



City of Littleton

Meeting Minutes - Draft

Planning Commission

Monday, April 27, 2020

6:30 PM

Virtual Regular Meeting

Viewing and Participation Options for Virtual Meetings:

Due to COVID-19, the City of Littleton is providing virtual coverage of essential board meetings to protect the health of citizens, board and commission members and staff. Meetings will not be held in the council chamber until further notice.

Options for viewing and participating in city council meetings are as follows: watch the live telecast on Comcast or Century Link Channel 8, live on Facebook (www.Facebook.com/CityofLittleton), or visit www.littletongov.org/channel8 to watch the live stream on the city's website.

To provide written remarks for the Public Comment part of the agenda, or to comment on an agenda item for Public Hearing, please submit a statement via email to the clerk's office at ccn@littletongov.org. Comments received prior to 4 p.m. on the date of the Planning Commission meeting will be presented to the commissioners.

To provide live comments during the meeting, use one of the following phone numbers to call in: 669-900-6833 (or) 346-248-7799 (or) 408-638-0968. When prompted, enter the Webinar ID: 912-9367-9959. Contact the City Clerk's Office at 303-795-3780 with any questions regarding this process.

1. Roll Call

Present 9 - Commissioner Bolt, Commissioner Rudnicki, Commissioner Miller, Commissioner Almond, Commissioner Stahlman, Commissioner Mirzayi, Commissioner Swartzbacker, Commissioner Coronato, and Commissioner Reynolds

2. Approval of Agenda

3. Approval of Minutes

a) [ID# 20-121](#) Certification of the April 13, 2020 Regular Meeting Minutes

Commissioner Reynolds moved and Commissioner Stahlman seconded to approve the April 13, 2020 regular meeting minutes. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Commissioner Bolt, Commissioner Rudnicki, Commissioner Miller, Commissioner Stahlman, Commissioner Swartzbacker, Commissioner Coronato and Commissioner Reynolds

Non-Voting: 2 - Commissioner Almond and Commissioner Mirzayi

4. Public Comment

Citizens wishing to provide public comment prior to the meeting, or who wish to participate via phone, please see instructions listed at the top of the agenda.

Pam Chadbourne - Personal complaint about property tax increase, a result of entitlements given to developers and property owners; board should take a more strategic look at long term planning.

5. General Business

6. Public Hearing

- a) [PC Resolution 04-2020](#) PC Resolution 04-2020: Approving various amendments to the Downtown Littleton Design Standards Chapters 1.0, 2.0, 3.0, and the Glossary of Definitions as well as updating the boundary map

Chair Rudnicki opened the public hearing at 7:43 p.m.

Kyle Schlachter - Echoed comments submitted to Planning Commission in email (attached to online packet)

Pam Chadbourne - Try to protect what we've got in Phase I. Too much residential now.

Chair Rudnicki closed the public hearing at 7:50 p.m.

Vice Chair Swartzbacker moved and Commissioner Coronato seconded to approve PC Resolution 04-2020 approving various amendments to the Downtown Littleton Design Standards chapters 1.0, 2.0, 3.0, and the Glossary of Definitions as well as updating the boundary map.

Commissioner Reynolds moved and Commissioner Stahlman seconded to amend: line 54 to read "..... hipped roofs with a 3/12 slope or steeper" The vote is 1-6 with Commissioner Reynolds voting yes. The motion to amend fails. Commissioner Miller moved and Commissioner Coronato seconded to amend: line 54/55 to read "a variety of sloped roofs such as simple gable, hipped roofs, with occasional gambrel roof forms that are compatible with the historic character of the subarea. Primary roof forms shall have a minimum of 5/12 roof slope; secondary roof forms, such as porches or add-ons, shall have a roof slope of not less than 3/12 " – Vote is 7-0. The motion to amend carries unanimously.

Commissioner Coronato moved and Commissioner Stahlman seconded to amend: line 69 change language to" a minimum of 75% of landscaped areas shall be comprised of living plant materials as measured at expected 10-year growth and maturity. Low water use landscaping is highly encouraged." The vote is 7-0. The motion to amend carries unanimously.

Vote on the amended main motion is 7-0. The motion carries unanimously.

Aye: 7 - Commissioner Bolt, Commissioner Rudnicki, Commissioner Miller, Commissioner Stahlman, Commissioner Swartzbacker, Commissioner Coronato and Commissioner Reynolds

Non-Voting: 2 - Commissioner Almond and Commissioner Mirzayi

7. Comments / Reports

- I. Community Development Director
- II. Community Development Staff
- III. Commission Members
- IV. Chair

8. Adjournment

Chair Rudnicki adjourned the meeting at 8:27 p.m.

The public is invited to attend all regular meetings or study sessions of the City Council or any city Authority, Board or Commission. Due to COVID-19, all city buildings are currently closed to the public and meetings will be conducted virtually.