



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes

Historical Preservation Board

Monday, November 19, 2018

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Meeting began and immediately adjourned due to lack of a quorum. No business was discussed and no action was taken.

Also Present: Denise Ciernia, Recording Secretary; Lena McClelland, Assistant City Attorney; Michael Sutherland, Planning Manager; Grant Applicants

Present 2 - Chairman Grove, and Board Member Gabriel

Absent 6 - Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Hill, Board Member Spratlen, and Board Member Fischer

2. Approval of Agenda

3. Minutes to be Approved

- a. [ID# 18-394](#) Certification of the September 17, 2018 Regular Meeting Minutes

Attachments: [HPB Minutes 091718](#)

4. Public Comment

Public Comment for General Business or Non-Agenda Related Items

5. General Business

- a. [HPB Reso06-2018](#) Resolution to Allocate 2018 Main Street Historic District Grant Funds - 2nd round

Attachments: [Staff Report](#)
[HPB Resolution 06-2018](#)
[Van Schaak Survey Form](#)
[Presentation](#)
[Grant Application and Attachments](#)
[Code and Criteria Links](#)
[COA18-0003 Van Schaak & Co Building](#)

6. Public Hearing**7. Comments/Reports**

a. Community Development Director/Staff

- 1) Littleton Blvd. Outreach Committee Update
- 2) CPI Saving Places Conf. Feb. 2019 in Denver
- 3) National Trust Forward Past Conference - Nov. 2019 in Denver
- 4) [ID# 18-405](#) 2019 Work plan

Attachments: [2019 HPB Workplan](#)

b. Chair/Members

8. Adjourn

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the November 19, 2018 regular meeting of the Littleton Historical Preservation Board. I have also reviewed the video recording for the November 19, 2018 regular meeting of the Littleton Historical Preservation Board and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



Denise Ciernia, Recording Secretary