



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Agenda

### City Council

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Tuesday, December 18, 2018

6:30 PM

Council Chamber

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#### Regular Meeting

#### **1. Roll Call**

#### **2. Pledge of Allegiance**

#### **3. Approval of Agenda**

#### **4. Public Comment**

If you wish to address the city council under Public Comment, please sign-in on the public speaker form, before the call to order for this meeting. Each speaker will be limited to three minutes. The city council is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment that is not part of tonight's agenda. The Mayor may refer the matter to staff to obtain additional information and report back to the Council as appropriate.

**In order to permit all of the public business to be completed in a timely manner, the Chair will exercise its discretion to permit thirty (30) minutes of public comment at this point. All remaining public comment will be recessed until immediately prior to Reports from the City Manager and City Attorney.**

#### **5. \*MOTION FOR CONTINUANCE\***

a) Council is to consider a procedural motion to continue the second reading of Ordinance 54-2018 regarding Short Term Rentals, until January 15, 2019. Additionally, a study session will be held on January 8, 2019. If the motion to continue passes, there will be no public hearing and no testimony taken this evening. If the motion fails, then the item would be considered as noted on the agenda.

#### **6. Consent Agenda Items**

- a) [Resolution 90-2018](#) A resolution to adopt the 2018 Group Transit Asset Management Plan

**Attachments:**

[Resolution No. 90-2018](#)

[C-DOT Transit Asset Management Group Plan](#)

- b) [Ordinance 58-2018](#) An ordinance on first reading amending Title 11, regarding Minor Subdivisions and Administrative Plats and Replats, and to create a new chapter, Chapter 10, for Condominium Subdivisions

**Attachments:**      [Ordinance 58-2018](#)  
[Plat Analysis Chart](#)  
[PC Resolution No. 27-2018](#)  
[Email Comments for city council RE: Ord. 58-2018](#)

- c)      [ID# 18-401](#)      Motion to reappoint Jason Henderson to the Littleton Invests For Tomorrow (LIFT) Board

**Attachments:**      [Jason Henderson - Letter of Interest](#)

- d)      [Resolution 82-2018](#)      A resolution approving the scope and deliverables of the comprehensive plan project and the organizational development project in accordance with 2019 budget provisos

**Attachments:**      [Resolution No. 82-2018](#)  
[KKC scope of work for comprehensive plan](#)

- e)      [Resolution 84-2018](#)      A resolution approving the transfer of funds between departments

**Attachments:**      [Resolution No. 84-2018](#)

- f)      [Ordinance 59-2018](#)      An ordinance on first reading conveying The Bradley House property to South Metro Housing Options

**Attachments:**      [Ordinance No. 59-2018](#)  
[Quit Claim Deed Bradley House](#)

- g)      [ID# 18-470](#)      Motion to appoint Victim Assistance Coordinator Linda Suttle to the Arapahoe County Community Corrections Board

**Attachments:**      [Arapahoe County Community Corrections Board Recommendation](#)

- h)      [ID# 18-407](#)      Motion authorizing the City Manager to execute a license with South Metro Fire Rescue Fire Protection District for the use of certain facilities located at Station 12 for emergency operations and information technology

**Attachments:**      [License Agreement COL Station 12](#)  
[Station 12 License Agreement, Exhibit A](#)

- i)      [ID# 18-428](#)      Motion to authorize the City Manager to execute a lease with South Metro Fire Rescue Fire Protection District for Station 11

**Attachments:**      [Lease Station 11](#)

- j)      [ID# 18-429](#)      A motion authorizing the City Manager to execute a Bill of Sale for the fire vehicles used at Stations 11, 12, 13, 14, 15, 16, 17, 18, and 19 on behalf of the City of Littleton

**Attachments:**      [Bill of Sale for Littleton Fire Rescue Vehicles \(1\)](#)  
[Fire Vehicles - Titles - FINAL](#)

- k)      [ID# 18-439](#)      A motion to authorize the City Manager to execute a bill of sale to convey

the intangible property of Littleton Fire Rescue to South Metro Fire Rescue Fire Protection District

**Attachments:** [Bill of Sale for Intangible Property](#)

- I) [ID# 18-436](#) Approval of the December 4, 2018 regular meeting minutes

**Attachments:** [12-04-2018 CC Minutes - DRAFT](#)

## **7. General Business**

- a) [Resolution 81-2018](#) A resolution to consider adoption of the Envision Littleton 2040 Report

