



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes

City Council

Tuesday, May 2, 2017

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Present: 7 - Mayor Pro-Tem Brinkman, Council Member Cernanec, Mayor Beckman, Council Member Clark, Council Member Cole, Council Member Hopping and Council Member Valdes

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comment

Public Comment on Consent Agenda and General Business items

Kyle Schlachter - In favor of Mark Relph as City Manager but concerned about the application process

Don Bruns - In favor of Mark Relph being appointed as City Manager

Pam Chadbourne - Agree's with Kyle Schlachter regarding process of appointment of City Manager; is opposed to circumventing the public process / Planning Commission new member brought forward new information on agenda item at last Planning Commission meeting and that information was ignored by staff

Carol Fey - In favor of Mark Relph being appointed as City Manager

5. Consent Agenda Items

- a) [Resolution 05-2017](#) A resolution to approve a Memorandum of Understanding between the State of Colorado Governor's Office of Information Technology Communications Services and the City of Littleton for sharing communication resources.
approved
- b) [ID# 17-132](#) A motion to approve the cancelation of the June 20, 2017 and July 4, 2017 regular council meetings
approved

- c) [ID# 17-118](#) Approval of the April 18, 2017 regular meeting minutes
approved

Approval of the Consent Agenda

Council Member Cernanec moved and Council Member Hopping seconded to approve consent agenda items 5(a), 5(b), and 5(c). The vote is 7-0. The motion carries unanimously.

Aye: 7 - Mayor Pro Tem Brinkman, Council Member Cernanec, Mayor Beckman, Council Member Clark, Council Member Cole, Council Member Hopping and Council Member Valdes

6. Ordinances on First Reading

- a) [Ordinance 13-2017](#) An ordinance on first reading to amend Title 11, Subdivision Regulations

Mayor Pro Tem Brinkman moved and Council Member Cernanec seconded to approve on first reading Ordinance 13, Series 2017 to amend Title 11, Subdivision Regulations and to schedule a public hearing on May 16, 2017. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Mayor Pro Tem Brinkman, Council Member Cernanec, Mayor Beckman, Council Member Clark, Council Member Cole, Council Member Hopping and Council Member Valdes

- b) [Ordinance 09-2017](#) An ordinance on first reading, to amend the city's zoning code Title 10, with respect to commercial mobile radio service and to expand the city's regulations to include wireless communications facilities

Council Member Clark moved and Council Member Cernanec seconded to approve on first reading Ordinance 09-2017, amending the city's zoning code Title 10, with respect to commercial mobile radio service and to expand the city's regulations to include wireless communications facilities and to schedule a public hearing on May 15, 2017. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Mayor Pro Tem Brinkman, Council Member Cernanec, Mayor Beckman, Council Member Clark, Council Member Cole, Council Member Hopping and Council Member Valdes

7. Ordinances on Second Reading and Public Hearing

- a) [Ordinance 08-2017](#) An ordinance on second reading to approve Canon Financial Services, Inc Master Lease Agreement

Council Member Hopping moved and Council Member Valdes seconded approve the ordinance on second reading approving a Master Lease Agreement with Canon Financial Services, Inc. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Mayor Pro Tem Brinkman, Council Member Cernanec, Mayor Beckman, Council Member Clark, Council Member Cole, Council Member Hopping and Council Member Valdes

8. General Business

- a) [ID# 17-137](#) A motion to negotiate a contract for City Manager with Mark Relph
- Council Member Clark moved and Council Member Cole seconded to approve Mark Relph as the sole finalist and charge Waters and Company to negotiate a contract with Mark Relph for the City Manager position.**
- Council Member Cernanec moved and Mayor Pro Tem Brinkman seconded to table the motion on item 8(a) until June 6, 2017 or later, after the City Manager candidate interviews. Vote is 3-4, with Mayor Beckman and Council Members Cole, Clark and Valdes voting no. The motion fails.**
- Vote on the motion to direct Waters and Company to negotiate a contract with Mark Relph for the City Manager position is 4-3, with Mayor Pro Tem Brinkman, Council Members Cernanec and Hopping voting no. The motion carries.**
- Aye:** 4 - Mayor Beckman, Council Member Clark, Council Member Cole and Council Member Valdes
- Nay:** 3 - Mayor Pro Tem Brinkman, Council Member Cernanec and Council Member Hopping

9. Comments / Reports

a) City Manager

Discussion regarding process for City Manager, appreciates the support and the challenges council faced in reaching the decision / Tonight, South Metro Fire is submitting a copy of their proposal for the unification to all policy makers here / Fire Dispatch - contract basis with South Metro - will have more details after Thursday of this week

b) Council Members

Council Member Cole - Question to staff on status of bringing a motion to council regarding the amount of time allotted to citizens during public comment / North Littleton Promise Cinco de Mayo celebration

Council Member Clark - No report

Council Member Hopping - Review of council objectives from retreat on Friday; narrowed from 19 to 6. Amount of time for citizen comments was not one of the 6 / Feels it's appropriate to have public outreach during the fire discussion(s) but that we should also do that for the key hire (City Manager) in the city / Interested in council meetings with Boards and Commissions and Littleton Public Schools / Sandwich board sidewalk signs / Littleton Post Office needs work, i.e. paint, etc... Senator Mike Coffman visited, took pictures of the building and sent it to the Postmaster General / Pesticides used within the city - guidelines available on the city website

Council Member Cernanec - Interface with Boards and Commissions - only one is currently on the council tentative schedule / Pedal of Littleton has released a Spring and Summer guide for the Front Range / Thank you to Public Works Director Relph for last week's presentation / DRCOG annual awards banquet / Attended Water Now Alliance and shared the presentation materials with the acting city manager / Area Agency on Aging grants have been processed through the DRCOG Board - City of Littleton has not stepped up to qualify for some of these awards - interested in the

city becoming qualified for some of these grants / Each council member had an opportunity to meet one-on-one with the consultant in regards to the transfer of LFR to South Metro; feels strongly about public engagement

Council Member Valdes - Channel 8 is a good source to get information about Littleton including what to do when you come across a coyote when you're with your dog

Mayor Pro Tem Brinkman - No report

c) Mayor

Council Retreat last week; spent a large amount of time in determining ways to get community input

10. Adjournment

Mayor Beckman adjourned the meeting at 7:50 p.m.

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.