



Ordinance 6-2019

Ordinance 7-2019

Ordinance 8-2019

City Council, March 19, 2019

Staff Representative: Tiffany Hooten, Finance Director

Policy Questions

- Does city council support amending the 2019 annual appropriation for the carryover of 2018 encumbered funds and funding for an elevator at the Library?
- Does city council support an amendment to the 2019 Littleton Sewer Utility Enterprise budget for the carryover of 2018 encumbered funds?
- Does city council support an amendment to the 2019 Littleton Stormwater and Flood Management Utility Enterprise budget for the carryover of 2018 encumbered funds?

Background

- The city issues purchase orders to encumber funds for specific projects, goods or services
- Projects are not always able to be completed or spent within the fiscal year in which they began
- This leaves an open purchase order, or encumbrance, at the end of the fiscal year
- Staff would like to formally re-appropriate these open purchase orders in the 2019 budget

Staff Analysis

- Each purchase order consists of a project, good, and/or service that was not completed or spent in 2018
 - Street rehab projects
 - Armored vehicle
 - Open space projects
 - Street pole replacements
 - Professional services
 - BioGas project, etc.
- These ordinances will formally re-appropriate these funds in the 2019 budget

Staff Analysis

Fund	# of Open PO's	Amount
General Fund	47	\$1,017,329
Conservation Trust Fund	1	\$68,850
Grants Fund	1	\$119,610
Open Space Fund	4	\$806,787
Impact Fees Fund	2	\$487,000
Capital Projects Fund	24	\$1,380,553
Property and Liability Fund	1	\$9,787
Sewer Utility Enterprise Fund	6	\$2,554,988
Stormwater Utility Enterprise Fund	5	\$68,289
Total	91	\$6,513,193

Options

- Approve amending the 2019 annual appropriation bill to align the expenditures with the budget
- Do not approve the amendment

Fiscal Impacts

- Total increase to the 2019 budget for all funds is \$6,513,193
- There is adequate fund balance for these amendments

Staff Recommendation

Staff recommends approval of the ordinances on second reading.



Questions?