



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes

Historical Preservation Board

Monday, March 20, 2017

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Also present: Jocelyn Mills, Community Development Director; Dennis Swain, Senior Planner; Denise Ciernia, Recording Secretary; Brandon Dittman, Acting City Attorney; and Lena McClelland, Assistant City Attorney

Present 6 - Chairman Grove, Board Member Price, Board Member Miller, Board Member Clute, Board Member Field, and Board Member Kastner

Absent 2 - Board Member Leighty, and Board Member Spratlen

2. Approval of Agenda

3. Minutes to be Approved

[ID# 17-51](#) Certification of the February 22, 2017 Regular Meeting Minutes

Attachments: [HPB Minutes 022217](#)

A motion was made by Board Member Price, seconded by Board Member Clute, that the certification of the February 22, 2017 meeting minutes be approved. The motion passed unanimously.

Aye: 6 - Chairman Grove, Board Member Price, Board Member Miller, Board Member Clute, Board Member Field and Board Member Kastner

Absent: 2 - Board Member Leighty and Board Member Spratlen

4. Public Comment

Public Comment for Non-Agenda Related Items

Public Speaker - Pam Chadbourne, regarding last vote in February

5. General Business

None

6. Public Hearing

- a. [HPB Resolution 03-2016](#) Resolution recommending adoption of Louthan Heights Historic District Design Guidelines

Attachments: [2017 0420 FINAL DRAFT FOR PUBLIC HEARING RESOLUTION - AMENDED FOR MARCH 20 PUBLIC HEARING - edited for granicus comments](#)

Staff Presentation by Dennis Swain, Senior Planner

Public Comment - Tom Smithwick, 5678 S Louthan Street

Public Comment - Matthew Wilson, 5627 S Louthan Street

Public Comment - Ron Wynkoop, 5667 S Louthan Street

First motion made by Member Field and then withdrawn before it was seconded.

Staff was given directive to have document proofread by professional editors and the changes be made.

A motion was made by Board Member Field, seconded by Board Member Clute, that Resolution 03-2016 be approved, recommending Planning Commission adopt the Louthan Heights Design Guidelines. The motion passed unanimously.

Aye: 6 - Chairman Grove, Board Member Price, Board Member Miller, Board Member Clute, Board Member Field and Board Member Kastner

Absent: 2 - Board Member Leighty and Board Member Spratlen

- b. [HPB Resolution 07-2016](#) Resolution to approve a COA for the Batschelet Building

Attachments: [1 - Cover Letter - Batsch_001](#)
[2 - Application - Batsch_001](#)
[3 - Checklist - Batsch_001](#)
[4 - 1997 Survey - Batsch_001](#)
[5 - PHOTOS - Batschelet Building](#)
[6 - Existing Conditions - Batsch_001](#)
[Installation of Alpen Fiberglass in Historic Buildings](#)

Per Dennis Swain, Applicant has requested to postpone to next month as he is out of town.

Public Comment - Pam Chadbourne

A motion was made by Board Member Clute, seconded by Board Member Kastner, to continue the public hearing until the next regular board meeting on April 17, 2017. The motion passed unanimously.

Aye: 6 - Chairman Grove, Board Member Price, Board Member Miller, Board Member Clute, Board Member Field and Board Member Kastner

Absent: 2 - Board Member Leighty and Board Member Spratlen

7. Comments/Reports

- a. Community Development Director/Staff
- b. Chair/Members

8. Adjourn

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the March 20, 2017 regular meeting of the Littleton Historical Preservation Board. I have also reviewed the video recording for the regular meeting of the Littleton Historical Preservation Board for March 20, 2017. The video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



Denise Ciernia, Recording Secretary