



POLICY:

Development Fee Waiver for Government Agencies

Purpose

The purpose of this policy is to establish guidelines for the waiver of fees for certain governmental agency partners that provide essential public services within the City of Littleton. This policy recognizes the contributions of these organizations and aims to support their efforts by reducing financial barriers related to land use applications.

Eligible Entities

The following tax-exempt community partners are not required to pay certain fees when submitting applications to the Community Development Department:

- South Metro Housing Options (SMHO)
- Littleton Public Schools (LPS)
- South Metro Fire Rescue (SMFR)
- Arapahoe County Government
- Jefferson County Government
- Douglas County Government

Policy Guidelines

1. Land use application fees shall be waived in full for the above-listed entities. Direct costs for things like mailing and recording of documents would still be the responsibility of the applicant.
2. Building Permit fees shall be waived in full for the above-listed entities.
3. Building Plan Review fees shall be waived in full for the above-listed entities.
4. Use Tax shall be waived in full for the above-listed entities.
5. Impact Fees may only be waived if in accordance with state statute and should be evaluated on a case-by-case basis to ensure compliance with the law. Please reach out directly to the City Attorney's office to get confirmation related to waiver of impact fees.
6. This waiver applies solely to the fees listed above and does not automatically extend to other development-related fees or utility fees.
7. The City reserves the right to amend this policy in the future to consider waivers for additional fees or to modify the list of eligible entities as deemed necessary by the City Manager.

Implementation

- The Community Development Department shall ensure that all relevant staff are informed of this policy and that eligible entities are not charged fees as described above.
- Any disputes regarding the application of this policy shall be directed to the City Manager or his/her designee for resolution.

- Periodic reviews of this policy may be conducted to determine if modifications are necessary.