

1 **CITY OF LITTLETON, COLORADO**

2
3 **ORDINANCE NO. 17**

4
5 **Series, 2018**

6
7 **INTRODUCED BY COUNCILMEMBERS:**

8
9 **AN ORDINANCE OF THE CITY OF LITTLETON,**
10 **COLORADO, REPEALING THE EXISTING SECTIONS 3-**
11 **3-1 TO 3-3-7 PERTAINING TO CIRCUSES AND**
12 **CARNIVALS; AND ADDING NEW CHAPTER 3**
13 **PERTAINING TO ESTABLISHING THE STANDARDS FOR**
14 **THE ISSUANCE OF A PERMIT FOR SPECIAL EVENTS**
15 **AND DEMONSTRATIONS IN THE CITY**
16

17
18 **WHEREAS,** the City Council finds and determines that Littleton is hosting a
19 wide variety of special events throughout the year and that these special events can have
20 significant impacts upon the public health, safety and welfare as well as upon residents and
21 businesses within the community; and
22

23 **WHEREAS,** the City Council finds and determines that the establishment of a
24 uniform consistent process for the regulation of special events will improve the quality of life of
25 the community and protect those individuals attending such events; and
26

27 **WHEREAS,** the City Council finds and determines that many special events may
28 involve activities protected by the Constitution of the United States and the Constitution of the
29 State of Colorado and that providing for prompt and effective processes for review of such
30 events is necessary.
31

32 **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF**
33 **THE CITY OF LITTLETON, COLORADO, THAT:**
34

35 **Section 1:** Title 3, Chapter 3, pertaining to circuses and carnivals is hereby
36 repealed in its entirety and replaced with new Chapter 3 pertaining to establishing the standards
37 for the issuance of a permit for special events and demonstrations in the city.
38

39 **Sec. 3-3-1 - PURPOSE.**

40 THIS CHAPTER ESTABLISHES THE STANDARDS FOR THE ISSUANCE OF A PERMIT
41 FOR SPECIAL EVENTS AND DEMONSTRATIONS IN THE CITY.

42 **Sec. 3-3-2 - DEFINITIONS.**

43 **APPLICANT:** ANY PERSON OR ORGANIZATION WHO SEEKS A PERMIT FROM THE
44 CITY TO CONDUCT OR SPONSOR AN EVENT GOVERNED BY THIS CHAPTER. AN

1 APPLICANT MUST BE EIGHTEEN (18) YEARS OF AGE OR OLDER.

2 BLOCK PARTY: A FESTIVE GATHERING ON A RESIDENTIAL STREET REQUIRING
3 THE CLOSURE OF A STREET OR A PORTION THEREOF TO VEHICULAR TRAFFIC
4 AND USE OF THE STREET FOR THE FESTIVITY, INCLUDING BARBECUES,
5 PICNICS, MUSIC OR GAMES.

6 COORDINATOR: THE DIRECTOR OF COMMUNICATIONS OR THEIR DESIGNEE.

7 DEMONSTRATION: ANY ACTIVITY, GATHERING, PARADE OR OTHER SIMILAR
8 ACTIVITY, SUCH AS A RALLY, PICKETING, SPEECHMAKING, MARCHING, VIGIL,
9 OR RELIGIOUS SERVICES THAT PRIMARILY INVOLVES:

- 10 1. THE COMMUNICATION OR EXPRESSION OF VIEWS OR GRIEVANCES,
11 ENGAGED IN BY MORE THAN ONE (1) PERSON, AND;
- 12 2. THAT OCCURS ON A STREET OR HIGHWAY, INCLUDING
13 SIDEWALKS, OR ON A PUBLICLY OWNED OUTDOOR MALL OR
14 PLAZA;
- 15 3. OR ON OTHER PROPERTY OWNED OR LEASED BY THE CITY.
- 16 4. A DEMONSTRATION ON PRIVATE PROPERTY IS NOT A SPECIAL
17 EVENT SUBJECT TO THE PROVISIONS OF THIS CHAPTER WITH THE
18 EXCEPTION OF THOSE DEFINED IN SUBSECTION 5 BELOW.
- 19 5. A DEMONSTRATION ON PRIVATE PROPERTY IS SUBJECT TO THE
20 PROVISIONS OF THIS CHAPTER. IF A DEMONSTRATION:
 - 21 a. DOES NOT COMPLY WITH TRAFFIC LAWS AND CONTROLS, OR
 - 22 b. IN THE JUDGMENT OF THE COORDINATOR OR THE DIRECTOR
23 RESPONSIBLE FOR THE ADMINISTRATION OF ANY CITY
24 AFFAIRS ON THE PROPERTY THE DEMONSTRATION MAY,
25 OBSTRUCT, DELAY OR INTERFERE WITH THE NORMAL
26 ACTIVITIES, OPERATIONS OR FLOW OF PEDESTRIAN OR
27 VEHICULAR TRAFFIC ON THE PROPERTY, OR
 - 28 c. WHICH MAY CREATE A SIGNIFICANT RISK OF INJURY TO THE
29 PUBLIC OR PARTICIPANTS IN THE DEMONSTRATION.

30 EVENT: ALL DEMONSTRATIONS AND SPECIAL EVENTS AS DEFINED HEREIN.

31 PARADE: A MARCH OR PROCESSION CONSISTING OF PERSONS, ANIMALS OR
32 VEHICLES, OR COMBINATION THEREOF, ON ANY STREET OR HIGHWAY,
33 INCLUDING SIDEWALKS, WHICH OBSTRUCTS, DELAYS OR INTERFERES WITH
34 THE NORMAL FLOW OF PEDESTRIAN OR VEHICULAR TRAFFIC OR DOES NOT
35 COMPLY WITH TRAFFIC LAWS OR CONTROLS.

36 PERMIT OR EVENT PERMIT: A PERMIT ISSUED FOR EITHER A DEMONSTRATION
37 OR SPECIAL EVENT.

38 PERMITTEE: ANY PERSON OR ORGANIZATION WHO HAS BEEN ISSUED AN

1 EVENT PERMIT BY THE COORDINATOR.

2 PUBLIC ENTITY: THE STATE; ANY INSTITUTION, AGENCY, INSTRUMENTALITY,
3 AUTHORITY, COUNTY, MUNICIPALITY, CITY AND COUNTY, DISTRICT OR OTHER
4 POLITICAL SUBDIVISION OF THE STATE, INCLUDING ANY SCHOOL DISTRICT
5 AND PUBLICALLY FUNDED INSTITUTION OF HIGHER EDUCATION AND THE
6 UNITED STATES AND ANY POLITICAL SUBDIVISION OF THE UNITED STATES.

7 SPECIAL EVENT:

8 1. A PARADE, ATHLETIC CONTEST, STREET FAIR, ART AND CRAFT
9 SHOW, CARNIVAL, CIRCUS, BLOCK PARTY, CONCERTS,
10 PROFESSIONAL FIREWORKS DISPLAY, BOTH AMPLIFIED MUSIC AND
11 NON AMPLIFIED MUSIC, OR OTHER OUTDOOR EVENT.

