



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes

Historical Preservation Board

Wednesday, February 28, 2018

6:30 PM

Council Chamber, Community Room

Regular Meeting & Study Session

1. Roll Call

Also Present: Denise Ciernia, Recording Secretary; Steve Kemp, City Attorney; Andrea Mimnaugh, Historic Preservation Planner

Present 6 - Chairman Grove, Vice Chair Price, Board Member Miller, Board Member Leighty, Board Member Spratlen, and Board Member Field

Absent 3 - Board Member Kastner, Board Member Fischer, and Board Member Bracy

2. Approval of Agenda

3. Minutes to be Approved

- a. [ID# 18-073](#) Certification of the August 21, 2017 Regular Meeting Minutes

Attachments: [HPB Minutes 082117](#)

A motion was made by Board Member Spratlen, seconded by Vice Chair Price, that the minutes from August 21, 2017 be approved. The motion carried unanimously.

Aye: 6 - Chairman Grove, Vice Chair Price, Board Member Miller, Board Member Leighty, Board Member Spratlen and Board Member Field

Absent: 3 - Board Member Kastner, Board Member Fischer and Board Member Bracy

4. Public Comment

Public Comment: Pam Chadbourne - Study session topics

Public Comment for General Business or Non-Agenda Related Items

5. General Business

6. Public Hearing

- a. [HPB](#) Littleton Mixed Use-Modifications to COA17-0001

[Reso01-201](#)

[8](#)

Attachments: [Staff Report](#)
[PowerPoint Presentation](#)
[Code and Criteria Reference Links](#)
[Draft HPB Resolution #01-2018](#)
[COA application](#)
[Letter of Intent](#)
[Plan Set](#)
[Architectural Materials & Spec Cut Sheets](#)
[COA17-0001 Staff Report For Reference](#)
[COA17-0001 Plan Set For Reference](#)
[HPB Reso #4-2017 For Reference](#)
[Site Development Plan SDP16-0007 For Reference](#)

Staff Presentation by Historic Preservation Planner Andrea Mimnaugh

Applicant Presentation by Josh Rowland, LAI Design Group

Public Hearing Comment: Pam Chadbourne - not stated

Public Hearing Comment: David Randall - asked for clarification

A motion was made by Vice Chair Price, seconded by Board Member Leighty, that the Certificate of Historic Appropriateness for 2679 W Main Street, Littleton Mixed Use, be approved with the following conditions:

1. The alternative third-story window design for the west, north and east elevations must be incorporated into the building permit plans to be consistent with the approval of this COA.

2. A note is required to be added to the COA plan set that “the alternative window design is approved for a period of one year following the date of COA approval. Upon expiration, the alternative design approval will expire and the original window design, as approved in COA17-0001, shall be the required design for the third-story windows for the west, north and east elevations.”

The motion carried unanimously.

Aye: 6 - Chairman Grove, Vice Chair Price, Board Member Miller, Board Member Leighty, Board Member Spratlen and Board Member Field

Absent: 3 - Board Member Kastner, Board Member Fischer and Board Member Bracy

7. Comments/Reports

- a. Community Development Director/Staff
- b. Chair/Members

8. Adjourn to Study Session

Study Session to be held in Community Room

Study Session Topics

- a. [ID# 18-083](#) HPB's role in advocating for historic landmarks and historic districts
- b. [ID# 18-084](#) Discussion on possible new HPB projects

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the February 28, 2018 regular meeting of the Littleton Historical Preservation Board. I have also reviewed the video recording for the February 28, 2018 regular meeting of the Littleton Historical Preservation Board and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



Denise Ciernia, Recording Secretary