



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### Licensing Authority

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Wednesday, May 9, 2018

6:30 PM

Council Chamber

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#### Regular Meeting

#### Licensing Authority Regular Meeting - Old Business

##### 1. Roll Call

**Present:** 5 - Andrew Cole, Michael Buchanan, Timothy LeVier, Kenneth Shock and Jerome Wiencek

**Absent:** 2 - Peter Webb and Michael Day

##### 2. Pledge of Allegiance

##### 3. Approval of the Agenda

##### 4. Certification of the Minutes

[ID# 18-118](#) Certification of the March 14, 2018 regular meeting minutes

**Vice Chair LeVier moved and Authority Member Buchanan seconded to approve the minutes of the March 14, 2018 regular meeting of the Littleton Licensing Authority. The vote is 5-0. The motion carries unanimously.**

**Aye:** 5 - Chairman Cole, Authority Member Buchanan, Vice Chair LeVier, Authority Member Shock and Authority Member Wiencek

**Absent:** 2 - Authority Member Webb and Authority Member Day

##### 5. Elect a Temporary Chair

Appoint Deputy City Clerk as Temporary Chair

**Chair Cole moved and Vice Chair LeVier seconded to appoint the Deputy City Clerk as Temporary Chair for purposes of conducting the Transitional meeting to entertain nominations for election of a new Chair and Vice Chair. The vote is 5-0. The motion carries unanimously.**

**Aye:** 5 - Chairman Cole, Authority Member Buchanan, Vice Chair LeVier, Authority Member Shock and Authority Member Wiencek

**Absent:** 2 - Authority Member Webb and Authority Member Day

##### Adjournment Sine Die

## **Licensing Authority Transitional Meeting**

### **1. Temporary Chair calls the transitional meeting of May 9, 2018 to order**

### **2. Election of Chair**

Tim LeVier nominated Andrew Cole as Chair of the Littleton Licensing Authority.  
Kenny Shock nominated Tim LeVier as Chair of the Littleton Licensing Authority.

A roll call vote of the Littleton Licensing Authority resulted in appointment of Andrew Cole with a vote of 5-0.

### **3. Election of Vice Chair**

Andrew Cole nominated Tim LeVier as Vice Chair of the Littleton Licensing Authority.

With no further nominations, a roll call vote of the Littleton Licensing Authority resulted in appointment of Tim LeVier with a vote of 5-0.

### **4. Adjournment of Transitional Meeting**

## **Licensing Authority Regular Meeting - New Business**

### **1. Roll Call**

**Present:** 5 - Andrew Cole, Michael Buchanan, Timothy LeVier, Kenneth Shock and Jerome Wiencek

**Absent:** 2 - Peter Webb and Michael Day

### **2. Public Comment**

### **3. Liquor License Application Hearings**

Applications: New, Renewal, Transfer

[LA  
Resolution  
12-2018](#)

Resolution to approve a liquor license application for DAB of Littleton, LLC, d/b/a Staybridge Suites, 8211 Southpark Circle, Littleton, Colorado

Authority Member Buchanan moved and Vice Chair LeVier seconded that the public hearing be closed and that a resolution of the Littleton Licensing Authority be approved which grants DAB of Littleton, LLC, d/b/a Staybridge Suites, 8211 Southpark Circle, Littleton, Colorado, a Lodging & Entertainment liquor license contingent upon approval by the Colorado Liquor Enforcement Division and based upon the following findings of fact: (1) that notice of the hearing was properly posted and published; (2) that the applicant has possession of the premises and the premises are suitable for the requested license; (3) that the needs of the neighborhood are not now being met; (4) that it is the desire of the adult inhabitants of the neighborhood that the license be issued; (5) that existing similar liquor licenses in the designated neighborhood are not adequate; and (6)

that the applicant is of good moral character, record and reputation. The vote is 5-0. The motion carries unanimously.

**Aye:** 5 - Chairman Cole, Authority Member Buchanan, Vice Chair LeVier, Authority Member Shock and Authority Member Wiencek

**Absent:** 2 - Authority Member Webb and Authority Member Day

#### **4. Reports**

- a. Staff
- b. Authority Members
- c. Authority Chair

#### **Adjournment**

**Chair Cole adjourned the meeting at 6:51 p.m.**

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.