12 2. ESTIMATED TO BE ATTENDED BY ONE HUNDRED (100) OR MORE
13 PERSONS.

14 3. OCCURS ON PRIVATE PROPERTY ADJACENT TO A STREET OR
15 HIGHWAY, INCLUDING SIDEWALKS, OR ON A PUBLICLY OWNED
16 OUTDOOR MALL, PARK OR PLAZA, OR ON OTHER PROPERTY
17 OWNED OR LEASED BY THE CITY. THIS MEANING SHALL NOT BE
18 LIMITED TO PUBLIC STREETS AND INVOLVES ONE OF THE
19 FOLLOWING:

20 a. THE EVENT DOES NOT COMPLY WITH TRAFFIC LAWS AND
21 CONTROLS OR IN THE JUDGMENT OF THE COORDINATOR OR
22 DIRECTOR RESPONSIBLE FOR ANY CITY AFFAIRS ON THE
23 PROPERTY FINDS THE EVENT OBSTRUCTS, DELAYS OR INTERFERES
24 WITH THE NORMAL ACTIVITIES, OPERATIONS OR FLOW OF
25 PEDESTRIAN OR VEHICULAR TRAFFIC ON THE PROPERTY.

26 b. MAY CREATE A SIGNIFICANT RISK OF INJURY TO THE PUBLIC
27 OR PARTICIPANTS IN THE EVENT OR OTHER PERSONS.

28
29 4. A DEMONSTRATION EXEMPTED IN THIS SECTION IS NOT A SPECIAL
30 EVENT.

31 STREET OR HIGHWAY HAS THE SAME MEANING AS DEFINED IN CHAPTER 11 OF
32 THE LITTLETON CITY CODE, AS ADOPTED IN Section 11-1-6, AND INCLUDES BIKE
33 AND PEDESTRIAN LANES OR PATHS AND FOR PURPOSES OF THIS CHAPTER
34 INCLUDES ANY STREET OR HIGHWAY UNDER THE JURISDICTION OF THIS STATE
35 OR ANY POLITICAL SUBDIVISION THEREOF.

36 **Sec. 3-3-3 - PERMIT REQUIRED; EXCEPTIONS.**

37 ANY PERSON DESIRING TO CONDUCT AN EVENT IN THE CITY SHALL FIRST
38 OBTAIN A PERMIT FROM THE COORDINATOR; PROVIDED, HOWEVER, THAT AN
39 EVENT PERMIT SHALL NOT BE REQUIRED FOR THE FOLLOWING:

1 (a) EVENTS THAT OCCUR EXCLUSIVELY ON PROPERTY NOT OWNED BY THE
2 STATE OR ANY POLITICAL SUBDIVISION THEREOF OR THE CITY, AS THE
3 SAME ARE DEFINED IN THIS CODE, PROVIDED ALL OF THE FOLLOWING
4 ARE MET:
5

- 6 1. DO NOT INVOLVE THE CLOSURE OF ANY STREETS OR SIDEWALKS
7 THAT ARE NORMALLY OPEN TO THE PUBLIC, AND
8
- 9 2. DOES NOT INVOLVE THE USE OF AMPLIFIED SOUND DURING EVENT,
10 AND
11
- 12 3. DOES NOT INVOLVE THE SALE OF ALCOHOLIC BEVERAGES THAT
13 REQUIRES A LIQUOR LICENSE UNDER THE LAWS OF THIS STATE
14 AND/OR CITY CODE.
15
- 16 4. DOES NOT REQUIRE THE ISSUANCE OF PERMITS UNDER THE
17 INTERNATIONAL AND UNIFORM CODES ADOPTED BY THE CITY.
18
- 19 5. ALL EVENTS ON PROPERTY NOT OWNED BY THE STATE OR ANY
20 POLITICAL SUBDIVISION THEREOF OR THE CITY AND THAT DO
21 INVOLVE THE CLOSURE OF SUCH STREETS OR SIDEWALKS SHALL BE
22 REVIEWED BY THE COORDINATOR AND SHALL BE SUBJECT TO THE
23 PERMIT REQUIREMENTS OF THIS CHAPTER, BUT ONLY WITH REGARD
24 TO THAT PORTION OF THE EVENT WHICH OCCURS UPON OR AFFECTS
25 THE STREETS OR SIDEWALKS.
26
- 27 6. PARADES INVOLVING A TOTAL OF ONE HUNDRED (100) OR FEWER
28 PEDESTRIANS MARCHING ALONG A ROUTE THAT IS RESTRICTED TO
29 SIDEWALKS AND WHICH CROSS STREETS ONLY AT PEDESTRIAN
30 CROSSWALKS IN ACCORDANCE WITH TRAFFIC REGULATIONS AND
31 CONTROLS; PEDESTRIANS PARTICIPATING IN SUCH PARADES SHALL
32 CROSS STREETS IN GROUPS OF FIFTEEN (15) PEOPLE OR LESS, AND
33 SHALL ALLOW VEHICLES TO PASS BETWEEN EACH GROUP;
34
- 35 7. FUNERAL PROCESSIONS.
36
- 37 8. ATHLETIC EVENTS THAT ARE SPONSORED OR PERMITTED BY A
38 PARKS AND RECREATION DISTRICT AND ARE CONTAINED WITHIN
39 THE PROPERTY OWNED OR MANAGED BY THE PARKS AND
40 RECREATION DISTRICT.
41
- 42 9. OTHER EVENTS THAT ARE SPONSORED OR PERMITTED BY A PARKS
43 AND RECREATION DISTRICT AND ARE CONTAINED WITHIN THE
44 PROPERTY OWNED OR MANAGED BY THE PARKS AND RECREATION
45 DISTRICT.
46
- 47 10. DEMONSTRATIONS THAT ARE EXEMPTED FROM THE PROVISIONS OF
48 THIS CHAPTER.

