



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### Planning Commission

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Monday, August 25, 2025

6:30 PM

Council Chamber

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#### Regular Meeting

#### 1. Roll Call

With Commissioner Santana absent, Commissioner Goodman moves into a voting position.

**Present** 6 - Chair Reynolds, Vice Chair Almond, Commissioner Coronato, Commissioner Radulovich, Commissioner Roethlisberger, and Alternate Goodman

**Absent** 2 - Commissioner Neely, and Commissioner Santana

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

#### 4. Minutes to be Approved

- a) [ID# 25-167](#) Certification of the June 9, 2025 regular meeting minutes

Commissioner Radulovich moved and Commissioner Coronato seconded to approve, based on the clerk's certification, the July 28, 2025 meeting minutes of the Littleton Planning Commission. The vote is 6-0. The motion carries.

**Aye:** 6 - Chair Reynolds, Vice Chair Almond, Commissioner Coronato, Commissioner Radulovich, Commissioner Roethlisberger and Alternate Goodman

**Absent:** 2 - Commissioner Neely and Commissioner Santana

#### 5. Public Comment

*Pam Chadbourne, Dist. 1 - Too many city projects*

#### 6. General Business - None

#### 7. Public Hearing

- a) [PC Resolution10-2025](#) PC Resolution 10-2025: Recommending approval to city council of code text amendments to Title 10 regarding certain greenscape provisions and the tree canopy fee

Commissioner Coronato moved and Vice Chair Almond seconded to continue PC Resolution 10-2025 recommending approval to city council of code text amendments to Title 10 regarding certain greenscape provision and the tree

canopy fee be moved to a date certain of September 22, 2025. The vote is 6-0. The motion carries.

**Aye:** 6 - Chair Reynolds, Vice Chair Almond, Commissioner Coronato, Commissioner Radulovich, Commissioner Roethlisberger and Alternate Goodman

**Absent:** 2 - Commissioner Neely and Commissioner Santana

- b) [PC Resolution 11-2025](#) PC Resolution 11-2025: Recommending approval to city council of an amendment to Title 10, Unified Land Use Code, Chapter 9, Administration, Section 4.1, Rezoning/Zoning Map Amendment

*Chair Reynolds opened the public comment portion of the public hearing at 7:29p.m.*

*Pam Chadbourne, Dist. 1 - opposed*

*Chair Reynolds closed the public comment portion of the public hearing at 7:33p.m.*

**Vice Chair Almond moved and Commissioner Roethlisberger seconded to approve PC Resolution 11-2025 recommending approval to city council of an amendment to Title 10, Unified Land Use Code, Chapter 9, Administration, Section 4.1, Rezoning/Zoning map amendment.**

**Commissioner Coronato moved and Vice Chair Almond seconded to amend the Ordinance to read "...mailed notification shall be provided through the United States Postal Service (USPS) to those property owners, occupants and addresses within the applicable zoning districts no later than 14 calendar days prior to the public hearing date." The vote is 6-0. The amendment carries.**

**Commissioner Goodman moved and Commissioner Coronato seconded to amend section 10-9-4.1(d)2a amended to say "...or removes the types of land uses allowed within any zone district" and amend section 10-9-4.3(d)1 to say "...or removes the types of land uses allowed within the SLR, MLR, LLR and ACR zone districts. The vote is 1-5 with Commissioners Almond, Coronato, Radulovich, Roethlisberger, and Chair Reynolds voting no. The amendment fails.**

**The vote on the main motion is 5-1 with Chair Reynolds voting no. The amended motion carries.**

**Aye:** 5 - Vice Chair Almond, Commissioner Coronato, Commissioner Radulovich, Commissioner Roethlisberger and Alternate Goodman

**Nay:** 1 - Chair Reynolds

**Absent:** 2 - Commissioner Neely and Commissioner Santana

**8. Comments / Reports**

I. Community Development Director/Staff

*Matt Knight clarified that the Littleton Independent is where to find information regarding public notices. Littleton Boulevard subarea plan is going to council next Tuesday. Reminded everyone there is no meeting September 8.*

II. City Attorney/City Clerk

*No reports*

III. Commission Members

*Commissioner Radulovich informed that Break Break is shutting its doors on October 25, 2025. They provide meals in the North East districts and it's a sad loss to the city.*

IV. Chair

*No report*

**9. Adjournment**

*Chair Reynolds adjourned the meeting at 8:10p.m.*