

MINUTES

Supervisory Committee Meeting

Thursday, November 15, 2018

South Platte Water Renewal Partners (SPWRP)

2900 South Platte River Drive, Englewood, CO 80110 - Conference Room 9:00 a.m.

COMMITTEE MEMBERS PRESENT:

Maria D'Andrea	City of Englewood, Public Works Director
Dorothy Hargrove	City of Englewood, Interim City Manager
Mark Relph	City of Littleton, City Manager

COMMITTEE MEMBERS ABSENT:

Keith Reester	City of Littleton, Public Works Director
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STAFF/CONSULTANTS PRESENT:

Kacie Allard	Deputy Director - Business Solutions
Tom Brennan	City of Englewood, Director of Utilities
Blair Corning	Deputy Director - Environmental Programs
David Robbins	Hill & Robbins, SPWRP Attorney
Pieter Van Ry	SPWRP Director
Brenda Varner	Government Communications Specialist
Randy Young	City of Littleton, Assistant City Manager

GUESTS PRESENT:

Cynthia Lane	Assistant Manager, Platte Canyon Water & Sanitation District
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I. Call to Order

The November Supervisory Committee (Committee) meeting was called to order by Pieter Van Ry, Director of South Platte Water Renewal Partners (SPWRP). Pieter introduced the newest member of the Committee, Dorothy Hargrove, City of Englewood Interim City Manager.

II. Consideration of Minutes for Previous Supervisory Committee Meetings

There were no meeting minutes to approve from the October Supervisory Committee meeting, since the October 2018 Supervisory Committee meeting was cancelled by the Committee. The Committee voted unanimously to cancel the October meeting via email vote on October 3, 2018, by reason of no Action Items in need of approval and due to the recent resignation of Englewood's City Manager, Eric Keck, on October 5, 2018.

III. Action Item(s)

Beichle Farm Property Lease 2018:

Blair Corning discussed one (1) of the five (5) farm lease agreements held by the South Platte Water Renewal Partners (SPWRP) facility, with the Committee. SPWRP staff recommends that the Committee approve, by motion, a 2-year farm lease agreement with Kent Beichle for 471 acres of dryland farm property located South of Bennett, Colorado.

The SPWRP facility owns five (5) farm properties, four (4) of which are utilized for the beneficial application of domestic wastewater biosolids generated by the SPWRP facility. Previously, SPWRP leased this 471 acre farm property, which is not used for beneficial application, near Bennett, Colorado to Clint A. Burnet, for a 5-year term which began in 2016.

Mr. Burnet recently terminated this lease of the 471 acre property prior to its term. Committee policy states that SPWRP can lease to existing and former lessees and Beichle was an appropriate lessee because of proximity and past interaction with the SPWRP. SPWRP staff recommends leasing this vacant property to Mr. Kent Beichle for two (2) years. This 2-year lease term would complete the Burnet lease term, maintain lease rates and continuity of leasing cycles with all other farm properties owned by SPWRP. This lease, and the other 4 leases, will expire at the end of 2020. Both cities' attorneys have reviewed and updated the 2-year farm lease agreement.

ACTION TAKEN – The Supervisory Committee considered a motion to approve the recommended 2-year farm lease agreement with Kent Beichle for 471 acres of dryland farm property located South of Bennett, Colorado. Maria D'Andrea moved, Mark Relph seconded, three ayes, zero nays. Motion approved. Keith Reester absent. SPWRP staff plans to present this lease agreement to the Englewood and Littleton City Councils for their consideration in January and February 2019.

IV. Informational Items

SPWRP Staff discussed the informational items below with the Supervisory Committee:

- 2018 SPWRP Organizational Changes
- SPWRP Uniform/Clothing Plan
- Three (3)-Month Outlook for Supervisory Committee Action Items
- SPWRP Influent Flow and Load Summary:
 - The measured flow to the SPWRP averaged 20.8 mgd in October 2018, which is a decrease of 0.5 mgd from October 2017. The measured flow split was 43.4 / 56.6 percent between the cities of Littleton and Englewood.
- Fiscal Management and Reporting

V. Adjournment

The next Supervisory Committee meeting is scheduled for Thursday, December 20, 2018, from 9:00–10:30 a.m., at South Platte Water Renewal Partners.

Adjourned at 9:45 a.m.

Recording Secretary Signature _____
Brenda J. Varner

The SPWRP Supervisory Committee approved the November 15, 2018 meeting minutes via email on December 5 and 6, 2018. Mark Relph, Dorothy Hargrove, and Maria D'Andrea voted, three ayes, no nays. Keith Reester voted for approval but was absent from the November meeting. Minutes approved.