1 **Sec. 3-3-4 - APPLICATION PROCEDURE; FEE.**

- 2 (a) ANY PERSON DESIRING TO SPONSOR AN EVENT NOT EXEMPTED BY
3 SECTION 3-3-3 SHALL APPLY FOR AN EVENT PERMIT BY FILING A
4 VERIFIED APPLICATION WITH THE COORDINATOR ON A FORM SUPPLIED
5 BY THE COORDINATOR SUCH APPLICATION SHALL BE ELECTRONICALLY
6 FILED USING THE CITY'S WEBSITE. APPLICATIONS MUST BE SUBMITTED
7 NOT LESS THAN TWENTY (20) BUSINESS DAYS FOR BLOCK PARTIES, AS
8 DEFINED IN SECTION 3-3-2, FORTY-FIVE (45) BUSINESS DAYS FOR EVENTS
9 INVOLVING THE SALE OR SERVICE OF ALCOHOL, AND THIRTY (30)
10 BUSINESS DAYS FOR ALL OTHER EVENTS, NOR MORE THAN ONE (1) YEAR
11 BEFORE THE EVENT DATE. REPEAT EVENTS THAT ARE IDENTICAL IN
12 CHARACTER AND IMPACT ON THE CITY MAY BE INCLUDED IN A SINGLE
13 APPLICATION IN THE DISCRETION OF THE COORDINATOR
14
15 (b) IF THE APPLICATION IS FOR A DEMONSTRATION, THE COORDINATOR
16 SHALL, UPON A SHOWING OF GOOD CAUSE, CONSIDER AN APPLICATION
17 THAT IS FILED AFTER THE FILING DEADLINE IF THERE IS SUFFICIENT
18 TIME TO PROCESS AND INVESTIGATE THE APPLICATION AND OBTAIN
19 PUBLIC SAFETY SERVICES FOR THE EVENT. GOOD CAUSE MAY BE
20 DEMONSTRATED BY THE APPLICANT BY SHOWING THAT THE
21 CIRCUMSTANCE THAT GAVE RISE TO THE APPLICATION DID NOT
22 REASONABLY ALLOW THE APPLICANT TO FILE WITHIN THE TIME
23 PRESCRIBED.
24
25 (c) IF THE APPLICANT IS NOT AN ORGANIZATION QUALIFIED FOR
26 EXEMPTION FROM THE PAYMENT OF CITY SALES AND USE TAXES, THE
27 APPLICATION FOR A PERMIT SHALL BE ACCOMPANIED BY A
28 NONREFUNDABLE PERMIT APPLICATION FEE IN THE AMOUNT OF
29 SEVENTY-FIVE (\$75.00) DOLLARS. THE FEE MAY BE AMENDED BY
30 RESOLUTION OR ORDINANCE ADOPTED BY THE CITY COUNCIL. THE FEE
31 SHALL COVER, BUT NOT EXCEED, THE FULL COST OF PROCESSING AND
32 INVESTIGATING SUCH PERMIT APPLICATIONS AND ADMINISTERING THE
33 PERMIT PROGRAM. AN APPLICATION FEE OF FIFTY (\$50.00) DOLLARS
34 SHALL BE CHARGED TO ORGANIZATIONS QUALIFIED FOR EXEMPTION
35 FROM THE PAYMENT OF CITY SALES AND USE TAXES. THE FEE MAY BE
36 AMENDED BY RESOLUTION ADOPTED BY THE CITY COUNCIL.

37 **Sec. 3-3-5 - ACTION ON APPLICATION.**

- 38 (a) ONCE THE APPLICATION IS FILED, THE COORDINATOR SHALL SUBMIT TO
39 THE FOLLOWING CITY DEPARTMENTS, IF THEIR AREA OF JURISDICTION IS
40 INVOLVED. THE COORDINATOR MAY SUBMIT TO OTHER CITY
41 DEPARTMENTS AS THEY DEEM APPROPRIATE.
42
43 1. CITY CLERK – LIQUOR LICENSING
44 2. FINANCE - SALES TAX AND TEMPORARY UTILITY COSTS
45 3. PUBLIC WORKS- STREET, TRAFFIC AND UTILITY SERVICES

4. FIRE-MEDICAL-FIRE AND EMERGENCY MEDICAL SERVICES
5. POLICE-LAW ENFORCEMENT AND TRAFFIC CONTROL
6. COMMUNITY DEVELOPMENT-LAND USE AND SPECIAL PERMITS
7. CITY ATTORNEY-LIABILITY AND CONSTITUTIONAL ISSUES

EACH DEPARTMENT SHALL HAVE FIVE (5) BUSINESS DAYS FOR BLOCK PARTIES AND 10 BUSINESS DAYS FOR ALL OTHER EVENTS TO PROVIDE COMMENTS ON THE APPLICATION TO THE COORDINATOR.

(b) THE COORDINATOR SHALL NOTIFY THE UNITED STATES, THE STATE, ITS AGENCIES OR ANY POLITICAL SUBDIVISION OF THE STATE HAVING OWNERSHIP, CONTROL OR MANAGEMENT RESPONSIBILITY OVER PROPERTY USED IN THE SPECIAL EVENT.

(c) IF THE APPLICATION PROPOSES TO CLOSE A PUBLIC STREET, THE APPLICANT BY FIRST CLASS U.S. MAIL OR ELECTRONIC MAIL OR ANY OTHER MEANS REASONABLY CALCULATED TO GIVE NOTICE, SHALL PROVIDE WRITTEN NOTICE OF THE APPLICATION TO EACH OWNER OF REAL PROPERTY FRONTING THE STREET TO BE CLOSED AND SHALL PROVIDE SUCH OWNERS OF REAL PROPERTY TEN DAYS TO RESPOND TO THE CITY WITH THEIR CONCERNS.

(d) THE COORDINATOR SHALL APPROVE, CONDITIONALLY APPROVE OR DENY AN APPLICATION ON THE GROUNDS SPECIFIED IN SECTION 3-3-6. SUCH ACTION SHALL BE TAKEN NO LATER THAN FIVE (5) BUSINESS DAYS FOR BLOCK PARTIES THIRTY (30) BUSINESS DAYS FOR EVENTS INVOLVING THE SALE OR SERVICE OF ALCOHOL, AND FIFTEEN (15) BUSINESS DAYS FOR ALL OTHER EVENTS AFTER RECEIVING A COMPLETED APPLICATION, FEE AND COMMENTS FROM DEPARTMENTS. IF THE APPLICATION IS DENIED OR CONDITIONALLY APPROVED, THE COORDINATOR SHALL INFORM THE APPLICANT IN WRITING OF THE GROUNDS FOR DENIAL OR THE CONDITIONS ON THE PERMIT AND THE APPLICANT'S RIGHT OF APPEAL. IF THE COORDINATOR RELIED ON INFORMATION ABOUT THE EVENT OTHER THAN THAT CONTAINED IN THE APPLICATION, HE OR SHE SHALL INFORM THE APPLICANT OF SUCH INFORMATION. IF THE COORDINATOR REFUSES TO CONSIDER A LATE APPLICATION UNDER SUBSECTION 3-3-4(B), HE OR SHE SHALL INFORM THE APPLICANT IN WRITING OF THE REASON FOR THE REFUSAL, AND OF THE APPLICANT'S RIGHT OF APPEAL.

Sec. 3-3-6 - GROUNDS FOR DENIAL OF APPLICATION.

