

CITY OF LITTLETON, COLORADO

Resolution No. 120

Series, 2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LITTLETON,
COLORADO, ALLOCATING 2025 STADIUM DISTRICT FUNDING
GRANTS, 2025 LOCAL PARTNERSHIP FUNDING GRANTS, AND 2025
ARTS & CULTURE BOARD LODGERS TAX FUNDING GRANTS, AND
APPROVING COMMUNITY PARTNERSHIPS TO AWARD GRANTS**

WHEREAS, Littleton has historically provided funding in the form of cash donations and in-kind services to organizations that serve Littleton residents through a competitive grant application process managed by the Littleton City staff and approved by Littleton City Council; and

WHEREAS, each year the Littleton City Council considers requests for Local Partnership Funding (LPF) grants from organizations for operational expenses, one-time special purpose grants, or event sponsorships for cash or in-kind services. LPF grants will not be awarded for debt or deficit reduction, events outside the Littleton city limits, capital improvements, for-profit events and/or activities, and are limited to a maximum of \$25,000 annually. LPF grants will be distributed in 2025; and

WHEREAS, the City of Littleton was awarded one-time Stadium District Funds (SDF) in the amount of \$1,229,200.72 from the Metropolitan Football Stadium District (District), the entity that owns Empower Field at Mile High, with the funds designated to be used for “youth activity” programs. Littleton City Council placed the same restrictions on the SDF funds as LPF funds which will not be awarded for debt or deficit reduction, events outside the Littleton city limits, capital improvements, or for-profit events and/or activities, in addition to the additional restriction that the grant awards must be used for “youth activities.” There is not a maximum award amount restricted for the SDF grant amount. SDF grants will be distributed in 2025. Should funds remain undistributed, they would remain in the SDF fund balance with the expectation that they would be awarded and spent in the following year unless Littleton City Council approves an extension; and

WHEREAS, in November 2022, Littleton citizens approved the creation of a 5% Lodgers Tax on hotels, motels, and short-term rental hosts within the city limits. The revenue from this tax will support and sustain arts and culture, tourism, and visitor promotion in the Littleton city limits. Collection of the Lodgers Tax began in January 2023, and the second annual distribution of the revenue is scheduled for 2025. Should funds remain undistributed, they would remain in the Lodgers Tax fund balance with the expectation that they would be spent in the following year unless Littleton City Council approves an extension. Lodgers Tax grants will be distributed in 2025; and

WHEREAS, grantees will be asked to sign an acknowledgement prior to accepting

the grant pledging that the funds will be expended within the City of Littleton; and

WHEREAS, grantees will be asked to sign an acknowledgement prior to accepting the grant, that they agree to submit a grant progress report within six months. If any awarded funds have not been used after six months, the report must be submitted within a year of receiving the grant award. The grant progress report is not intended to be overly burdensome for the grant recipients and should contain a summary of the program, how funds were used, results and impacts, lessons learned, and future plans. Any grant funds awarded and not spent within 18 months of receipt must be returned to the City of Littleton. If a grant progress report is not received before the opening date of grants being advertised the following year, the current grant recipient will not be eligible to apply for grant funding the following year; and

WHEREAS, grant awards will be adjusted to be no greater than the applicant's requested award amount; and

WHEREAS, Littleton City staff should seek experienced non-profit partners as a community partnership, to receive funds on behalf of less experienced applicants that are not registered as non-profit organizations in the State of Colorado. Grant recipients and a non-profit organization must be agreeable for the existing, experienced non-profit organization to pass the funding through their organization thereby ensuring the appropriate financial controls are in place; and

WHEREAS, Littleton City Council understands that staff recommendations to award grant reductions for current and future grants may be necessary based on the existing budget limitations, but it is council's intention to award as much of the allocated annual budget as possible; and

WHEREAS, Littleton City Council will follow these guidelines should future grant funds become available to award to organizations serving Littleton citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LITTLETON, COLORADO, THAT:

Allocating 2025 Stadium District Funding grants, 2025 Local Partnership Funding grants, and 2025 Arts & Commission Lodgers Tax Funding grants, and approving community partnerships to award grants, is adopted.

INTRODUCED, READ, AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Littleton, Colorado, on the 19th day of November 2024, at 6:30 p.m. at the Littleton Center, 2255 West Berry Avenue, Littleton, Colorado.

ATTEST:

Colleen L. Norton
CITY CLERK

APPROVED AS TO FORM:

Reid Betzing
CITY ATTORNEY

Kyle Schlachter
MAYOR

