



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### City Council

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Tuesday, May 1, 2018

6:30 PM

Council Chamber

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#### Regular Meeting

#### 1. Roll Call

**Present:** 7 - Council Member Cole, Mayor Brinkman, Mayor Pro-Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

#### 2. Pledge of Allegiance

*Led by Scout Troop 597*

#### 3. Approval of Agenda

#### 4. Public Comment

If you wish to address the city council under Public Comment, please sign-in on the public speaker form, before the call to order for this meeting. Each speaker will be limited to three minutes. The city council is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment. The Mayor may refer the matter to staff to obtain additional information and report back to the Council as appropriate.

*Gloria Shone - Contracted to have turf added to her front and back yards. Has seen a similar item in numerous yards. Was told by city staff that per 10-5-7(B) of the city code prohibits use of non-living materials in landscaping. Is in discussion with the City Manager for a possible resolve. Wanted council to be aware.*

*Pat Durbin - Concerns about the starter pistol being used at Littleton High School track meets. Is disruptive to neighbors and pets. Has attempted to reach out to the high school but has had no response.*

*Brad Camp - Oakbrook shopping center. Is in support of the 12 items required by the Planning Commission. Suggest that landscaping be put on Phillips Avenue.*

*Peter Van Leeuwen - High school student thanked council and city staff for allowing him to learn about the local legislature from attending council meetings.*

*Carol Brzeczek - First reading discussion from previous study session. Feels that council is incorrect that first reading is not an appropriate time to offer discussion on an ordinance.*

*Pam Chadbourne - Agrees with Carol Brzeczek's statement. Also believes statement on agenda barring council from responding to comments or taking action on public comment is wrong. Wants a public response from council regarding this statement.*

## **5. Consent Agenda Items**

- a) [Ordinance 21-2018](#) An ordinance on first reading to amend the Safeway Oakbrook Shopping Center General Planned Development Plan for Lot 7  
approved
- b) [Ordinance 20-2018](#) An ordinance on first reading to amend Title 10, Chapter 9, Planned Development Overlay, and Chapter 2, Zone Districts  
approved
- c) [ID# 18-147](#) Approval of the April 17, 2018 regular meeting minutes  
approved

## **Approval of the Consent Agenda**

**Council Member Schlachter moved and Council Member Cole seconded to approve consent agenda items 5(a), 5(b) and 5(c). The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

## **6. General Business**

## **7. Ordinances on Second Reading and Public Hearing**

- a) [Ordinance 17-2018](#) An ordinance on second reading repealing Sections 3-3-1 to 3-3-7, pertaining to circuses and carnivals; and adding new Chapter 3 pertaining to establishing the standards for the issuance of a permit for special events and demonstrations in the city

*Mayor Brinkman opened the public hearing at 7:02 p.m.*

*Tom Witham - Co-owner of Lido Wine Merchants on Main Street. Completely against street closure as they affect small businesses. Parking is already challenging in Littleton and with closure of Nevada Street for any length of time, parking is further impacted.*

*Tina Witham - Co-owner of Lido Wine Merchants on Main Street. Street closures on Saturdays greatly impact small businesses. A "good" Saturday for us is over \$2,000. A great Saturday is between \$3,000 and \$5,000. Saturday street closure during Western Welcome Week resulted in days of less than \$750 a day with the shop being closed in 2013, 2014, and 2017. Not asking to eliminate street closures entirely but would like city to consider hosting events on Sundays instead of Saturdays. Small businesses would be less negatively impacted. Support the ordinance and support the process. Asking that we expand the process to consider Sundays only for downtown closures.*

*Pam Chadbourne - This is not a process, this is an ordinance and it is a deficiency that has occurred for years; we bring ordinances forward but the ordinance is not accompanied by an illustration of the impact on us. Disagrees with timeline(s) as*

*illustrated in the ordinance. Staff should have provided a timeline illustrating how long the city has to approve for different types of events. If the application is denied, how much time is there for the applicant to appeal/recover. As a downtown residents, would like to see notification for fireworks.*

