



Ordinance 42-2017

An ordinance on second reading amending Ordinance No. 23, series of 2017, known as the Annual Appropriation Bill

City Council Public Hearing, January 16, 2018

Staff Representative: Jocelyn Mills, Community Development Director

Policy Question

Does city council support an amendment to the 2018 annual appropriation adding 0.5 FTE in the community development department?

Background

- Community Development proposes adding 0.5 FTE position (Full Time Equivalent) to establish a full-time Planner II position.
- The request is to meet the demand for planning and development review services.
 - 233% increase in planning applications over past 5 years
 - Bldg valuation increased from \$80K to \$207K during the same timeframe

Staff Analysis

- Amending annual appropriations bill is common process as budget needs arise.
- Options:
 - Approve the ordinance. Recruit for a Planner II to adequately staff the planning division with capacity for plan review.
 - Do not approve this ordinance. Without adequate resources in place for development review, the city risks extended delays in the review process. This can translate into a frustrating experience for the development community and our citizens.

Fiscal Impacts

- The total salary for a Planner II is \$86,430.
- The existing 0.5 FTE is budgeted at \$52,620 in 2018.
- The requested 0.5 FTE is an additional \$33,810.
- **2018 budget appropriation is recommended to increase by \$33,810.**
- It is anticipated there will be savings in the professional and consulting services line item to offset this funding request.
- Also included in the 2018 Budget was an increase in the development review fees.

Staff Recommendation

Staff recommends approval of the ordinance on second reading.



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