(a) THE COORDINATOR SHALL APPROVE AN APPLICATION FOR AN EVENT PERMIT UNLESS HE OR SHE DETERMINES, FROM A CONSIDERATION OF THE COMPLETED APPLICATION AND OTHER PERTINENT INFORMATION, THAT:

1. INFORMATION CONTAINED IN THE APPLICATION, OR SUPPLEMENTAL INFORMATION REQUESTED FROM THE APPLICANT, IS FOUND TO BE FALSE IN ANY MATERIAL DETAIL; OR

2. THE APPLICANT HAS FAILED TO COMPLETE THE APPLICATION FORM
WITHIN THE TIME FRAME PERMITTED BY THE COORDINATOR AFTER
HAVING BEEN NOTIFIED OF ANY ADDITIONAL INFORMATION OR
DOCUMENTS REQUIRED; OR
3. THE APPLICANT HAS FAILED TO PROVIDE THE NOTICE REQUIRED TO
ADJACENT OWNERS OF REAL PROPERTY ON THE STREET TO BE CLOSED;
OR
4. ANOTHER EVENT PERMIT OR APPLICATION HAS BEEN RECEIVED PRIOR
IN TIME, OR HAS ALREADY BEEN APPROVED, TO HOLD ANOTHER EVENT
ON THE SAME DATE AND TIME REQUESTED BY THE APPLICANT, OR SO
CLOSE IN TIME AND PLACE AS TO CAUSE UNDUE TRAFFIC CONGESTION,
OR BURDEN THE CITY'S ABILITY TO MEET THE NEEDS OF POLICE, FIRE,
PUBLIC WORKS OR OTHER EMERGENCY SERVICES TO THE REMAINDER
OF THE CITY DUE TO MORE THAN ONE (1) EVENT OCCURRING
ANYWHERE IN THE CITY; OR
5. THE TIME, ROUTE OR SIZE OF THE EVENT WILL SUBSTANTIALLY
INTERRUPT THE SAFE AND ORDERLY MOVEMENT OF TRAFFIC ON OR
CONTIGUOUS TO THE EVENT SITE OR ROUTE OR WILL DISRUPT THE USE
OF A STREET OR HIGHWAY AT A TIME WHEN IT IS USUALLY SUBJECT TO
TRAFFIC CONGESTION; OR
6. THE SIZE, NATURE OR LOCATION OF THE EVENT WILL PRESENT A
SUBSTANTIAL RISK TO THE HEALTH OR SAFETY OF THE PUBLIC OR
PARTICIPANTS IN THE EVENT OR OTHER PERSONS; OR
7. THE SIZE OF THE EVENT WILL REQUIRE DIVERSION OF SO GREAT A
NUMBER OF PEACE OFFICERS OF THE CITY TO ENSURE THAT
PARTICIPANTS STAY WITHIN THE BOUNDARIES OR ROUTE OF THE
EVENT, OR TO PROTECT PARTICIPANTS IN THE EVENT, AS TO PREVENT
NORMAL PROTECTION TO THE REST OF THE CITY; NOTHING HEREIN
AUTHORIZES DENIAL OF A PERMIT BECAUSE OF THE NEED TO PROTECT
PARTICIPANTS FROM THE CONDUCT OF OTHERS, IF REASONABLE
PERMIT CONDITIONS CAN BE IMPOSED TO ALLOW FOR ADEQUATE
PROTECTION OF PARTICIPANTS WITH THE NUMBER OF PEACE OFFICERS
AVAILABLE TO POLICE THE EVENT; OR
8. THE LOCATION OF THE EVENT WILL SUBSTANTIALLY INTERFERE WITH
ANY CONSTRUCTION OR MAINTENANCE WORK SCHEDULED TO TAKE
PLACE UPON OR ALONG THE CITY STREETS OR A PREVIOUSLY GRANTED
ENCROACHMENT PERMIT; OR
9. THE EVENT SHALL OCCUR AT A TIME WHEN A SCHOOL IS IN SESSION ON
A ROUTE OR AT A LOCATION ADJACENT TO THE SCHOOL OR CLASS
THEREOF, AND THE NOISE CREATED BY THE ACTIVITIES OF THE EVENT

1 WOULD SUBSTANTIALLY DISRUPT THE EDUCATIONAL ACTIVITIES OF
2 THE SCHOOL OR CLASS;

3
4 10. THE EVENT INVOLVES THE USE OF HAZARDOUS, COMBUSTIBLE OR
5 FLAMMABLE MATERIALS WHICH COULD CREATE A FIRE OR SAFETY
6 HAZARD;

7
8 11. THE EVENT WILL VIOLATE AN ORDINANCE OR STATUTE;

9
10 12. THE EVENT IS SCHEDULED ON THE SAME DATE AS AN EVENT THAT HAS
11 BE HELD IN THE CITY FOR THE PRIOR FIVE CONSECUTIVE YEARS AND
12 WOULD CONFLICT WITH THAT EVENT.

13
14 13. THE APPLICANT HAS FAILED TO PAY COSTS, FEES OR DEPOSITS FOR THE
15 APPLICATION OR FOR PREVIOUS SPECIAL EVENTS PERMITS; OR

16
17 14. THE APPLICANT HAS FAILED TO ABIDE BY THE REQUIREMENTS OR
18 CONDITIONS OF PREVIOUS SPECIAL EVENTS PERMITS.

19
20 15. FAILURE TO OBTAIN PERMITS REQUIRED FOR USE OF PARKS, OPEN
21 SPACE OR TRAILS MANAGED BY A PARKS AND RECREATION DISTRICT
22 IN THE CITY.

23
24 (b) WHEN THE GROUNDS FOR DENIAL OF AN APPLICATION FOR PERMIT
25 SPECIFIED IN PARAGRAPHS (A)(4) THROUGH (A)(9) AND OR (A) (11) ABOVE
26 CAN BE CORRECTED BY ALTERING THE DATE, TIME, DURATION, ROUTE OR
27 LOCATION OF THE EVENT, THE COORDINATOR SHALL, INSTEAD OF
28 DENYING THE APPLICATION, CONDITIONALLY APPROVE THE
29 APPLICATION UPON THE APPLICANT'S ACCEPTANCE OF CONDITIONS FOR
30 PERMIT ISSUANCE. THE CONDITIONS IMPOSED SHALL PROVIDE FOR ONLY
31 SUCH MODIFICATION OF THE APPLICANT'S PROPOSED EVENT AS ARE
32 NECESSARY TO ACHIEVE COMPLIANCE WITH SAID PARAGRAPHS.

33 **Sec. 3-3-7. PERMIT CONDITIONS.**

34 (a) THE COORDINATOR MAY CONDITION THE ISSUANCE OF AN EVENT PERMIT
35 BY IMPOSING REASONABLE REQUIREMENTS CONCERNING THE TIME,
36 PLACE AND ROUTE OF THE EVENT AND SUCH REQUIREMENTS AS ARE
37 NECESSARY TO PROTECT THE SAFETY OF PERSONS AND PROPERTY AND
38 THE CONTROL OF TRAFFIC. SUCH CONDITIONS INCLUDE BUT ARE NOT
39 LIMITED TO THE FOLLOWING:

- 40
41
42 1. ALTERATION OF THE DATE, TIME, DURATION, FREQUENCY, ROUTE OR
43 LOCATION OF THE EVENT;
- 44
45 2. CONDITIONS CONCERNING THE AREA OF ASSEMBLY AND DISBANDING
46 OF PARADES OR OTHER EVENTS OCCURRING ALONG A ROUTE;

