

2019 BUDGET FOLLOW UP PRESENTATION

“Planning for the Future”



“I met with the budget people and we agreed that the cheapest way to fix all of our problems is chocolate.”

Schedule

Tuesday, September 25, 2018

Local Partnership Funding 6:30–7:00

Fire Administrative Support Update 7:00–7:15

Special Events In-Kind Services Discussion 7:15–7:30

Cost of Service Study 7:30–8:00

Parking Lot Items 8:05 – 8:55

- ▶ Parks and Recreation Facilities, Traffic Calming, PW Digitization

Principles of Sound Financial Management 8:55–9:00

Local Partnership Funding

- ▶ New Name (formerly Nonprofit Discretionary Grants)
- ▶ Policy Recommendations
- ▶ 2019 Requests Include:
 - 25 Applications
 - \$135,700 in Grant Requests
 - 6 In-Kind Service Requests
 - 10 New Funding/In-Kind Requests

Fire Administrative Support Update

Departments Providing Support:

- ▶ City Manager
- ▶ City Attorney
- ▶ Human Resources
- ▶ Finance
- ▶ Building Maintenance
- ▶ Information Technology
- ▶ Fleet

Approximately \$900,000 in 2017

Fire Administrative Support Update

2019 Actions:

- ▶ Reduced by half in the 2019 Budget
 - Includes: 2 FTEs, rentals, postage, software, insurance

Next Steps:

- ▶ Evaluate Impacts over 2019
- ▶ Apply Priority Based Budgeting
 - Reallocate resources?
 - Attrition opportunities?

Special Events In-Kind Services

Event	Estimate
Main Street Block Party	\$16,000
The Stride	\$3,400
Western Welcome Week (Parade Day)	\$29,000
TOTAL	\$48,000

Cost of Service Study

Planning and Engineering – Development Review services

- ▶ Recommendation:
 - Adjustments to fees
 - Minimal change in overall revenues

- ▶ We will own the model
 - Periodically review costs internally
 - Full review every 5 years

- ▶ Overall Strategy

Parking Lot

Items tabled to 9/25 from the 9/11 and 9/12 budget meetings:

- ▶ Policy Question 22: Open Space – Parks and Recreation Facilities
- ▶ Unfunded Items:
 - Public Works – Neighborhood Traffic Calming
 - Public Works – Document Conversion

Open Space Fund

Policy Question 22 - page 33

Does Council wish to address several projects to improve parks and recreation facilities in cooperation with South Suburban Parks and Recreation District?

Location of Funding Request: Open Space Fund

Account 19-411-7835 - City contribution \$596,000 - pp.
179, 180

Open Space Fund

- ▶ Process to Set Priorities
 - Proposal by Singleton Strategies
- ▶ Impact to SSPRD
 - If the decision is delayed to 2019:
 - All City of Littleton projects would be deferred
 - Only Harlow Park improvements in 2019
 - Improvements to Writers Vista and Hamlet Parks in 2020

Neighborhood Traffic Calming

- ▶ Option: New Program
 - Additional FTE
 - \$109,750 annually
 - Transfer from General Fund to Capital Projects Fund
 - \$75,000 2019–2022
 - \$100,000 in 2023
 - General Fund Impact
 - 2023 Ending Fund Balance = 15% (currently = 16%)
 - Capital Projects Fund Impact
 - No change

Public Works Document Conversion

Unfunded Priority

- ▶ Temporary admin staff
 - Conversion of documents to digital format
 - \$75,000 One-time expense
 - Fund from General Fund

Principles of Sound Financial Management

- ▶ Presented June 5th, 2018
- ▶ Coming back as resolution November 6, 2018
- ▶ Will be incorporated into the adopted budget document

Questions?