



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Draft

Planning Commission

Monday, April 8, 2024

7:00 PM

Council Chamber

Transitional & Regular Meeting (Start time is approximate)

Transitional Meeting

Roll Call

With Member Reynolds absent, Member Goodman moves into a voting position

Present 7 - Member Almond, Commissioner Coronato, Commissioner Neely, Commissioner Radulovich, Commissioner Santana, Commissioner Roethlisberger, and Alternate Goodman

Absent 1 - Member Reynolds

Nomination for and election of commission chair

Member Coronato nominated Member Reynolds as chair. Member Reynolds had indicated via email he would be amenable to serving again if he were nominated. There were no further nominations.

Member Coronato moved and Member Santana seconded to elect Member Reynolds as chair. The vote is 7-0. The motion carries.

Aye: 7 - Member Almond, Commissioner Coronato, Commissioner Neely, Commissioner Radulovich, Commissioner Santana, Commissioner Roethlisberger and Alternate Goodman

Absent: 1 - Member Reynolds

Nomination for and election of commission vice chair

Member Coronato nominated Member Almond for vice chair and she accepted the nomination. There were no further nominations.

Member Coronato moved and Member Radulovich seconded to elect Member Almond as vice chair. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Member Almond, Commissioner Coronato, Commissioner Neely, Commissioner Radulovich, Commissioner Santana, Commissioner Roethlisberger and Alternate Goodman

Absent: 1 - Chair Reynolds

Adjournment of Transitional Meeting

Deputy City Clerk Shea-Tamag adjourned the meeting at 7:06p.m.

Regular Meeting

1. Roll Call

With Chair Reynolds absent, Member Goodman moves into a voting position

Present 7 - Vice Chair Almond, Commissioner Coronato, Commissioner Neely, Commissioner Radulovich, Commissioner Santana, Commissioner Roethlisberger, and Alternate Goodman

Absent 1 - Chair Reynolds

2. Pledge of Allegiance

3. Approval of Agenda

4. Minutes to be Approved

- a) [ID# 24-105](#) Certification of the January 22, 2024 Regular Meeting Minutes

Member Santana moved and Member Goodman seconded to approved the certification of the January 22, 2024 minutes. The vote is 7-0. The motion carries.

Aye: 7 - Vice Chair Almond, Commissioner Coronato, Commissioner Neely, Commissioner Radulovich, Commissioner Santana, Commissioner Roethlisberger and Alternate Goodman

Absent: 1 - Chair Reynolds

5. Appointment by chair for commissioner to serve on the Capital Improvement Tax Committee (CISTC)

Member Santana volunteered to serve on the CISTC. Vice Chair Almond confirmed his appointment.

6. Public Comment

Pam Chadbourne, Dist. 1 - Planning Commission serves the peopl

7. General Business - None

8. Public Hearing - None

9. Comments / Reports

- I. Community Development Director/Staff

Jerad Chipman stated that he was sad not to be able to give former PC Member Miller a proper goodbye. Informed the commission that Matt Knight was named as the new Community Development Director, Zareen Tasneem was promoted to Senior Planner, and he has been promoted to Planning Manager for the city.

- II. City Attorney/City Clerk

Deputy City Clerk informed the commission that there would be emails coming to them with information discussed at the training tonight. The two new members will be getting city emails soon with instructions on how to use their city email.

III. Commission Members

Member Santana thanked Vice Chair Almond for inviting him to the Project Downtown meeting where he heard their long range design plan where they addressed several design plan options. Their ideas will go to council with a final decision in August.

Member Coronato asked about if there would be a meeting on April 22, 2024 which was confirmed.

IV. Chair

No report

10. Adjournment

Vice Chair Almond adjourned the meeting at 7:22p.m.