3. CONDITIONS CONCERNING ACCOMMODATION OF AVAILABLE PARKING, PEDESTRIAN OR VEHICULAR TRAFFIC, INCLUDING RESTRICTING THE EVENT TO ONLY A PORTION OF A STREET OR RIGHT-OF-WAY;
4. REQUIREMENTS FOR THE USE OF TRAFFIC CONES, BARRICADES OR OTHER TRAFFIC-CONTROL DEVICES TO BE PROVIDED, PLACED AND REMOVED BY THE PERMITTEE AT ITS EXPENSE;
5. REQUIREMENTS FOR PROVISION OF EMERGENCY ACCESS AND FIRST AID OR SANITARY FACILITIES;
6. REQUIREMENTS FOR ARRANGEMENT OF SUPPLEMENTAL FIRE PROTECTION PERSONNEL TO BE PRESENT AT EVENT AT THE PERMITTEE'S EXPENSE;
7. REQUIREMENTS FOR USE OF EVENT MONITORS AND PROVIDING NOTICE OF PERMIT CONDITIONS TO EVENT PARTICIPANTS;
8. RESTRICTIONS ON THE NUMBER AND TYPE OF VEHICLES, ANIMALS OR STRUCTURES AT THE EVENT AND INSPECTION AND APPROVAL OF FLOATS, STRUCTURES AND DECORATED VEHICLES FOR FIRE SAFETY BY THE LITTLETON FIRE RESCUE;
9. REQUIREMENTS FOR USE OF GARBAGE CONTAINERS, CLEANUP AND RESTORATION OF CITY PROPERTY;
10. RESTRICTIONS ON USE OF AMPLIFIED SOUND;
11. A REQUIREMENT THAT AN EVENT PERMIT TO CONDUCT A BLOCK PARTY MAY BE CONDITIONED ON THE GIVING OF NOTICE TO THE RESIDENTS OF DWELLINGS ALONG THE AFFECTED STREET(S);
12. COMPLIANCE WITH ANY RELEVANT LAW AND OBTAINING ANY LEGALLY REQUIRED PERMIT OR LICENSE, INCLUDING, WITHOUT LIMITATION, A TEMPORARY VENDOR'S LICENSE UNDER TITLE 3 OF THIS CODE, A SPECIAL EVENT LIQUOR LICENSE UNDER SECTION 12-48-101 ET SEQ. C.R.S., RESPECTIVELY;
13. REQUIREMENTS FOR POSTING A DEPOSIT FOR CLEANUP COSTS ANTICIPATED DUE TO THE EVENT;
14. DESIGNATION BY THE APPLICANT OF A CONTACT PERSON WITH DECISION MAKING AUTHORITY WHO WILL BE CONTINUOUSLY AVAILABLE TO LAW ENFORCEMENT PERSONNEL AND PRESENT AT THE EVENT.

1 15. REQUIREMENTS THAT THE APPLICATION NOTIFY PATRONS OF THE
2 EVENT THAT COMPLIANCE WITH THE LAW IS REQUIRED INCLUDING BUT
3 NOT LIMITED TO SMOKING OF MARIJUANA IN PUBLIC; PUBLIC
4 INTOXICATION, PUBLIC SEXUAL CONDUCT; VIOLATION OF LIQUOR LAWS
5 AND SMOKING IN PUBLIC PLACES
6

7 (b) FAILURE TO COMPLY WITH PERMIT CONDITIONS SHALL RESULT IN THE
8 REVOCATION OF THE PERMIT AND TERMINATION OF THE EVENT.

9 **Sec. 3-3-8 - APPEAL PROCEDURE.**

10 (a) THE APPLICANT SHALL HAVE THE RIGHT TO APPEAL THE DENIAL OF A
11 PERMIT OR THE IMPOSITION OF A PERMIT CONDITION. A NOTICE OF
12 APPEAL SHALL BE FILED WITH THE CITY MANAGER'S OFFICE WITH A COPY
13 TO THE COORDINATOR, SETTING FORTH THE GROUNDS FOR THE APPEAL
14 WITHIN FIVE (5) BUSINESS DAYS AFTER MAILING OR PERSONAL DELIVERY
15 OF A NOTICE OF DENIAL THE APPROVAL OF THE PERMIT WITH A PERMIT
16 CONDITION OBJECTED TO BY THE APPLICANT. THE CITY MANAGER OR HIS
17 OR HER DESIGNEE SHALL REVIEW THE DECISION TO DENY THE PERMIT OR
18 IMPOSE CONDITIONS NO LATER THAN TEN (10) BUSINESS DAYS AFTER THE
19 FILING OF THE APPEAL.
20

21 (b) THE APPLICANT AND THE COORDINATOR MAY PRESENT WRITTEN
22 EVIDENCE AND/OR ARGUMENT TO ASSIST THE CITY MANAGER OR
23 DESIGNEE'S REVIEW. THE CITY MANAGER OR HIS OR HER DESIGNEE SHALL
24 RENDER HIS OR HER WRITTEN DECISION NO LATER THAN TWO (2)
25 BUSINESS DAYS THEREAFTER.
26

27 (c) IN THE EVENT THAT A NOTICE OF APPEAL IS FILED IN ACCORDANCE
28 HERewith BUT FEWER THAN SIX (6) BUSINESS DAYS PRIOR TO THE
29 REQUESTED DATE FOR AN EVENT FOR WHICH A PERMIT HAS BEEN DENIED,
30 THE CITY MANAGER SHALL CONDUCT THE REVIEW AND ISSUE HIS OR HER
31 DECISION NO LATER THAN TWO (2) BUSINESS DAYS AFTER THE FILING OF
32 THE APPEAL. IF THE CITY MANAGER DETERMINES THAT CIRCUMSTANCES
33 DO NOT PERMIT THE COMPLETION OF SUCH REVIEW AND DECISION AT
34 LEAST ONE (1) FULL BUSINESS DAY PRIOR TO THE TIME AND DATE FOR
35 THE INITIATION OF AN EVENT REGARDING WHICH AN APPEAL IS PENDING,
36 HE OR SHE SHALL NOTIFY THE APPEALING APPLICANT OF SAID
37 DETERMINATION IN WRITING AND SAID APPLICANT SHALL BE ENTITLED,
38 BUT NOT REQUIRED, TO SEEK JUDICIAL REVIEW OF THE PERMIT DENIAL
39 OR PERMIT CONDITIONS WITH NO FURTHER ADMINISTRATIVE REVIEW.
40

41 (d) THE CITY MANAGER'S DECISION SHALL BE FINAL, SUBJECT ONLY TO SUCH
42 JUDICIAL REVIEW AS MAY BE AVAILABLE UNDER THE COLORADO RULES
43 OF CIVIL PROCEDURE.