**Attachments:** [Resolution No. 81-2018](#)  
[Envision Littleton Plan 2040 DRAFT 121818 Adoption Pending](#)  
[Public Comment Received](#)  
[Staff Presentation Res. 81-2018](#)

## **8. Ordinances on Second Reading and Public Hearing**

- a) [Ordinance 32-2018](#) An ordinance on second reading regarding an amendment to the official zoning map to change the zoning of a 5.05-acre area known as 2717, 2727, and 2767 W. Bellevue Ave. from B-2 Community Business District to B-3 General Business District with a condition that the subject properties have a maximum Floor Area Ratio (FAR) of 2:1

**Attachments:** [Ordinance No. 32-2018](#)

- b) [Ordinance 53-2018](#) An ordinance on second reading amending Ordinance No. 23 Series of 2017 known as the Annual Appropriation Bill for all municipal purposes for the fiscal year beginning January 1, 2018 and ending December 31, 2018

**Attachments:** [Ordinance No. 53-2018](#)  
[Amendment to Agreement with KKC](#)  
[Exhibit D - Littleton Comp Plan - Scope of Services - KKC](#)  
[Staff Presentation Ord. 53-2018](#)

- c) [Ordinance 49-2018](#) An ordinance on second reading approving an agreement with TriTech Software Systems for the purchase and use of a police consolidated Records Management System (RMS)

**Attachments:** [Ordinance No. 49-2018](#)  
[Littleton PD CO - System Purchase Agreement\\_Final](#)  
[Littleton PD CO Inform RMS Statement of Work](#)  
[Littleton PD, CO - Software Support Agreement\\_Final](#)  
[Littleton PD CO - Subscription Service License and Use Agreement\\_Final](#)  
[Staff Presentation Ord. 49-2018](#)

- d) [Ordinance 50-2018](#) An ordinance on second reading to amend the Bow-Mar Estates planned development, entitled the "Bow-Mar Estates Development Plan," Lot 4, Block 1 Bow Mar Estates Subdivision
- Attachments:** [Ordinance No. 50-2018](#)  
[Staff Report](#)  
[Code and Criteria Reference Links](#)  
[Existing Bow-Mar Estates Planned Development](#)  
[Outside Referral Agency Matrix](#)  
[Neighborhood Outreach](#)  
[Application Materials](#)  
[Plan Set](#)  
[Staff Presentation Ord. 50-2018](#)
- e) [Ordinance 52-2018](#) An ordinance on second reading amending Title 2, Chapter 2, Section 1 of the city code and adding Title 2, Chapter 12 regarding the creation of the City of Littleton Transportation and Mobility Board
- Attachments:** [Ordinance No. 52-2018](#)  
[Transportation and Mobility Board Charter](#)  
[Staff Presentation Ord. 52-2018](#)
- f) [Ordinance 54-2018](#) An ordinance on second reading amending Title 10 of the municipal code regarding short-term rentals
- Attachments:** [Ordinance No. 54-2018](#)  
[Email comments to city council](#)
- g) [Ordinance 45-2018](#) An ordinance on second reading revising title 1, chapter 5 of the municipal code regarding department of fire; and amending and revising title 5, chapter 2 regarding International Fire Code adoption
- Attachments:** [Ordinance No. 45-2018](#)
- h) [Ordinance 46-2018](#) An ordinance on second reading authorizing the conveyance of certain real property Littleton Fire Rescue Station 12 to South Metro Fire Rescue Fire Protection District
- Attachments:** [Ordinance No. 46-2018](#)  
[Warranty Deed Station 12](#)
- i) [Ordinance 47-2018](#) An ordinance on second reading authorizing the conveyance of certain real property at Littleton Fire Rescue Station 16 to South Metro Fire Rescue Fire Protection District
- Attachments:** [Ordinance No. 47-2018](#)  
[Warranty Deed Station 16](#)

- j) [Ordinance 48-2018](#) An ordinance on second reading authorizing the conveyance of certain real property at Littleton Fire Rescue Station 19 to South Metro Fire Rescue Fire Protection District

**Attachments:** [Ordinance No.48-2018](#)  
[Warranty Deed Station 19](#)

- k) [Ordinance 51-2018](#) An ordinance on second reading authorizing the conveyance of the interest of Littleton Fire Rescue in certain real property located at the Littleton Fire Rescue Training Facility to South Metro Fire Rescue Fire Protection District

**Attachments:** [Ordinance No. 51-2018](#)  
[Quit Claim Deed Fire Training Center](#)

## **9. Comments / Reports**

- I. City Manager
- II. City Attorney
- III. Council Members
- IV. Mayor

## **10. Adjournment**

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.