

HISTORICAL PRESERVATION BOARD 2018 WORK PROGRAM				
#	PRIORITY	GOALS	NOTES	POINT PERSON
HPB 2018				
1	High	Promote participation in the Main Street Historic District and designation of structures, places, and districts.	Main Street District - revise the strategy from working solely with property owners to opt into the historic district to working with key Littleton stakeholders – city council, HDLM, community (outreach), etc. Address benefits, old issues, parking waivers, property owner concerns, etc.	Pam and Mike
2	Ongoing	Historic building awareness program	Identify key properties and share historical significance with owners	All
3	High	Littleton Boulevard Corridor - Next steps	Once the historic building survey is complete, what are the next steps? Provide recommendation to staff on possible follow up projects including awareness, design standards, promotion of designation of historic landmarks and district(s).	Kim Field
4	Medium	Provide input to updating the Downtown Design Standards and Guidelines	Work with city staff and a consultant to revise the Downtown Design Standards. The new design standards will include language clarifying the connection between the Historic Preservation Design Guidelines and the Downtown Design Standards.	Mike Price and David Spratlin
HPB and HLI				
5	High	Formalize the relationship between HLI and HPB.	Awards, outreach, history tours, liaisons, etc.	Staff
6	Ongoing	Identify structures or groups of structures that are eligible for landmark status – subject to change following completion of #5, above	- HLI is working on the designation of Coleman Motors, the Littleton Post Office - City Ditch?	All
7	Low	Plaques for historic properties in the Main Street District – subject to change following completion of #5, above	Design, order, and post plaques on key historic buildings – may need to do fundraisers, such as tours of historic buildings, to pay for plaques.	HLI? Dan Miller
8	Medium	Case studies of designation		
ONGOING				
9	Ongoing	Walking tours	HLI Project	HLI
10	Ongoing	HDLM	One HPB member will attend each monthly HDLM meeting	Pam Grove
11	Ongoing	WWW Parade	HPB members will work with HLI to staff a historic preservation table	Amy Fischer
12	Ongoing	CC Outreach Events	HPB members will help staff an HPB table	Kim Field
13	High	Grant Program	Can the grant program be structured so that funds for projects that are approved but not built can be transferred to another project	Ted Leighty Mike Price
HPB 2018 - 2019				
14	Medium	Resources	Provide a list of vendors / builders who specialize in historic properties and include a disclaimer about their inclusion	Dan Miller
15	Low	Education	Meet with other local HP boards and swaps tours. Either go to them or invite them to Littleton.	All
16	Medium	Alley Project	Work with consultants to provide language in the design standards that encourages activation of the alleys / seeking information from Saving Places Conf.	David Spratlin Mike Price

STAFF PROJECTS				
17		Intern	Work with CU or other colleges on historic preservation projects in future	Staff
18		City website	Use website, channel 8, etc. to promote preservation programs and benefits; update and expand website information; ask HPB to review and comment on website, including videos	Staff
19		Brochures	Consolidate brochures and focus them for their audience	Staff
20		Signs	Obtain entry sign for Arapahoe Hills	Staff
21		Meeting with city council	Schedule meetings with city council, as directed by mayor and council	Staff
22		Grant Program	Can funds can be redirected to another project within the same year if project is not meeting timeline requirements	Staff
23		Littleton Boulevard Survey	Littleton Boulevard Architectural Survey Mid Century	