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## 2-Step Verification Sign Up - Today!

1 message

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Reply-To: srogers@littletongov.org

To: Department Head &lt;departmenthead2@littletongov.org&gt;

Sign up at: <https://www.google.com/landing/2step/>

## 2-Step Verification

As part of our security policy, we're moving to a new sign in process for our G Suite accounts, called **2-Step Verification**. 2-Step Verification adds an extra layer of security by requiring you to enter a **verification code** (similar to a PIN) after you enter your usual username and password to sign in. You receive the verification code through your mobile phone.

### Why are we doing this?

2-Step Verification helps protect your account from unauthorized access due to a compromised password. Even if your password is cracked, guessed, or otherwise stolen, an attacker can't sign in without a verification code, which only you can obtain via your own mobile phone.

Here's what you'll see when you sign in with the new 2-Step Verification process:



### Next steps for you:

Sign up for the training session **TBD**

Be sure to have a mobile phone available. The verification code is sent by text message or voice call, or can be generated by **Google Authenticator**, a mobile application you download to your Android, BlackBerry, or iPhone.

Set up your account for 2-Step Verification! Follow the instructions [here](#).

## Important dates:

**Today:** Enrollment in 2-Step Verification starts

**Today:** Deployment day where IT staff can assist you with setup

**TBD:** Additional demonstration/support sessions available

**TBD:** You should be registered and using 2-Step Verification!

## 2-Step Verification FAQ

**When do I need to enter a verification code? Do I need to enter the code every time I sign in?**

You need to enter a new code every 30 days or after deleting your web browser's cookies. On the sign in page click the option to **"Remember verification for your computer"** on your computer, and you won't have to re-enter your code for 30 days. Do not select this option for a public computer, such as a shared computer in an Internet cafe.

The verification code is used only to sign in to your G Suite account and not any other of our company's applications.

**Will my password change?**

No, your password stays the same.

**What if I don't have my mobile phone when I need to sign in or I have trouble with the codes?**

During the setup process, you will receive codes that you can write down and use when you don't have your phone. Otherwise, you can contact [303-795-3773](tel:303-795-3773), who can temporarily disable 2-Step Verification.

**I just enrolled in 2-Step Verification, and now I can't access email on my phone.**

After you enroll in 2-Step Verification, for any mobile devices or desktop applications that stop accessing Google (including IMAP email clients), create an application-specific password and enter it into the device/application instead of your normal password. This is a one-time process--(see [Application-specific passwords](#)).

Thanks,

**Scott Rogers**

Network Administrator II

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