



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Draft

City Council

Tuesday, December 18, 2018

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Present: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro-Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comment

If you wish to address the city council under Public Comment, please sign-in on the public speaker form, before the call to order for this meeting. Each speaker will be limited to three minutes. The city council is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment that is not part of tonight's agenda. The Mayor may refer the matter to staff to obtain additional information and report back to the Council as appropriate.

In order to permit all of the public business to be completed in a timely manner, the Chair will exercise its discretion to permit thirty (30) minutes of public comment at this point. All remaining public comment will be recessed until immediately prior to Reports from the City Manager and City Attorney.

Pat Dunahay - Southpark (SPOA) and Triple J Armory lawsuit

John Crowell - Short Term Rentals - opposed

Michael Price - Short Term Rental

Don Bruns - Envision Littleton 2040 Report

Stew Meagher, SMHO (South Metro Housing Options) - Bradley House / Update on SMHO efforts re: fire at Windermere apartments

Bob Murphy, State Director AARP Colorado - Impressed by Envision Littleton

Pam Kennel - Short Term Rentals - opposed

Nancy Baruch - Short Term Rentals - in favor

Theresa Tucker - Short Term Rentals - opposed

Brenda Stokes - Short-Term Rental - in favor

5. *MOTION FOR CONTINUANCE*

a) Council is to consider a procedural motion to continue the second reading of Ordinance 54-2018 regarding Short Term Rentals, until January 15, 2019. Additionally, a study session will be held on January 8, 2019. If the motion to continue passes, there will be no public hearing and no testimony taken this evening. If the motion fails, then the item would be considered as noted on the agenda.

- f) [Ordinance 54-2018](#) An ordinance on second reading amending Title 10 of the municipal code regarding short-term rentals

Council Member Schlachter moved and Council Member Driscoll seconded to continue the second reading of Ordinance 54-2018 regarding Short Term Rentals, until January 15, 2019. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

6. Consent Agenda Items

- a) [Resolution 90-2018](#) A resolution to adopt the 2018 Group Transit Asset Management Plan
approved
- b) [Ordinance 58-2018](#) An ordinance on first reading amending Title 11, regarding Minor Subdivisions and Administrative Plats and Replats, and to create a new chapter, Chapter 10, for Condominium Subdivisions
approved
- c) [ID# 18-401](#) Motion to reappoint Jason Henderson to the Littleton Invests For Tomorrow (LIFT) Board
approved
- d) [Resolution 82-2018](#) A resolution approving the scope and deliverables of the comprehensive plan project and the organizational development project in accordance with 2019 budget provisos
approved
- e) [Resolution 84-2018](#) A resolution approving the transfer of funds between departments
approved
- f) [Ordinance 59-2018](#) An ordinance on first reading conveying The Bradley House property to South Metro Housing Options

approved

- g) [ID# 18-470](#) Motion to appoint Victim Assistance Coordinator Linda Suttle to the Arapahoe County Community Corrections Board
approved
- h) [ID# 18-407](#) Motion authorizing the City Manager to execute a license with South Metro Fire Rescue Fire Protection District for the use of certain facilities located at Station 12 for emergency operations and information technology
approved
- i) [ID# 18-428](#) Motion to authorize the City Manager to execute a lease with South Metro Fire Rescue Fire Protection District for Station 11
approved
- j) [ID# 18-429](#) A motion authorizing the City Manager to execute a Bill of Sale for the fire vehicles used at Stations 11, 12, 13, 14, 15, 16, 17, 18, and 19 on behalf of the City of Littleton
approved
- k) [ID# 18-439](#) A motion to authorize the City Manager to execute a bill of sale to convey the intangible property of Littleton Fire Rescue to South Metro Fire Rescue Fire Protection District
approved
- l) [ID# 18-436](#) Approval of the December 4, 2018 regular meeting minutes
approved

Approval of the Consent Agenda

Mayor Pro Tem Valdes moved and Council Member Cole seconded to approve the consent agenda, items a through l. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

7. General Business

- a) [Resolution 81-2018](#) A resolution to consider adoption of the Envision Littleton 2040 Report
- Council Member Driscoll moved and Council Member Elrod move to approve the resolution adopting the Envision Littleton 2040 Report.
- Council Member Elrod moved and Mayor Pro Tem Valdes seconded to amend

the main motion to amend the Envision Littleton 2040 document, page 2, section titled "TO WHAT WE STRIVE FOR GOING FORWARD", second bullet to change from "Successfully integrated both new development and redevelopment into its cherished natural setting" to be stated "Protected its cherished natural setting in harmony with new development and redevelopment". The vote is 7-0. The motion to amend carries unanimously.

