



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes

### Historical Preservation Board

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Monday, May 21, 2018

6:30 PM

Council Chamber

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#### Regular Meeting

#### 1. Roll Call

*Also Present: Jocelyn Mills, Community Development Director and Acting Recording Secretary; Lena McClelland, Assistant City Attorney; and Andrea Mimnaugh, Historic Preservation Planner*

**Present** 5 - Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Spratlen, and Board Member Fischer

**Absent** 4 - Chairman Grove, Board Member Bracy, Board Member Hill, and Board Member Gabriel

#### 2. Approval of Agenda

#### 3. Minutes to be Approved

- a. [ID# 18-167](#) Certification of the April 16, 2018 Regular Meeting Minutes

**Attachments:** [HPB Minutes 041618](#)

**A motion was made by Board Member Kastner, seconded by Board Member Fischer, that the minutes from April 16, 2018 be approved. The motion carried by the following vote: 4-0.**

**Aye:** 4 - Vice Chair Price, Board Member Kastner, Board Member Spratlen and Board Member Fischer

**Absent:** 4 - Chairman Grove, Board Member Bracy, Board Member Hill and Board Member Gabriel

**Abstain:** 1 - Board Member Field

#### 4. Public Comment

Public Comment for General Business or Non-Agenda Related Items

*Public Comment - Doug Albrecht, new fees required for non-historic home improvements in historic districts*

*Public Comment - Matthew Wilson, same as Doug Albrecht*

*Public Comment - Pam Chadbourne, HPB should not confine its efforts to Main Street*

## **5. General Business**

## **6. Public Hearing**

- a. [HPB Reso 02-2018](#) Modifications to the Van Schaak and Co. Building located at 2409 West Main Street.

**Attachments:** [Staff Report](#)  
[Code and Criteria Reference Links](#)  
[Draft HPB Resolution 02-2018](#)  
[Historic Building Survey](#)  
[Application](#)  
[Letter of Intent](#)  
[COA Plan Set](#)  
[Powerpoint Presentation](#)

*Staff Presentation by Andrea Mimnaugh, Historic Preservation Planner*

*Applicant Presentation by Darcy Bennett, General Manager of Jackass Hill Brewery*

*Public Hearing Comment - Steve Werges, on behalf of Littleton Business Chamber, In Favor*

*Public Hearing Comment - Pam Chadbourne, concerns about preserving character*

*Public Hearing Comment - Kal Murib, owner of building in question, In Favor*

**A motion was made by Member Field, seconded by Member Spratlen, to approve HPB Resolution 02-2018, approving the Certificate of Historic Appropriateness for the Van Shaack and Co. Building, 2409 W. Main Street.**

**A motion was made to amend the main motion by Member Kastner, seconded by Member Field, to approve HPB Resolution 02-2018, approving the Certificate of Historic Appropriateness for the Van Shaack and Co. Building, 2409 W. Main Street with the following conditions:**

- 1. That the new glass matches the existing glass;**
  - 2. That the corrugated HVAC screen will be installed vertically;**
  - 3. The new door frames will match the existing door frames with framing width.**
- Amended motion carries 5-0. Original motion as amended carries 5-0.**

**Aye:** 6 - Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Bracy, Board Member Spratlen and Board Member Fischer

**Absent:** 3 - Chairman Grove, Board Member Hill and Board Member Gabriel

## **7. Comments/Reports**

- a. Community Development Director/Staff

b. Chair/Members

## **8. Adjourn**

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the May 21, 2018, regular meeting of the Littleton Historical Preservation Board. I have also reviewed the video recording for the May 21, 2018 regular meeting of the Littleton Historical Preservation Board and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



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Denise Ciernia, Recording Secretary