



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Agenda - Final City Council

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Tuesday, November 19, 2024

6:30 PM

Council Chamber

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### Regular Meeting / Executive Session

#### **1. Roll Call**

#### **2. Pledge of Allegiance**

#### **3. Approval of Agenda**

#### **4. Proclamations**

a) [ID# 24-274](#) Mayoral Proclamations

**Attachments:** [1. 2024 National Crash Responders Safety Week](#)  
[2. 2024 Small Business Saturday](#)

#### **5. Public Comment**

*If you wish to address city council under Public Comment, please sign-in on the public speaker form before the call to order for this meeting. Public Comment is an opportunity to express opinions regarding issues that are not part of public hearings on tonight's agenda; a separate opportunity will be provided for comment for any public hearing. Each speaker is limited to three (3) minutes. We expect comments to be civil. Disrespectful or disruptive behavior will not be tolerated. The city council is not authorized under the Colorado Open Meetings Law to discuss, comment, or take action at this meeting on any issue raised by public comment that is not part of tonight's agenda. The Mayor may refer the matter to the city manager and/or city attorney for immediate comment after Public Comment, or to staff to obtain additional information and report back to council as appropriate.*

#### **6. Comments / Reports**

- a) Council Members
- b) Mayor
- c) City Manager
- d) City Attorney

#### **7. Scheduled Appearances**

*Scheduled Public Presentations*

- a. SSPRD Executive Director, Rob Hanna and Board Chair Pam Eller

**8. Consent Agenda Items**

*Consent agenda items can be adopted by a simple motion. All ordinances must be read by title prior to a vote on the motion. Any consent agenda item may be removed at the request of a council member.*

- a) [Resolution 114-2024](#) Resolution 114-2024: Affirming the City of Littleton Three Mile Plan
- Attachments:** [1. Resolution No. 114-2024](#)  
[2. Littleton Three Mile Plan 2024](#)  
[3. Three Mile Plan Map 2024](#)  
[4. Three Mile Plan 2015](#)  
[5. Comprehensive Plan](#)  
[6. Downtown Neighborhood Plan](#)
- b) [Ordinance 28-2024](#) Ordinance 28-2024: An ordinance on first reading repealing and reenacting Title 8, Chapter 1 Streets and Sidewalks, General Regulations
- Attachments:** [1. Ordinance No. 28-2024](#)
- c) [Resolution 119-2024](#) Resolution 119-2024: Granting a permanent easement for new sanitary sewer to Southwest Metro Water and Sanitation District to install, operate and maintain sanitary sewer line and associated appurtenances
- Attachments:** [1. Resolution No. 119-2024](#)  
[2. Sewer Easement Agreement SWMWSD](#)
- d) [Ordinance 29-2024](#) Ordinance 29-2024: An ordinance on first reading approving a five-year lease with Pitney Bowes to provide a postage meter and related services to the city
- Attachments:** [1. Ordinance No. 29-2024](#)  
[2. 2024 Pitney Bowes Lease](#)  
[3. Master Co-op Agreement](#)
- e) [Resolution 120-2024](#) Resolution 120-2024: Approving community partnerships and other grant awards
- Attachments:** [1. Resolution No. 120-2024](#)  
[2. 2025 LPF Scoring Sheet](#)  
[3. 2025 SDF Scoring Sheet](#)  
[4. 2025 Lodgers Tax Funding Recommendations](#)  
[5. 2025 Tier 2 Lodgers Tax Grant Recommendations](#)  
[6. Presentation 2025 Grant Recommendations](#)

- f) [ID# 24-267](#) Motion to approve minutes of the October 15, 2024, regular city council meeting
- Attachments:** [1. 10-15-2024 CC Regular Meeting\\_DRAFT](#)

## **9. General Business**

- a) [Resolution 116-2024](#) Resolution 116-2024: Adopting the Project Downtown Concept Vision Plan
- Attachments:** [1. Resolution No. 116-2024](#)  
[2. Project Downtown\\_Final Report](#)  
[3. Appendix A Existing Conditions Data Book](#)  
[4. Appendix B\\_Synchro Report](#)  
[5. Appendix C Environmental Constraints Memo](#)  
[6. Appendix D\\_Alternatives Analysis Memo](#)  
[7. Appendix E\\_GI Toolkit](#)  
[8. Appendix F\\_Wayfinding Toolkit](#)  
[9. Project Downtown\\_Executive Summary](#)  
[10. Presentation Project Downtown](#)
- b) [ID# 24-276](#) 2023 Audit Report and Annual Comprehensive Financial Report Presentation
- Attachments:** [1. 2023 ACFR\\_Final](#)  
[2. Governance Letter](#)

## **10. Ordinances on Second Reading and Public Hearings**

*Speakers wishing to address council as part of a public hearing will be limited to three (3) minutes and will be called upon when the mayor opens the public comment portion of the hearing.*

- a) [Ordinance 23-2024](#) Ordinance 23-2024: An ordinance on second reading appropriating funds for the 2025 annual budget for all municipal purposes of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the fiscal year beginning January 1, 2025, and ending December 31, 2025
- Attachments:** [1. Ordinance No. 23-2024](#)  
[2. Presentation\\_Budget Ordinances \(23, 24, 25 & 26\)](#)
- b) [Ordinance 24-2024](#) Ordinance 24-2024: An ordinance on second reading establishing the tax levy of 2.0 mills to defray the costs of municipal government of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the City's Fiscal Year beginning January 1, 2025 and ending December 31, 2025
- Attachments:** [1. Ordinance No. 24-2024](#)

- c) [Ordinance 25-2024](#) Ordinance 25-2024: An ordinance on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Sewer Utility Enterprise, adopting the 2025 budget for the fiscal year beginning January 1, 2025, and ending December 31, 2025
- Attachments:** [1. Ordinance No. 25-2024](#)
- d) [Ordinance 26-2024](#) Ordinance 26-2024: An ordinance on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Stormwater and Flood Management Utility Enterprise, adopting the 2025 budget for the fiscal year beginning January 1, 2025, and ending December 31, 2025
- Attachments:** [1. Ordinance No. 26-2024](#)
- e) [Ordinance 27-2024](#) Ordinance 27-2024: An ordinance on second reading of the City Council of the City of Littleton, Colorado, establishing the tax levy of 3.0 mills to help defray the costs of government for the Littleton Downtown Development Authority of the county of Arapahoe, State of Colorado, for the calendar year beginning January 1, 2025, and ending on December 31, 2025
- Attachments:** [1. Ordinance No. 27-2024](#)
- f) [Ordinance 22-2024](#) Ordinance 22-2024: An ordinance on second reading amending sections of the Littleton City Code, Title 4, Building Regulations
- Attachments:** [1. Ordinance No. 22-2024](#)  
[2. Presentation Ord. 22-2024](#)

## **11. Motion to Adjourn to Executive Session**

I move to go into Executive Session pursuant to C.R.S. § 24-6-402(4)(f)(I), and Article III, Section 27 of the City Charter for purpose of discussing performance evaluation for the city manager and city attorney

## **12. Adjournment**

*The public is invited to attend all regular meetings or study sessions of the city council or any city board, commission, or committee. Please call 303-795-3780 at least 48 hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to attend, or participate in, any such meeting. For any additional information concerning city meetings, please call the city clerk's office at the above referenced number.*