*Mayor Brinkman closed the public hearing at 7:12 p.m.*

**Council Member Schlachter moved and Council Member Elrod seconded to approve the ordinance repealing the Section 3-3-1 to 3-3-7 pertaining to circuses and carnivals; and adding new Chapter 3 pertaining to establishing the standards for the issuance of a permit for special events and demonstrations in the city.**

**Council Member Cole moved and Mayor Pro Tem Valdes seconded to amend the main motion to return this ordinance to a study session on May 8. The vote is 3-4, with Mayor Brinkman, Council Member Driscoll, Council Member Elrod and Council Member Schlachter voting no. The motion fails.**

**Vote on the main motion is 6-1 with Council Member Cole voting no. The motion carries.**

**Aye:** 6 - Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

**Nay:** 1 - Council Member Cole

**b)** [Ordinance  
16-2018](#)

An ordinance on second reading deleting Title 4, Section 3 from the Building Regulations of the Municipal Code regarding sign code regulation and adding Title 10, Section 17 to the Zoning Code of the Municipal Code regarding sign code regulation

*Mayor Brinkman opened the public hearing at 8:04 p.m.*

*Tim LeVier - Opposed to the sign code ordinance as written. Would like to see some revisions regarding regulation of commercial mascots and flying of flags. Agrees with Mayor Pro Tem Valdes' stance on entrance signs.*

*Pam Chadbourne - Issue with murals. Thanks to City Manager Relph and former Council Member Hopping for intervening on a mural that was started on the side of the Essex House Motel. In that case, the artist had approached the owner of the motel to paint the back of the building to promote his own work. Is this sort of issue covered in this code?*

*Mayor Brinkman closed the public hearing at 8:11 p.m.*

**Mayor Pro Tem Valdes moved and Council Member Fey seconded to approve the ordinance deleting Title 4, Section 3 from the Building Regulations of the Municipal Code regarding sign code regulation and adding Title 10, section 17 to the Zoning Code of the Municipal Code regarding sign code regulation.**

**Council Member Driscoll moved and Council Member Council Member Cole to amend the motion to remove 10-17-6-2(a)1 for further discussion at our next study session. The vote is 6-1 with Council Member Fey voting no. The motion carries.**

**Vote on the main motion, as amended, is 7-0. The motion carries unanimously.**

**Aye:** 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

## **8. Comments / Reports**

### a) City Manager

*Series of actions will take place over the next several months on status of council's decision to vote for inclusion with South Metro Fire Rescue. Will be providing updates to council and the public on a regular basis.*

### b) Council Members

*Council Member Cole - No report*

*Council Member Driscoll - Parking discussion in downtown Littleton is ongoing. Will be discussing this with the Mayor and City Manager on Friday of this week.*

*Mayor Pro Tem Valdes - No report*

*Council Member Schlachter - 1) Last week I attending the Jefferson County Urban Agriculture Day; 2) Attended first anniversary party/event at Neveria Juarez on Littleton Boulevard; and 3) May 9 is the first in the series of "Wonder Wednesdays" at the Littleton Museum. The topic is "What is a Mandala?".*

*Council Member Fey - 7,000 blooming crab apple trees in Littleton right now!*

*Council Member Elrod - 1) Participated in the "Drug Take Back Day" at the City Center this past Saturday. Thank you to the volunteers and police officers who were at the event. Approximately 400 pounds of unused prescription drugs each year at these events. If anyone missed the day, there is a permanent bin/kiosk in the City Center where unused prescription drugs can be dropped off anytime of the year; 2) Invitation for myself and other council members to get to know the Right Step program, a therapeutic equestrian ranch in Littleton who will be hosting their annual fundraiser on May 19; 3) Attended the kick-off to Town Hall Arts Center's season.*

### c) Mayor

*No report*

## **9. Adjournment**

**Mayor Brinkman adjourned the meeting at 8:49 p.m.**

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.