44 **Sec. 3-3-9 - PERMIT ISSUANCE.**

1 IF, AFTER REVIEW OF THE CRITERIA CONTAINED IN SECTION 3-5-6 ABOVE, THE
2 COORDINATOR DETERMINES THAT A PERMIT SHOULD BE GRANTED, THE
3 COORDINATOR SHALL ISSUE THE EVENT PERMIT ONCE THE APPLICANT HAS
4 AGREED IN WRITING TO COMPLY WITH ALL TERMS AND CONDITIONS OF THE
5 PERMIT AND THE FOLLOWING SECTIONS OF THIS CHAPTER HAVE BEEN
6 COMPLIED WITH:

- 7 1. SECTION 3-5-10 PERTAINING TO INDEMNIFICATION;
- 8
- 9 2. SECTION 3-5-11 PERTAINING TO INSURANCE;
- 10
- 11 3. SECTION 3-5-12 PERTAINING TO TRAFFIC-CONTROL FEES; AND
- 12
- 13 4. SECTION 3-5-13 PERTAINING TO CLEANUP DEPOSITS (WHEN
- 14 APPLICABLE).
- 15
- 16 5. CHAPTER 10-4 PERTAINING TO TEMPORARY USE PERMITS
- 17
- 18 6. CHAPTER 5 AND THE INTERNATIONAL FIRE CODE
- 19
- 20 7. NOISE REQUIREMENTS OF THE LITTLETON CITY CODE

21 **Sec. 3-3-10 - INDEMNIFICATION AGREEMENT.**

22 PRIOR TO THE ISSUANCE OF AN EVENT PERMIT, UNLESS THE APPLICANT IS THE
23 CITY, THE COORDINATOR SHALL REQUIRE THE APPLICANT AND AUTHORIZED
24 OFFICER OF THE APPLICANT'S ORGANIZATION (IF ANY) TO SIGN AN
25 AGREEMENT FOR THE PERMITTEE TO REIMBURSE THE CITY FOR ANY COSTS
26 INCURRED BY IT IN REPAIRING DAMAGE TO CITY PROPERTY OCCURRING IN
27 CONNECTION WITH THE PERMITTED EVENT PROXIMATELY CAUSED BY THE
28 ACTIONS OF THE PERMITTEE, ITS OFFICERS, EMPLOYEES OR AGENTS, OR ANY
29 PERSON WHO WAS UNDER THE PERMITTEE'S CONTROL. ALL APPLICANTS,
30 EXCEPT THOSE THAT ARE PUBLIC ENTITIES, SHALL ALSO AGREE TO DEFEND
31 THE CITY AGAINST, AND INDEMNIFY AND HOLD THE CITY HARMLESS FROM,
32 ANY LIABILITY TO ANY PERSONS RESULTING FROM ANY DAMAGE OR INJURY
33 OCCURRING IN CONNECTION WITH THE PERMITTED EVENT PROXIMATELY
34 CAUSED BY THE ACTIONS OF THE PERMITTEE, ITS OFFICERS, EMPLOYEES OR
35 AGENTS, OR ANY PERSON WHO WAS UNDER THE PERMITTEE'S CONTROL.
36 PERSONS WHO MERELY JOIN IN AN EVENT ARE NOT CONSIDERED BY THAT
37 REASON ALONE TO BE "UNDER THE CONTROL" OF THE PERMITTEE.

38
39 **Sec. 3-3-11 - INSURANCE.**

- 40 (a) PRIOR TO THE ISSUANCE OF AN EVENT PERMIT, THE COORDINATOR MAY
41 REQUIRE THE APPLICANT AND AUTHORIZED OFFICER OF THE

1 APPLICANT'S ORGANIZATION (IF ANY) TO POSSESS OR OBTAIN PUBLIC
2 LIABILITY INSURANCE TO PROTECT AGAINST LOSS FROM LIABILITY
3 IMPOSED BY LAW FOR DAMAGES ON ACCOUNT OF BODILY INJURY AND
4 PROPERTY DAMAGE ARISING FROM THE EVENT. THE COORDINATOR
5 SHALL DETERMINE WHETHER TO REQUIRE SUCH INSURANCE, AND THE
6 AMOUNT OF INSURANCE THAT SHALL BE REQUIRED, BASED UPON THE
7 CONSIDERATIONS ROUTINELY TAKEN INTO ACCOUNT BY THE CITY IN
8 EVALUATING LOSS EXPOSURES, INCLUDING, WITHOUT LIMITATION,
9 WHETHER THE EVENT POSES A SUBSTANTIAL RISK OF DAMAGE OR
10 INJURY DUE TO THE ANTICIPATED NUMBER OF PARTICIPANTS, THE
11 NATURE OF THE EVENT AND ACTIVITIES INVOLVED AND THE PHYSICAL
12 CHARACTERISTICS OF THE PROPOSED SITE OR ROUTE. THE MINIMUM
13 AMOUNT OF INSURANCE REQUIRED, UNLESS OTHERWISE DETERMINED
14 BY THE COORDINATOR IS ONE MILLION DOLLARS (\$1,000,000) PER
15 INDIVIDUAL CLAIM AND (\$2,000,000) IN THE AGGREGATE. SUCH
16 INSURANCE SHALL NAME ON THE POLICY OR BY ENDORSEMENT AS
17 ADDITIONAL INSURED THE CITY, ITS OFFICERS, EMPLOYEES AND
18 AGENTS.
19

20 (b) IF INSURANCE COVERAGE IS REQUIRED PURSUANT TO SUBSECTION (A)
21 ABOVE, A COPY OF THE POLICY OR A CERTIFICATE OF INSURANCE
22 ALONG WITH ALL NECESSARY ENDORSEMENTS MUST BE FILED WITH THE
23 COORDINATOR NO LESS THAN FIVE (5) DAYS BEFORE THE DATE OF THE
24 EVENT UNLESS THE COORDINATOR FOR GOOD CAUSE CHANGES THE
25 FILING DEADLINE, IN WHICH EVENT SUCH DOCUMENTS SHALL BE
26 PROVIDED ON THE DATE AND TIME SPECIFIED BY THE COORDINATOR.
27

28 (c) THE INSURANCE REQUIREMENTS OF SUBSECTIONS (A) AND (B) ABOVE
29 SHALL BE WAIVED BY THE COORDINATOR FOR DEMONSTRATIONS IF THE
30 APPLICANT OR AN OFFICER OF THE APPLICANT'S ORGANIZATION SIGNS A
31 VERIFIED STATEMENT THAT HE OR SHE BELIEVES THE EVENT IS A
32 DEMONSTRATION UNDER THE DEFINITION IN THIS CHAPTER, AND THAT
33 HE OR SHE HAS DETERMINED THAT THE COST OF OBTAINING INSURANCE
34 IS SO FINANCIALLY BURDENSOME THAT IT WOULD CONSTITUTE AN
35 UNREASONABLE BURDEN ON THE RIGHT OF FIRST AMENDMENT
36 EXPRESSION. THE STATEMENT SHALL INCLUDE THE NAME AND ADDRESS
37 OF ONE (1) INSURANCE AGENT OR OTHER SOURCE FOR INSURANCE
38 COVERAGE CONTACTED TO DETERMINE INSURANCE PREMIUM RATES
39 FOR INSURANCE COVERAGE.
40

41 (d) IF THE COORDINATOR WAIVES THE INSURANCE REQUIREMENTS SET
42 FORTH IN SUBSECTIONS (A) AND (B), THE CITY MAY, IN THE
43 COORDINATOR'S SOLE DISCRETION, REQUIRE THE APPLICANT TO APPLY
44 FOR INSURANCE COVERAGE FOR THE EVENT UNDER A POLICY SELECTED
45 BY THE CITY. THE APPLICANT MUST PROVIDE ANY INFORMATION
46 PERTINENT TO QUALIFYING FOR THE INSURANCE COVERAGE. THE
47 PREMIUM FOR SUCH INSURANCE COVERAGE WOULD BE PAID BY THE
48 CITY RATHER THAN THE APPLICANT.
49

(e) NOTWITHSTANDING ANY PROVISION OF THIS SECTION TO THE CONTRARY, THE COORDINATOR SHALL REQUIRE ALL PUBLIC ENTITY PERMIT HOLDERS TO PROVIDE PUBLIC LIABILITY INSURANCE AS REQUIRED BY SUBSECTION (A) ABOVE IN LIEU OF INDEMNIFYING THE CITY UNDER THE PROVISIONS OF SECTION 3-5-10.

