The survey was prepared by Diane Wray Tomasso and Michael Paglia and funded by a grant from the State Historic Fund and the city.

SECTION 2: Committee Identification

CHARTERING ORGANIZATION: City of Littleton

CHARTER APPROVAL DATE: September 14, 2018

APPOINTED CITY LIAISONS:

- Jocelyn Mills, Community Development Director
- Andrea Mimnaugh, Historic Preservation Planner

COMMITTEE MEMBERS:

- Kim Fields, Historic Preservation Board member
- Amy Fischer, Historic Preservation Board member
- Rick Cronenberger, Historic Littleton, Inc. member

SECTION 3: Mission, Scope, Timeline and Deliverables

Mission and Scope:

The Littleton Boulevard Outreach Committee will provide input on the development of a coordinated outreach program on the results of the Survey. The committee will meet with city staff to identify opportunities to promote Modernist architectural resources in the greater Littleton Boulevard Corridor.

Timeframe:

- The committee will meet bi-weekly or as needed for approximately 8-9 months, beginning in September, 2018.

Deliverables:

- Create an outreach plan to property owners that may include:
 - Planning for and hosting of a gathering of property owners to introduce LB property owners to the survey
 - Provide/present information to property owners on preserving their properties under the city's historic preservation program
 - Assess property owners' interest in preserving their structures and the corridor
 - Report to staff on any further recommended future outreach activities
 - Coordinate city outreach efforts with any HLI events related to the survey

SECTION 4: Formation and Organization

Participant Criteria:

- Up to one member from Historic Littleton, Inc.
- Up to two members of the Historical Preservation Board
- Committee members must reside within the Littleton city limits
- Committee members must be knowledgeable with the city's historic preservation program and the Littleton Boulevard Modernist Survey

Group Roles, Functions and Duties:

City of Littleton staff will work with the committee members to assist in the development of the deliverables and provide support as needed.

SECTION 5: RULES OF ENGAGEMENT

Members of the committee are expected to participate by:

1. Determining a plan for the initial outreach to property owners
2. Attending any city-sponsored gatherings with property owners on the survey
3. Attend any board and council meetings where the survey results will be discussed.

Staff will:

1. Schedule meetings of the charter group
2. Provide copies of the Littleton Boulevard Modernism Survey
3. Provide mailing materials, snacks, etc. for outreach to property owners
4. Prepare communications to boards, commissions and council on the survey results and recommendations