



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes

Historical Preservation Board

Monday, June 19, 2017

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Present 7 - Chairman Grove, Vice Chair Price, Board Member Miller, Board Member Leighty, Board Member Spratlen, Board Member Field, and Board Member Fischer
Absent 2 - Board Member Kastner, and Board Member Bracy

2. Approval of Agenda

A motion was made by Vice Chair Michael Price, seconded by Board Member Kimberly Field, that item #6a on the agenda be moved before item #5a. The motion carried unanimously.

Aye: 7 - Chairman Grove, Vice Chair Price, Board Member Miller, Board Member Leighty, Board Member Spratlen, Board Member Field and Board Member Fischer

Absent: 2 - Board Member Kastner and Board Member Bracy

3. Minutes to be Approved

a. [ID# 17-193](#) Certification of the May 15, 2017 Regular Meeting Minutes

Attachments: [HPB Minutes 051517](#)

A motion was made by Board Member Leighty, seconded by Board Member Spratlen, that the minutes from the May 15, 2017 meeting be approved. The motion carried unanimously.

Aye: 7 - Chairman Grove, Vice Chair Price, Board Member Miller, Board Member Leighty, Board Member Spratlen, Board Member Field and Board Member Fischer

Absent: 2 - Board Member Kastner and Board Member Bracy

4. Public Comment

Public Comment for General Business or Non-Agenda Related Items

Public Comment: Margi Clute, Correction/Clarification of comments at May HPB Meeting

Public Comment: Pam Chadbourne, Littleton Mixed Use

5. General Business

a. [ID# 17-188](#) 2017 Main Street Historic District Grant Applications

Attachments: [ATTACHMENT A - PROJECT SUMMARIES - 2017 MAIN STREET HISTORIC DISTRICT GRANT PROGRAM](#)
[ATTACHMENT B - EVALUATION CRITERIA - 2017 GRANT PROGRAM](#)
[ATTACHMENT C - WESTON MA_001](#)
[ATTACHMENT D - LITTLETON CREAMERY](#)
[ATTACHMENT E - DUNCAN HO_001](#)

Staff Presentation by Dennis Swain, Senior Planner

Applicant Presentation by Jim Shoemaker for the Weston Masonic Lodge

Applicant Presentation by Jenny Tempas for the Littleton Creamery

Applicant Presentation by Brad Peterson for the Duncan House

6. Public Hearing

a. [HPB Reso 10-2017](#) COA for the Duncan House, 5503 South Prince Street

Attachments: [1 - HPB RESOLUTION 10-2017](#)
[2 - COVER LETTER - Duncan Ho_001](#)
[3- COA APPLICATION - DU_001](#)
[4 - DUNCAN HOUSE BIO_001](#)
[5 - HISTORIC SURVEY - 1999 - DUNCAN HOUSE](#)
[6 - DUNCAN HOUSE PHOTOS_001](#)
[7 - MILLING PROFILE AND BIDS_001](#)
[8 - APPLICANT COMMENTS O_001](#)

Staff Presentation by Dennis Swain, Senior Planner

Applicant Presentation by Brad Peterson, property owner

No public comment

A motion was made by Board Member Leighty, seconded by Board Member Field, that the item be continued to July 17, 2017 in order to reconsider the application. The motion carries unanimously.

Aye: 7 - Chairman Grove, Vice Chair Price, Board Member Miller, Board Member Leighty, Board Member Spratlen, Board Member Field and Board Member Fischer

Absent: 2 - Board Member Kastner and Board Member Bracy

7. Comments/Reports

a. Community Development Director/Staff

b. Chair/Members

8. Adjourn

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the June 19, 2017, regular meeting of the Littleton Historical Preservation Board. I have also reviewed the video recording for the June 19, 2017 regular meeting of the Littleton Historical Preservation Board and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.

Denise Ciernia, Recording Secretary