Sec. 3-3-12 - TRAFFIC-CONTROL FEES; USE OF PRE-ESTABLISHED EVENT ROUTES.

(a) PREPAYMENT OF FEES . UPON APPROVAL OF AN APPLICATION FOR AN EVENT PERMIT, THE COORDINATOR SHALL PROVIDE THE APPLICANT WITH A STATEMENT OF THE ESTIMATED COST OF PROVIDING PEACE OFFICERS FOR TRAFFIC CONTROL OR SECURITY AT THE EVENT. THE DETERMINATION OF TRAFFIC CONTROL AND SECURITY SHALL BE IN THE SOLE JUDGMENT OF THE CITY BASED ON SECURITY AND TRAFFIC IMPACTS. THE APPLICANT OF THE EVENT SHALL BE REQUIRED TO PAY THE ESTIMATED TRAFFIC-CONTROL OR SECURITY FEES NO LATER THAN FIVE (5) DAYS PRIOR TO THE EVENT UNLESS THE COORDINATOR FOR GOOD CAUSE CHANGES THE FILING DEADLINE, IN WHICH EVENT SUCH DOCUMENTS SHALL BE PROVIDED ON OR BEFORE THE DEADLINE GIVEN BY THE COORDINATOR. TRAFFIC CONTROL INCLUDES CLEARING THE EVENT ROUTE OR SITE OF UNAUTHORIZED VEHICLES, DIVERSION OF TRAFFIC AROUND THE EVENT, AND DIRECTING PEDESTRIAN AND VEHICULAR TRAFFIC ALONG THE ROUTE OF AN EVENT. THE TRAFFIC CONTROL PLAN MUST BE ACCEPTABLE TO THE CITY ENGINEER

(b) COMPUTING TRAFFIC-CONTROL FEES . TRAFFIC-CONTROL FEES WILL BE COMPUTED BASED ON AN HOURLY RATE WITH A MINIMUM CHARGE OF FOUR (4) HOURS PER OFFICER OR SUPERVISOR. THE HOURLY RATE IS BASED UPON NEGOTIATED BENEFITS FOR PEACE OFFICERS AND WILL BE UPDATED PERIODICALLY. THE POLICE CHIEF OR THEIR DESIGNEE SHALL KEEP A RECORD OF SUCH RATE.

(c) REFUNDS OR OVERRUNS. IF THE ACTUAL COST FOR TRAFFIC CONTROL ON THE DATE OF THE EVENT IS LESS THAN THE ESTIMATED COST PURSUANT TO SUBSECTION (A) ABOVE, THE DIFFERENCE WILL BE PROMPTLY REFUNDED TO THE APPLICANT BY THE CITY, SUBJECT, HOWEVER, TO THE MINIMUM STATED IN SUBSECTION (B) ABOVE. IF THE ACTUAL COST FOR TRAFFIC CONTROL IS MORE THAN THE ESTIMATED COST, THE CITY SHALL BILL THE APPLICANT FOR THE EXCESS AND THE APPLICANT SHALL PAY THE SAME WITHIN TEN (10) DAYS OF THE DATE OF THE BILL.

(d) PRE-ESTABLISHED EVENT ROUTES. THE COORDINATOR MAY PRE-ESTABLISH SEVERAL EVENT ROUTES AND TIMES WITHIN THE CITY WHICH ARE REQUIRED TO BE USED BY APPLICANTS, UNLESS OTHERWISE SPECIFIED IN THE PERMIT.

(e) WAIVER OF FEES FOR DEMONSTRATIONS . TRAFFIC-CONTROL FEES WILL BE WAIVED BY THE COORDINATOR FOR DEMONSTRATIONS IF THE FOLLOWING CONDITIONS ARE SATISFIED:

1. THE APPLICANT SIGNS A VERIFIED STATEMENT THAT HE OR SHE BELIEVES THE EVENT'S PURPOSE IS FIRST AMENDMENT EXPRESSION, AND THAT HE OR SHE HAS DETERMINED THAT THE COST OF TRAFFIC-CONTROL FEES IS SO FINANCIALLY BURDENSOME THAT IT WOULD CONSTITUTE AN UNREASONABLE BURDEN ON THE RIGHT OF FIRST AMENDMENT EXPRESSION; AND
2. THE APPLICANT SELECTS ONE (1) OF THE PRE-ESTABLISHED EVENT ROUTES.

Sec. 3-3-13 - CLEANUP DEPOSITS FOR CERTAIN EVENTS.

- (a) IN CONNECTION WITH AN EVENT INVOLVING THE SALE OF FOOD OR BEVERAGES, SALE OF GOODS, ERECTION OF STRUCTURES, PRESENCE OF HORSES, LIVESTOCK OR OTHER LARGE ANIMALS, OR ERECTION OF WATER AID STATIONS ON PROPERTY OWNED BY OR UNDER CONTROL OF THE CITY, THE APPLICANT MAY IN THE DISCRETION OF THE COORDINATOR BE REQUIRED TO PROVIDE A CLEANUP DEPOSIT PRIOR TO THE ISSUANCE OF A PERMIT. THE CLEANUP DEPOSIT SHALL BE IN THE AMOUNT ESTABLISHED BY THE COORDINATOR, BASED UPON AN ESTIMATE OF THE ACTUAL COSTS REASONABLY ESTIMATED TO BE INCURRED BY THE CITY IN THE CLEANUP OF AN EVENT OF LIKE NATURE AND SIZE.
- (b) THE CLEANUP DEPOSIT SHALL BE RETURNED AFTER THE EVENT IF THE AREA USED FOR THE EVENT HAS BEEN CLEANED AND RESTORED TO THE SAME CONDITION AS EXISTED PRIOR TO THE EVENT.
- (c) IF THE PROPERTY USED FOR THE EVENT HAS NOT BEEN PROPERLY CLEANED OR RESTORED, THE APPLICANT SHALL BE BILLED FOR THE ACTUAL COST TO THE CITY FOR CLEANUP AND RESTORATION, AND THE CLEANUP DEPOSIT (OR A PORTION THEREOF) SHALL BE APPLIED TOWARD PAYMENT OF THE BILL. IF THE APPLICANT DISPUTES THE BILL, HE OR SHE MAY APPEAL TO THE COORDINATOR WITHIN TEN (10) DAYS OF THE DATE OF THE BILL. SHOULD THERE BE ANY UNEXPENDED BALANCE ON DEPOSIT AFTER COMPLETION OF THE WORK, THIS BALANCE SHALL BE REFUNDED TO THE APPLICANT. SHOULD THE AMOUNT OF THE BILL EXCEED THE CLEANUP DEPOSIT, THE DIFFERENCE SHALL BE BILLED TO THE APPLICANT BY THE CITY AND THE APPLICANT SHALL PAY THE SAME WITHIN TEN (10) DAYS OF THE DATE OF THE BILL. IF THE APPLICANT FAILS TO PAY THE CITY WITHIN TIME PRESCRIBED IN THIS SUBSECTION, A LATE PENALTY OF ONE (1%) PERCENT OF THE ACTUAL COST SHALL BE CHARGED FOR EACH MONTH OR PORTION THEREOF THAT THE FEE IS NOT PAID.