The vote on the main motion, as amended is 7-0. The motion, as amended, carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

8. Ordinances on Second Reading and Public Hearing

- a) [Ordinance 32-2018](#) An ordinance on second reading regarding an amendment to the official zoning map to change the zoning of a 5.05-acre area known as 2717, 2727, and 2767 W. Belleview Ave. from B-2 Community Business District to B-3 General Business District with a condition that the subject properties have a maximum Floor Area Ratio (FAR) of 2:1

Mayor Brinkman opened the public hearing at 7:22 p.m. and, with nobody wishing to speak, closed the public hearing at 7:22 p.m.

REQUEST FOR CONTINUANCE BY APPLICANT

Council Member Schlachter moved and Council Member Driscoll seconded to continue the public hearing on Ordinance 32 concerning an amendment to the Belleview Connection rezoning to January 15, 2019 at 6:30 p.m. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- b) [Ordinance 53-2018](#) An ordinance on second reading amending Ordinance No. 23 Series of 2017 known as the Annual Appropriation Bill for all municipal purposes for the fiscal year beginning January 1, 2018 and ending December 31, 2018

Mayor Brinkman opened the public hearing at 7:27 p.m. and, with nobody wishing to speak, closed the public hearing at 7:27 p.m.

Council Member Elrod moved and Council Member Cole seconded to approve the ordinance on second reading amending Ordinance No. 23 Series of 2017 known as the Annual Appropriation Bill for all municipal purposes for the fiscal year beginning January 1, 2018 and ending December 31, 2018. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- c) [Ordinance 49-2018](#) An ordinance on second reading approving an agreement with TriTech Software Systems for the purchase and use of a police consolidated Records Management System (RMS)

Mayor Brinkman opened the public hearing at 7:34 p.m. and, with nobody wishing to speak, closed the public hearing at 7:34 p.m.

Council Member Schlachter moved and Council Member Cole seconded to approve on second reading the ordinance approving an agreement with TriTech Software Systems for the purchase and use of a police consolidated Records Management System. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- d)** [Ordinance 50-2018](#) An ordinance on second reading to amend the Bow-Mar Estates planned development, entitled the "Bow-Mar Estates Development Plan," Lot 4, Block 1 Bow Mar Estates Subdivision

Mayor Brinkman opened the public hearing at 7:49 p.m.

Christine Lee - opposed

Pam Chadbourne - opposed

Mayor Brinkman closed the public hearing at 7:54 p.m.

Mayor Pro Tem Valdes moved and Council Member Elrod seconded to approve the ordinance on second reading amending the Bow Mar Estates Planned Development for Lot 4, Block 1, Bow Mar Estates Subdivision with the following condition of approval: The setbacks for a side lot line at the exterior of the planned development zoning boundary shall be 20 feet. The vote is 4-3, with Council Members Cole, Driscoll, and Fey voting no. The motion carries.

Aye: 4 - Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Elrod and Council Member Schlachter

Nay: 3 - Council Member Cole, Council Member Driscoll and Council Member Fey

- e)** [Ordinance 52-2018](#) An ordinance on second reading amending Title 2, Chapter 2, Section 1 of the city code and adding Title 2, Chapter 12 regarding the creation of the City of Littleton Transportation and Mobility Board

Mayor Brinkman opened and the public hearing at 8:10 p.m.

Pam Chadbourne

Mayor Brinkman closed the public hearing at 8:11 p.m.

