



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### City Council

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Tuesday, February 4, 2020

6:30 PM

Council Chamber

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#### Regular Meeting

#### 1. Roll Call

**Present:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro-Tem Melin, Council Member Milliman, and Council Member Grove

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

#### 4. Comments / Reports

a) City Manager

*No report*

b) City Attorney

*No report*

c) Council Members

*Council Member Milliman - Thank you to everyone for coming out and braving the weather. Other than that, no report*

*Council Member Grove - Historical Preservation Board is working on a Littleton Legacy List; Next Generation Advisory Board is getting ready to recruit for board members*

*Council Member Fey - Community Service Block Grant which distributes money from the federal government through Arapahoe County; The next District III citizen meeting will be at 9:30 a.m. on Saturday, February 22nd at Wilmore Garden Center*

*Council Member Driscoll - Thank you to citizens who came out to the City Council retreat; Attended Kid Safe Child Safety Center ribbon cutting*

*Council Member Elrod - Attended opening reception for the Fine Arts Board exhibition "Opening Outward" at the Littleton Museum; Attended Economic Forecast breakfast hosted by South Metro Chamber of Commerce*

*Mayor Pro Tem Melin - Attended South Platte Working Group meeting*

d) Mayor

*Kudos to Littleton's I.T. Department; Congratulations to Tiffany Hooten and the Finance Department for receiving an award, Certificate of Achievement for Excellent Financial Reporting from the Government Finance Officers Association; Attended transportation meeting with the Mayors Caucus; Attended Transportation Mobility Board meeting - kudos to staff for preparation/presentations*

## **5. Citizen Appearances**

a) Guest Citizens

*None*

b) Scheduled Public Presentations

*None*

## **6. Public Comment**

If you wish to address the city council under Public Comment, please sign-in on the public speaker form before the call to order for this meeting. Each speaker will be limited to three minutes. The city council is not authorized by the Colorado Open Meetings Law to discuss, comment, or take action at the meeting on any issue raised by public comment that is not part of tonight's agenda. The Mayor may refer the matter to the City Manager and/or City Attorney for immediate comment after Public Comment, or staff to obtain additional information and report back to the Council as appropriate.

*Sandra Mielenz - We elect you to protect our little town and our lifestyle; against more row/stack houses in downtown; in favor of building moratorium.*

*Pam Chadbourne - Envision process is kicking off its second phase next week; fatal flaws in our processes.*

*Frank Atwood - Concerns about Littleton Arts and Culture Commission; seems similar to the Business and Industry Board that was dissolved seven years ago.*

## **7. Consent Agenda Items**

- a) [ID# 20-043](#) Approval of the January 21, 2020 regular meeting minutes  
approved

### **Approval of the Consent Agenda**

**Council Member Driscoll moved and Council Member Milliman seconded to approve the January 21, 2020 regular meeting minutes (the consent agenda) The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

## **8. General Business**

*None*

**9. Ordinances on Second Reading and Public Hearing**

- a) [Ordinance 06-2020](#) Ordinance 06-2020: An ordinance on second reading repealing the Columbine Square Urban Renewal Area and abolishing the Littleton Invests for Tomorrow Urban Renewal Authority

*Staff Presentation - City Attorney Reid Betzing*

*Mayor Valdes opened the public comment portion of the Public Hearing at 7:01 p.m.*

*Paul Bingham - In favor*

*Carol Brzeczek - In favor*

*Pam Chadbourne - In favor*

*Mayor Valdes closed the public comment portion of the Public Hearing at 7:09 p.m.*

**Council Member Driscoll moved and Council Member Fey seconded to approve the ordinance on second reading repealing the Columbine Square Urban Renewal Area and abolishing the Littleton Invests for Tomorrow Urban Renewal Authority. The vote is 6-1. The motion carries.**

**Aye:** 6 - Mayor Valdes, Council Member Driscoll, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

**Nay:** 1 - Council Member Elrod

- b) [Ordinance 04-2020](#) Ordinance 04-2020: An ordinance on second reading enacting a temporary moratorium on any new auto-oriented business development within the area as set forth in the Downtown Littleton Design Standards; and upon the submission, acceptance, processing, or approval of any site development plan, demolition permit, application or plan approval, or other types of approval by the City of Littleton related to such activities

*\*\*Mayor Valdes - Process: There will be one presentation and one public hearing for both ordinances regarding temporary moratoriums; separate votes for each ordinance (04-2020 and 05-2020)*

*Staff Presentation - City Attorney Reid Betzing; Deputy Director of Community Development Michael Sutherland*

*Mayor Valdes opened the public comment portion of the Public Hearing(s) at 7:34 p.m.*

*Pam Chadbourne - In favor*

*Frank Atwood - In favor*

*Mayor Valdes closed the public comment portion of the Public Hearing(s) at 7:39 p.m.*

**Council Member Milliman moved and Council Member Grove seconded to approve the ordinance on second reading imposing a temporary moratorium on any new auto oriented business development within the area as set forth in the Downtown Littleton Design Standards; and upon the submission, acceptance,**

processing, or approval of any site development plans, demolition permit, applications or plan approvals, or other types of approval by the City of Littleton related to such activities.

**Council Member Elrod moved and Council Member Driscoll seconded to amend exhibit A to the ordinance, bullet 1, to read as follows: "Financial services, such as banks, savings and loans and brokerages that feature drive up or drive through services". The vote is 7/0. The motion carries unanimously.**

**Vote on amended main motion is 7/0. The motion carries unanimously.**

**Aye:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

- c) [Ordinance 05-2020](#) Ordinance 05-2020: An ordinance on second reading enacting a temporary moratorium on new development containing more than one residential unit within the downtown area as set forth in the Downtown Littleton Design Standards; and upon the submission, acceptance, processing, or approval of any site development plans, demolition permit, applications or plan approvals, or other types of approval by the City of Littleton related to such activities

**Mayor Pro Tem Melin moved and Council Member Grove seconded to approve the ordinance on second reading enacting a temporary moratorium on new development containing more than one residential unit within the area as set forth in the Downtown Littleton Design Standards; and upon the submission, acceptance, processing, or approval of any site development plans, demolition permit, applications or plan approvals, or other types of approval by the City of Littleton related to such activities. The vote is 7-0. The motion carries unanimously.**

**Aye:** 7 - Mayor Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey, Mayor Pro Tem Melin, Council Member Milliman and Council Member Grove

## **10. Adjournment**

*Mayor Valdes adjourned the meeting at 7:44 p.m.*

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.