



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes

### Historical Preservation Board

---

Monday, April 16, 2018

6:30 PM

Council Chamber, Community Room

---

#### Regular Meeting/Election of Officers, Study Session

#### Historical Preservation Board Regular Meeting

##### 1. Roll Call

*Also Present: Denise Ciernia, Recording Secretary; Lena McClelland, Assistant City Attorney; Andrea Mimnaugh, Historical Preservation Planner*

**Present** 5 - Chairman Grove, Vice Chair Price, Board Member Bracy, Board Member Spratlen, and Board Member Fischer

**Absent** 2 - Board Member Field, and Board Member Kastner

##### 2. Approval of Agenda

##### 3. Minutes to be Approved

[ID# 18-137](#) Certification of the February 28, 2018 Regular Meeting Minutes

**Attachments:** [HPB Minutes 022818](#)

**A motion was made by Board Member Bracy, seconded by Board Member Fischer, that the minutes from February 28, 2018 be approved. The motion carried unanimously.**

**Aye:** 5 - Chairman Grove, Vice Chair Price, Board Member Bracy, Board Member Spratlen and Board Member Fischer

**Absent:** 2 - Board Member Field and Board Member Kastner

##### 4. Public Comment

Public Comment for Non-Agenda Related Items

*None*

##### 5. Staff and Board Comments

*None*

##### 6. Elect a Temporary Chair

- a. Appoint Recording Secretary as Temporary Chair

*Recording Secretary Denise Ciernia elected as Temporary Chair*

## **7. Adjournment Sine Die**

### **Historical Preservation Board Transitional Meeting**

#### **1. Temporary Chair calls the transitional Historical Preservation Board meeting of April 18, 2017 to order**

#### **2. Introduction of New Board Members and Roll Call**

*New Board Members: Laura Gabriel and Andy Hill*

- Present** 6 - Chairman Grove, Vice Chair Price, Board Member Bracy, Board Member Gabriel, Board Member Spratlen, and Board Member Fischer
- Absent** 3 - Board Member Field, Board Member Kastner, and Board Member Hill

#### **3. Election of Officers**

- a. Election of Chair

*Nomination of Pam Grove by Member Bracy. No other nominations.*

**Motion to elect Member Grove by Member Spratlen, seconded by Member Price.  
Motion carried unanimously.**

- Aye:** 6 - Chairman Grove, Vice Chair Price, Board Member Bracy, Board Member Gabriel, Board Member Spratlen and Board Member Fischer
- Absent:** 3 - Board Member Field, Board Member Kastner and Board Member Hill

- b. Election of Vice Chair

*Nomination of Michael Price by Member Spratlen. No other nominations.*

**Motion to elect Member Price by Member Grove, seconded by Member Bracy.  
Motion carried unanimously.**

- Aye:** 6 - Chairman Grove, Vice Chair Price, Board Member Bracy, Board Member Gabriel, Board Member Spratlen and Board Member Fischer
- Absent:** 3 - Board Member Field, Board Member Kastner and Board Member Hill

#### **4. Comments/Reports**

- a. Community Development Director/Staff
- b. Chair/Members

#### **5. Adjourn to Study Session**

Study Session to be held in Community Room

## Study Session

### 1. Study Session Topics

[ID# 18-136](#) Discussion on the Historical Preservation Board's 2018 Workplan

Attachments: [2018 HPB Workplan](#)

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the April 16, 2018, regular meeting of the Littleton Historical Preservation Board. I have also reviewed the video recording for the April 16, 2018 regular meeting of the Littleton Historical Preservation Board and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



---

Denise Ciernia, Recording Secretary