



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Draft

City Council

Tuesday, August 21, 2018

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Present: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro-Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comment

If you wish to address the city council under Public Comment, please sign-in on the public speaker form, before the call to order for this meeting. Each speaker will be limited to three minutes. The city council is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment that is not part of tonight's agenda. The Mayor may refer the matter to staff to obtain additional information and report back to the Council as appropriate.

Kent Bagley - Speaking as a member of the Littleton Housing Study Advisory Committee, three recommendations to make. 1. Suggest that this study be formally adopted by resolution. 2. Formally adopt the recommendations presented to council at the August 14, 2018 study session as part of the Comprehensive Plan. 3. Immediately direct the city manager to reconvene the Littleton Housing Study Advisory Committee to initiate the first recommendation noted in the study in the 1-2 year time frame.

Garry Kirkland - Example of action taken by City of Colorado Springs for signs for anti-panhandling at intersections. Has had two near-accident incidents with panhandlers at intersections. Additional concerns about homeless from downtown getting off at the end of the line (Mineral station) and spending the night in Writer's Vista Park. Requests patrols for the park to stop this from happening.

Pam Chadbourne - Proposed charter change regarding Executive Sessions. Shared experience of carrying petitions to limit council's use of "closed" meetings. / Housing study is great. The city should undertake it. Loves that Littleton is inclusive; makes a great community. Feels the committee was very biased. / Homeless need to be cared for, not kicked out.

Kay Watson - Thank you to council and city staff for the opportunity to be a part of the Housing Study Advisory Committee. The five recommendations in the study are inclusive of all income and demographics. Hope for the Housing Study to be integrated into the Comprehensive Plan, just like transportation, education, and economic development have been.

Pat Cronenberger - Supports the housing recommendations being accepted formally by council. Endorses the formation of some sort of housing group as recommended in the study. Encourages council to take action on the recommendation regarding an inventory of underutilized parcels. / Expressed support the vote at the last council meeting for the charter amendments, especially the executive session. We all want transparency but we all want a functional government as well. Feels there have been many instances, unfortunately, of dysfunction as a result of the 2013 charter amendment regarding executive sessions.

Stew Meagher - Executive Sessions - Regarding Executive Sessions, closed meeting/secret meetings as were characterized in the petition a few years ago are one thing, executive session are something else. Executive session are right, prescribed by Colorado statute to elected bodies that have responsibilities to the public. In recent previous meetings the Executive Session was characterized as a privilege in public comment. It's probably a "right", endorsed by Colorado Statute and exercised widely throughout the state. If there is opposition to the charter amendment at the next election, it will be presented properly to the public and not characterized as a "secret" meeting or a "closed" session.

5. Consent Agenda Items

- a) [ID# 18-282](#) A motion to approve a contract (engagement letter) with Clifton, Larson, Allen LLP for the 2018 Fiscal Year Audit
approved
- b) [Resolution 48-2018](#) A resolution to approve the release of \$100,000 in funding for advance design of 2019-2020 South Suburban Parks & Recreation projects in partnership with Littleton in accordance with a budget proviso
approved
- c) [Resolution 45-2018](#) A resolution approving an Intergovernmental Agreement between the Arapahoe County Clerk and Recorder and the City of Littleton regarding the conduct and administration of the November 6, 2018 coordinated election
approved
- d) [Resolution 44-2018](#) A resolution approving an Intergovernmental Agreement between the Douglas County Clerk and Recorder and the City of Littleton regarding the conduct and administration of the November 6, 2018 coordinated election
approved
- e) [Resolution 46-2018](#) A resolution approving an Intergovernmental Agreement between the Jefferson County Clerk and Recorder and the City of Littleton regarding the conduct and administration of the November 6, 2018 coordinated election
approved
- f) [ID# 18-281](#) Approval of the August 7, 2018 regular meeting minutes

approved

Approval of the Consent Agenda

Council Member Schlachter moved and Council Member Driscoll seconded to approve consent agenda items 5(a) through (f). The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

6. General Business

- a) [Resolution 50-2018](#) A resolution approving the adoption of a statement of budget policy pertaining to the capital projects reserve account
- Council Member Schlachter moved and Mayor Pro Tem Valdes seconded to approve the resolution approving adoption of a statement of budget policy pertaining to the capital projects reserve account for FY 2019 and subsequent budgets should voters assume funding for fire and emergency medical services.**

Council Member Schlachter moved and Mayor Pro Tem Valdes seconded to amend the main motion to strike the word sales from lines 25 and 38. The vote is 7-0. The motion to amend carries unanimously.