1 **Sec. 3-3-14 - DUTIES OF PERMITTEE.**

- 2 (d) UPON ISSUANCE OF THE SPECIAL EVENT PERMIT, THE PERMITTEE SHALL
3 DISPLAY THE PERMIT AT THE ADMINISTRATIVE LOCATION OF THE
4 SPECIAL EVENT. UPON REQUEST OF THE COORDINATOR, POLICE CHIEF,
5 FIRE CHIEF OR THEIR DESIGNEES, THE PERMITTEE SHALL MAKE THE
6 SPECIAL EVENT PERMIT AVAILABLE FOR INSPECTION AND COPYING.
7
8 (e) THE PERMITTEE SHALL COMPLY WITH ALL TERMS AND CONDITIONS OF
9 THE SPECIAL EVENT PERMIT.
10
11 (f) THE PERMITTEE SHALL ENSURE THAT THE PERSON LEADING A PARADE
12 OR OTHER EVENT ALONG A ROUTE, OR THE PERSON IN CHARGE OF ANY
13 OTHER EVENT, IS FAMILIAR WITH ALL THE PROVISIONS OF THE PERMIT
14 AND CARRIES THE EVENT PERMIT ON HIS OR HER PERSON FOR THE
15 DURATION OF THE EVENT.
16
17 (g) THE PERMITTEE SHALL ENSURE THAT THE AREA USED FOR THE EVENT IS
18 CLEANED AND RESTORED TO THE SAME CONDITION AS EXISTED PRIOR
19 TO THE EVENT, IMMEDIATELY FOLLOWING THE COMPLETION OF THE
20 EVENT.
21

22 **Sec. 3-3-15 - REVOCATION OF PERMIT.**

- 23 (a) THE COORDINATOR OR A DESIGNEE MAY, AT ANY TIME PRIOR TO AN
24 EVENT, REVOKE OR TERMINATE A PERMIT THAT HAS BEEN ISSUED FOR
25 THE EVENT IF CONDITIONS CHANGE SO THAT THE PERMIT
26 APPLICATION COULD HAVE BEEN DENIED IN THE FIRST INSTANCE.
27
28 (b) THE COORDINATOR, POLICE CHIEF, FIRE CHIEF OR A DESIGNEE MAY
29 REVOKE OR TERMINATE THE PERMIT DURING THE COURSE OF THE
30 EVENT IF CONTINUATION OF THE EVENT PRESENTS A CLEAR AND
31 PRESENT DANGER TO THE PARTICIPANTS OR THE PUBLIC.
32
33 (c) THE COORDINATOR OR DESIGNEE MAY REVOKE THE PERMIT AND
34 TERMINATE THE EVENT DURING THE COURSE OF THE EVENT FOR
35 NONCOMPLIANCE WITH PERMIT CONDITIONS.

36 **Sec. 3-3-16 - VIOLATIONS; PENALTIES.**

- 37 (a) IT IS UNLAWFUL FOR ANY PERSON TO SPONSOR OR CONDUCT A
38 PARADE, ATHLETIC EVENT, OTHER SPECIAL EVENT OR
39 DEMONSTRATION REQUIRING AN EVENT PERMIT UNLESS A PERMIT
40 HAS BEEN ISSUED FOR THE EVENT OR THE EVENT IS EXEMPTED BY THE
41 PROVISIONS OF THIS CHAPTER. IT IS UNLAWFUL FOR ANY PERSON TO
42 PARTICIPATE IN SUCH AN EVENT WITH THE KNOWLEDGE THAT THE
43 SPONSOR OF THE EVENT HAS NOT BEEN ISSUED A PERMIT.

(b) IT IS UNLAWFUL FOR ANY PERSON TO INTERFERE WITH OR DISRUPT A
LAWFUL PARADE, ATHLETIC EVENT OR OTHER SPECIAL EVENT.

(c) THE EVENT PERMIT AUTHORIZES THE PERMITTEE TO CONDUCT ONLY
SUCH EVENT AS IS DESCRIBED IN THE PERMIT IN ACCORDANCE WITH
THE TERMS AND CONDITIONS OF THE PERMIT. IT IS UNLAWFUL FOR
THE PERMITTEE TO KNOWINGLY VIOLATE THE TERMS AND
CONDITIONS OF THE PERMIT, OR FOR ANY EVENT PARTICIPANT WITH
KNOWLEDGE THEREOF TO KNOWINGLY VIOLATE THE TERMS AND
CONDITIONS OF THE PERMIT.

(d) IN ADDITION, THE COORDINATOR MAY CONSIDER THE VIOLATION OF
THE TERMS AND CONDITIONS OF A PREVIOUS PERMIT IN APPROVING
OR DENYING FUTURE EVENT APPLICATIONS BY THE SAME APPLICANT
OR ORGANIZATION.

(e) VIOLATION OF THIS CHAPTER IS DEEMED A MISDEMEANOR SUBJECT
TO FINE AND IMPRISONMENT.

Section 2: Severability. If any part, section, subsection, sentence, clause or
phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the
validity of the remaining sections of this ordinance. The City Council hereby declares that it
would have passed this ordinance, including each part, section, subsection, sentence, clause or
phrase hereof, irrespective of the fact that one or more parts, sections, subsections, sentences,
clauses or phrases may be declared invalid.

Section 3: Repealer. All ordinances or resolutions, or parts thereof, in
conflict with this ordinance are hereby repealed, provided that this repealer shall not repeal the
repealer clauses of such ordinance nor revive any ordinance thereby.

INTRODUCED AS A BILL at a regularly scheduled meeting of the City Council
of the City of Littleton on the 17 day of April, 2018, passed on first reading by a vote of 7
FOR and 0 AGAINST; and ordered published by posting at Littleton Center, Bemis Library, the
Municipal Courthouse and on the City of Littleton Website.

PUBLIC HEARING on the Ordinance to take place on the 1 day of May,
2018, in the Council Chambers, Littleton Center, 2255 West Berry Avenue, Littleton, Colorado,
at the hour of 6:30 p.m., or as soon thereafter as it may be heard.

PASSED on second and final reading, following public hearing, by a vote of _____FOR

and _____ AGAINST on the ____ day of _____, 2018 and ordered published by
posting at Littleton Center, Bemis Library, the Municipal Courthouse and on the City of Littleton
Website.

ATTEST:

Wendy Heffner
CITY CLERK

Debbie Brinkman
MAYOR

Lena McClelland
ASSISTANT CITY ATTORNEY