



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### City Council

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Tuesday, November 19, 2024

6:30 PM

Council Chamber

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#### Regular Meeting / Executive Session

#### 1. Roll Call

**Present:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

#### 4. Proclamations

a) [ID# 24-274](#) Mayoral Proclamations

*Mayor Schlachter introduced the following proclamations:*

*a) National Crash Responders Safety Week - Members of the Littleton Police Department and South Metro Fire Rescue Station 11 were in attendance to accept*

*b) Small Business Saturday - Members of the DDA and local merchants associations were in attendance to accept*

#### 5. Public Comment

*Miriam Dunnan, Dist. II - Thanked public services/attention to public nuisances*

*Josh Stewart, Dist. III - Downtown*

*Tiffany Sigler, Dist. I - Project Downtown*

*Karen Tallentire, Dist. II - Clerks*

*Margie Drake, Dist. I - Project Downtown*

*Davis Kalsbeek, Uninc. - Project Downtown*

*Jenny Starkey, Dist. I - Project Downtown*

*Greg Sullivan, Dist. IV - Swale*

*Marti Bitts, Dist. I - Project Downtown*

*Tracy Rumsey, Dist. I - Project Downtown*

*Elizabeth Kay Marchetti, Dist. II - Housing*

*Pam Chadbourne, Dist. I - Police shooting/Project Downtown*

*Kate Eckel, Dist. II - Accolades to city services*

*Frank Atwood, Dist. IV - David Kalsbeek/Veteran's Day*

*Keely Quinn, Dist. II - Project Downtown/Safer Streets*

*Casey Gipson, Dist. II - Project Downtown*

*Phil McCart, Dist. III - Project Downtown*

## **6. Comments / Reports**

### a) Council Members

*Council Member Driscoll - No report*

*Council Member Rydin - Shout out to women business owners and Project Downtown. Reminder to council members that there is a joint meeting with Sheridan and Englewood on Thursday regarding the Tri-Cities Homelessness plan. The trees are coming to downtown Littleton for the holidays, courtesy of the DDA.*

*Council Member Peters - Had the opportunity to go to National League of Cities Conference in Tampa, FL. Feels very encouraged as a leader. Received an email from someone in Trailmark thanking 8 members of the Public Works staff for the work they did on the streets.*

*Council Member Grove - Attended several events including: The National League of Cities Conference, the Longer Tables Event, the Leadership Academy graduation, the Little Man Ice Cream open house, a ribbon cutting ceremony for the expansion of Renewed Treasures, and the Veteran's Day Ceremony at Ketring Park. With Council Member Peters and members of staff, met with South Suburban to advocate for parks and recreation.*

*Council Member Reichardt - Shout out to city staff, colleagues and city non-profits. Attended the Little Man Ice Cream opening. Thanks to the public works staff who worked to get an extra three and a half million for the quad road project. Thank you to the non-profits that helped make the Veteran's Day celebration a success.*

*Mayor Pro Tem Barr - Thanked the public works team for the additional grant funding for the quad road. Thanked the snow plow drivers for their work on the last storm. DRCOG's first meeting regarding decarbonization will provide energy rebates and residential home improvements for families in need. Encouraged people to apply for the vacancy for Council Member Rydin's seat. Asked interested parties to reach out to council with any questions. Planning Commission did a lot of work in evaluating neighborhood housing opportunities. Thanked the voters for passing 3B, the additional tax on retail/recreational marijuana that will help our unhoused neighbors.*

### b) Mayor

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*Chaired the Metro Mayors Caucus Sustainability and Resiliency Committee.  
Congratulated Council Member Rydin on winning a seat on the House of  
Representatives.*

c) City Manager

*In response to citizen comment, clarified that the city is not advancing any money or investing money in the retail project on the Mineral Place development. South Metro Fire has not opposed a single lane of traffic in downtown Littleton and there are no set plans for that yet. Next week's city council study session is canceled in observation of Thanksgiving.*

d) City Attorney

*Had an opportunity to meet with peers around the state to discuss what the Legislature has on tap for this year. The potential bills are being monitored.*

## **7. Scheduled Appearances**

a. SSPRD Executive Director, Rob Hanna and Board Chair Pam Eller

## **8. Consent Agenda Items**

- a) [Resolution 114-2024](#) Resolution 114-2024: Affirming the City of Littleton Three Mile Plan  
**approved**
- b) [Ordinance 28-2024](#) Ordinance 28-2024: An ordinance on second reading repealing and reenacting Title 8, Chapter 1 Streets and Sidewalks, General Regulations  
**approved on first reading**
- c) [Resolution 119-2024](#) Resolution 119-2024: Granting a permanent easement for new sanitary sewer to Southwest Metro Water and Sanitation District to install, operate and maintain sanitary sewer line and associated appurtenances  
**approved**
- d) [Ordinance 29-2024](#) Ordinance 29-2024: An ordinance on second reading approving a five-year lease with Pitney Bowes to provide a postage meter and related services to the city  
**approved on first reading**
- e) [Resolution 120-2024](#) Resolution 120-2024: Approving community partnerships and other grant awards  
**approved**
- f) [ID# 24-267](#) Motion to approve minutes of the October 15, 2024, regular city council meeting

approved

## Approval of the Consent Agenda

**Mayor Pro Tem Barr moved and Council Member Rydin seconded to approve the consent agenda, items a through f. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin

## 9. General Business

- a) [Resolution 116-2024](#) Resolution 116-2024: Adopting the Project Downtown Concept Vision Plan

**Mayor Pro Tem Barr moved and Council Member Rydin seconded to approve Resolution 116-2024 adopting the Project Downtown Concept Plan. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin

- b) [ID# 24-276](#) 2023 Audit Report and Annual Comprehensive Financial Report Presentation

## 10. Ordinances on Second Reading and Public Hearings

*\*Ordinances 23, 24, 25, and 26 will be heard as one public hearing. Each will have a separate motion and vote.*

- a) [Ordinance 23-2024](#) Ordinance 23-2024: An ordinance on second reading appropriating funds for the 2025 annual budget for all municipal purposes of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the fiscal year beginning January 1, 2025, and ending December 31, 2025

*Mayor Schlachter opened the public comment portion of the public hearing at 9:20 p.m.*

*Pam Chadbourn, Dist. 1 - In favor*

*Mayor Schlachter closed public comment portion of the public hearing at 9:23 p.m.*

**Mayor Pro Tem Barr moved and Council Member Driscoll seconded to approve Ordinance 23-2024 on second reading appropriating funds for the 2025 annual budget for all municipal purposes of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the fiscal year beginning January 1, 2025, and ending December 31, 2025. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin

- b) [Ordinance 24-2024](#) Ordinance 24-2024: An ordinance on second reading establishing the tax levy of 2.0 mills to defray the costs of municipal government of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the City's Fiscal Year beginning January 1, 2025 and ending December 31, 2025
- Mayor Pro Tem Barr moved and Council Member Driscoll seconded to approve Ordinance 24-2024 on second reading establishing the tax levy of 2.0 mills to defray the costs of municipal government of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the City's Fiscal Year beginning January 1, 2025 and ending December 31, 2025. The vote is 7-0. The motion carries unanimously.**
- Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin
- c) [Ordinance 25-2024](#) Ordinance 25-2024: An ordinance on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Sewer Utility Enterprise, adopting the 2025 budget for the fiscal year beginning January 1, 2025, and ending December 31, 2025
- Council Member Reichardt moved and Mayor Pro Tem Barr seconded to approve Ordinance 25-2024 on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Sewer Utility Enterprise, adopting the 2025 budget. The vote is 7-0. The motion carries unanimously.**
- Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin
- d) [Ordinance 26-2024](#) Ordinance 26-2024: An ordinance on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Stormwater and Flood Management Utility Enterprise, adopting the 2025 budget for the fiscal year beginning January 1, 2025, and ending December 31, 2025
- Mayor Pro Tem Barr moved and Council Member Rydin seconded to approve Ordinance 26-2024 on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Stormwater and Flood Management Utility Enterprise, adopting the 2025 budget. The vote is 7-0. The motion carries unanimously.**
- Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin
- e) [Ordinance 27-2024](#) Ordinance 27-2024: An ordinance on second reading of the City Council of the City of Littleton, Colorado, establishing the tax levy of 3.0 mills to help defray the costs of government for the Littleton Downtown Development Authority of the county of Arapahoe, State of Colorado, for the calendar year beginning January 1, 2025, and ending on December 31, 2025
- Mayor Schlachter opened the public comment portion of the public hearing at 9:28 p.m.*

*and, with nobody wishing to speak, closed the public comment portion at 9:28 p.m*

**Council Member Driscoll moved and Mayor Pro Tem Barr seconded to approve Ordinance 27-2024 on second reading of the City Council of the City of Littleton, Colorado, establishing the tax levy of 3.0 mills to help defray the costs of government for the Littleton Downtown Development Authority of the county of Arapahoe, State of Colorado, for the calendar year beginning January 1, 2025, and ending on December 31, 2025. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin

**f) [Ordinance 22-2024](#)** Ordinance 22-2024: An ordinance on second reading amending sections of the Littleton City Code, Title 4, Building Regulations

*Mayor Schlachter opened the public comment portion of the public hearing at 9:35 p.m.*

*Pam Chadbourne, Dist. 1 - In favor with concerns*

*Mayor Schlachter closed the public comment portion of the public hearing at 9:38 p.m.*

**Mayor Pro Tem Barr moved and Council Member Peters seconded to approve Ordinance 22-2024 on second reading amending sections of the Littleton City Code, Title 4, Building Regulations. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin

**Council Member Grove moved and Mayor Pro Tem Barr seconded to continue the city council meeting past 10:00 p.m. The vote is 6-1, with Council Member Rydin voting no. The motion carries.**

**Aye:** 6 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters and Council Member Reichardt

**Nay:** 1 - Council Member Rydin

## **11. Motion to Adjourn to Executive Session**

**Mayor Pro Tem moved and Council Member Peters seconded to go into Executive Session pursuant to C.R.S. § 24-6-402(4)(f)(I), and Article III, Section 27 of the City Charter for purpose of discussing performance evaluation for the city manager and city attorney. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Schlachter, Mayor Pro-Tem Barr, Council Member Driscoll, Council Member Grove, Council Member Peters, Council Member Reichardt and Council Member Rydin

## **12. Adjournment**

*Mayor Schlachter adjourned the meeting at 10:47p.m.*