



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Agenda

### City Council

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Tuesday, October 20, 2020

6:30 PM

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#### Virtual Regular Meeting

#### **Viewing and Participation Options for Virtual Meetings:**

Due to COVID-19, the City of Littleton is providing virtual coverage of city council meetings to protect the health of citizens, council members and staff. Meetings will not be held in the council chamber until further notice.

Options for viewing and participating in city council meetings are as follows: watch the live telecast on Comcast or Century Link Channel 8, live on Facebook ([www.Facebook.com/CityofLittleton](http://www.Facebook.com/CityofLittleton)), or visit [www.littletongov.org/channel8](http://www.littletongov.org/channel8) to watch the live stream on the city's website.

To provide written remarks during the Public Comment part of the agenda, or to comment on an agenda item during a Public Hearing, submit a statement using the Agenda Item Comment Form at [www.littletongov.org/agenda-comment](http://www.littletongov.org/agenda-comment). Comments received prior to 4 p.m. on the date of the council meeting will be presented to the mayor and council members.

To provide live comments during the meeting, use one of the following phone numbers to call in: 669-900-6833 (or) 346-248-7799 (or) 408-638-0968. When prompted, enter the Webinar ID: 961 7865 3165. Contact the City Clerk's Office at 303-795-3780 with any questions regarding this process.

\*NOTE\*: Comments left on Facebook Live will not be moderated and will not be included in the meeting minutes. Those wishing to participate in any public comment portion of the meeting are advised to view the meeting here: <https://www.littletongov.org/my-littleton/littleton-8-tv>. This broadcast has the least amount of delay.

#### **1. Roll Call**

#### **2. Approval of Agenda**

#### **3. Comments / Reports**

- a) City Manager
- b) City Attorney
- c) Council Members
- d) Mayor

#### **4. Citizen Appearances - None**

#### **5. Public Comment**

Citizens wishing to provide public comment prior to the meeting, or who wish to participate via phone, please see instructions listed at the top of the agenda.

#### **6. Consent Agenda Items**

*Consent agenda items can be adopted by a simple motion. All ordinances must be read by title prior to a vote on the motion. Any consent agenda item may be removed at the request of a Council Member.*

- a) [Ordinance 41-2020](#) Ordinance 41-2020: An ordinance on first reading adding Chapter 23, entitled Short-Term Rentals, to Title 3 Business Regulations of the Littleton Municipal Code

**Attachments:**

- [1. Ordinance No. 41-2020](#)
- [2. Short-Term Rental Good Neighbor Handout](#)
- [3. Short-Term Rental Good Neighbor Flyer](#)
- [4. Short-Term Rental Owner Instructions](#)
- [5. Presentation\\_Ord. 41-2020](#)

- b) [Resolution 72-2020](#) Resolution 72-2020: Adopting the 2021 Fee Schedule

**Attachments:**

- [1. Resolution No. 72-2020](#)
- [2. Exhibit A - 2021 Fee Schedule Redline](#)
- [3. Exhibit A - 2021 Fee Schedule Final](#)

- c) [Resolution 71-2020](#) Resolution 71-2020: Authorizing an Intergovernmental Agreement between the Colorado Department of Revenue and the City of Littleton for the collection of municipal taxes under the Sales and Use Tax Software System

**Attachments:**

- [1. Resolution No. 71-2020](#)
- [2. Exhibit A - SUTS User Agreement](#)

- d) [Ordinance 42-2020](#) Ordinance 42-2020: An ordinance on first reading amending various sections of Title 3, Chapter 9 to require collection and remittance of Littleton sales tax by remote sellers

**Attachments:**

- [1. Ordinance No. 42-2020](#)
- [2. Attachment A - City Code 3-9-1\\_Redline](#)

- e) [Resolution 69-2020](#) Resolution 69-2020: Approving the 2021 Operating Plan and Budget for the Highline Business Improvement District

**Attachments:**      [1. Resolution No. 69-2020](#)  
[2. Highline BID - 2021 Operating Plan and Budget](#)

- f)      [Resolution 70-2020](#)      Resolution 70-2020: Approving the 2021 Operating Plan and Budget for the Aspen Grove Business Improvement District

**Attachments:**      [1. Resolution No. 70-2020](#)  
[2. Petition for Approval of 2021 Operating Plan and Budget](#)  
[3. Aspen Grove BID - 2021 Operating Plan and Budget](#)

- g)      [ID# 20-268](#)      Approval of the October 6, 2020 virtual regular meeting minutes

**Attachments:**      [1. 10-06-2020 - CC Minutes - DRAFT](#)

## **7. General Business - None**

## **8. Ordinances on Second Reading and Public Hearing**

- a)      [Ordinance 36-2020](#)      Ordinance 36-2020: An ordinance on second reading to be known as the "Annual Appropriation Bill," adopting the annual budget for all municipal purposes of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the fiscal year beginning January 1, 2021 and ending December 31, 2021

**Attachments:**      [1. Ordinance No. 36-2020](#)  
[2. Presentation Budget Ord. 35, 36, 37, and 38-2020](#)

- b)      [Ordinance 35-2020](#)      Ordinance 35-2020: An ordinance on second reading establishing the tax levy of 2.0 mills to defray the costs of municipal government of the City of Littleton, Counties of Arapahoe, Douglas, and Jefferson, State of Colorado, for the City's Fiscal Year beginning January 1, 2021 and ending December 31, 2021

**Attachments:**      [1. Ordinance No. 35-2020](#)

- c)      [Ordinance 38-2020](#)      Ordinance 38-2020: An ordinance on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Stormwater and Flood Management Utility Enterprise, adopting the 2021 budget

**Attachments:**      [1. Ordinance No. 38-2020](#)

- d)      [Ordinance 37-2020](#)      Ordinance 37-2020: An ordinance on second reading of the City of Littleton, Colorado, as the governing body of the City of Littleton, Sewer Utility Enterprise, adopting the 2021 budget

**Attachments:**      [1. Ordinance No. 37-2020](#)

## **9. Adjournment**

The public is invited to participate in, and/or attend, all regular meetings or study sessions of the City Council or any city Authority, Board or Commission. The Littleton Center is currently closed to the public and meetings are being conducted virtually.