Council Member Driscoll moved and Council Member Elrod seconded to approve the ordinance on second reading creating the City of Littleton Transportation and Mobility Board. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- g)** [Ordinance 45-2018](#) An ordinance on second reading revising title 1, chapter 5 of the municipal code regarding department of fire; and amending and revising title 5, chapter 2 regarding International Fire Code adoption

***Mayor Brinkman intro to LFR inclusion items on second reading and public hearing - five (5) ordinances on the agenda regarding Littleton Fire Rescue inclusion. All will be covered under one presentation.*

Mayor Brinkman opened the public hearing at 8:20 p.m. and, with nobody wishing to speak, closed the public hearing at 8:20p.m.

Council Member Elrod moved and Council Member Cole seconded move to approve the ordinance on second reading revising title 1, chapter 5, regarding department of fire and amending and revising title 5, chapter 2 regarding International Fire Code adoption. move to approve the ordinance on second reading revising title 1, chapter 5, regarding department of fire and amending and revising title 5, chapter 2 regarding International Fire Code adoption. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- h)** [Ordinance 46-2018](#) An ordinance on second reading authorizing the conveyance of certain real property Littleton Fire Rescue Station 12 to South Metro Fire Rescue Fire Protection District

Council Member Driscoll moved and Council Member Cole seconded to approve the ordinance on second reading authorizing the conveyance of certain real property at Littleton Fire Rescue Station 12 to South Metro Fire Rescue Fire Protection District. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- i)** [Ordinance 47-2018](#) An ordinance on second reading authorizing the conveyance of certain real property at Littleton Fire Rescue Station 16 to South Metro Fire Rescue Fire Protection District

Council Member Elrod moved and Council Member Cole seconded to approve the ordinance on second reading authorizing the conveyance of certain real property at Littleton Fire Rescue Station 16 to South Metro Fire Rescue Fire Protection District. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- j)** [Ordinance 48-2018](#) An ordinance on second reading authorizing the conveyance of certain real property at Littleton Fire Rescue Station 19 to South Metro Fire Rescue Fire Protection District

Council Member Driscoll moved and Council Member Cole seconded to approve the ordinance on second reading authorizing the conveyance of certain real property at Littleton Fire Rescue Station 19 to South Metro Fire Rescue Fire Protection District. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- k) [Ordinance 51-2018](#) An ordinance on second reading authorizing the conveyance of the interest of Littleton Fire Rescue in certain real property located at the Littleton Fire Rescue Training Facility to South Metro Fire Rescue Fire Protection District

Council Member Cole moved and Council Member Schlachter seconded to approve the ordinance on second reading authorizing the conveyance of the interest of Littleton Fire Rescue in certain real property located at the Littleton Fire Rescue. Training Facility to South Metro Fire Rescue Fire Protection District. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

Public Comment (Continued)

Julie Radulovich - Short Term Rentals

Dan Radulovich - Short Term Rentals

Pam Chadbourne - Short Term Rentals / Littleton Envision 2040 Report

9. Comments / Reports

I. City Manager

Kudos to city and staff for several large projects completed throughout the year including fire inclusion, streets, and Envision Littleton

II. City Attorney

Working with the city clerk's office on process for providing all known recommended amendments in writing prior to the meeting

III. Council Members

Council Member Cole - Thank you to the citizenry of Littleton for participating in meetings / recognition of citizen Jack Randall who passed away this week

Council Member Driscoll - Attended the Littleton Fire Awards last week / Liaison for the Arapahoe Community College Paramedics program; program is topnotch with 100% pass-rate / 75-80 attendees at the Littleton Business Chamber meeting; approximately \$6,000.00 was raised for the Littleton K-9 program

Mayor Pro Tem Valdes - Sincere appreciation to long term staff, some of who have retired and moved on; recognition of new staff / Kudos to city manager for making some great hires and for his directors making some great hires

Council Member Schlachter - Attended an RTD meeting last week; currently evaluating routes throughout the metro area including two that would impact Littleton

Council Member Fey - The next District III meeting will be February 2 at the Wilmore Garden Center / We held four District III meetings in 2018

Council Member Elrod - Have appreciated and enjoyed what we've accomplished in

the past year

IV. Mayor

Attended South Metro Fire board meeting; glad to have representation on the board / Appreciation for staff and the work that's been done in the past year / Thank you to this council and the work that this council has put in this year; community should be proud of the representation of this council / Can't imagine losing in the sock competition - get those socks in!

10. Adjournment

Mayor Brinkman adjourned the meeting at 8:48 p.m.