Vote on the amended main motion is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

7. Ordinances on Second Reading and Public Hearing

- a) [Ordinance 31-2018](#) An ordinance on second reading amending Title 3, Chapter 9 of the municipal code regarding retail sales and use tax
- Mayor Brinkman opened the public hearing a 7:10 p.m. and, with nobody wishing to speak, closed the public hearing at 7:10 p.m.*
- Council Member Driscoll moved and Council Member Elrod seconded to approve the ordinance on second reading amending Title 3, Chapter 9 of the municipal code regarding retail sales and use tax. The vote is 7-0. The motion carries unanimously.**
- Aye:** 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter
- b) [Ordinance 30-2018](#) An ordinance on second reading amending Title 6, Chapter 4, sections 6-4-1 and 6-4-104(D) of the Littleton City Code
- Mayor Brinkman opened the public hearing a 7:19 p.m. and, with nobody wishing to speak, closed the public hearing at 7:19 p.m.*
- Mayor Pro Tem Valdes moved and Council Member Elrod seconded to approve**

Ordinance No. 30-2018 amending Title 6, Chapter 4, sections 6-4-1 and 6-4-104(D) of the Littleton City Code. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

8. Comments / Reports

a) City Manager

Clarified purpose of "blue book" for election issues. While funds used are public, the purpose of the book is to present both sides of an issue. It is not the city's intent to use public funds to show just one side of the equation. The clerk is working on the process for citizens to submit pros and cons for inclusion in the blue book. The deadline to submit comments for ballot measures is September 21.

City Attorney

No report

b) Council Members

Council Member Cole - The data we've been provided on the rental gap is not adequate and doesn't provide a clear picture of what is happening in the city. We don't know how many people are sharing a rental unit. / The Back to School night was a nice event with a larger turnout than last year.

Council Member Driscoll - Thank everybody for attending Western Welcome Week. Thanks to all volunteers and supporters of the event. Pleasure to have the delegation from Bega, Australia in town.

Mayor Pro Tem Valdes - City currently has an ordinance restricting panhandling on public rights of way. (City Attorney Kemp assured council that staff are looking at ways to discourage and prevent these occurrences.) / Personally thank you to all volunteers who served on the Littleton Housing Study Advisory Committee. These volunteers represented transportation, government processes, and real estate experts (residential/commercial and affordable housing). Each one is a professional and know what they're doing. To infer that they're in it for personal gain is absolutely incorrect. These volunteers serve to insure the future of this community. This is true for all of our boards and commissions. These people spend time away from their families to serve on the various boards and commissions. Thank you to each member, again, for serving. / Thank you to the Western Welcome Week board and city staff for all that they do to make sure that the event is successful. Event brings in many people from all over.

Council Member Schlachter - School is back in session. Encourages everyone to keep a watchful eye when they're out driving around and to be aware of new school times so the traffic patterns are going to be a little bit different.

Council Member Fey - The city is sponsoring a community meeting next Wednesday in response to a proposed gun store and shooting range in the Southpark area. The meeting will be held at Mission Hills Community Church from 6:00 to 7:30 p.m. / Had the opportunity to go on a ride-along this past week with an outreach group, the Colorado Coalition for the Homeless, who keep track of the homeless. Visited

camps along Cherry Creek. Saw camps with signs of children. Homelessness has many faces and is a complex problem.

Council Member Elrod - Thank you to staff for the upcoming community meeting. / Next week, the Littleton Immigration Resource Center will be holding a naturalization ceremony for immigrants becoming U.S. citizens. / School is back. Please pay close attention to the bike lanes. Many kids are riding bikes to and from school. Not only have school times changed. School bus routes have also changed.

c) Mayor

Mayor Brinkman asked the city attorney if the time threshold had passed at which council could publicly speak about the upcoming charter amendments for the ballot. City Attorney Kemp stated that council could comment on these items but could not expend city funds therefore discussing them during a public meeting wouldn't be appropriate. / It is unbelievable what city staff does to execute Western Welcome Week. It seems seamless. With the busy summer events, wish there was more we could do than just to say "thank you". Hopes staff hears that and knows that they are appreciated. / What a pleasure to spend part of the week with the Bega, Australia delegation. / Agree with Mayor Pro Tem Valdes on the Housing Committee. Appreciate their time and committee and they came back with some spot-on recommendations. / Has asked Council Member Fey to serve on the Homeless committee that is being formed by the Tri-Cities group, if no opposition from council.

9. Adjournment

Mayor Brinkman adjourned the meeting at 7:38 p.m.

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.