



City of Littleton

Littleton Center
2255 West Berry Avenue
Littleton, CO 80120

Meeting Minutes - Draft

City Council

Tuesday, December 19, 2017

6:30 PM

Council Chamber

Regular Meeting

1. Roll Call

Present: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro-Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comment

Linda Knufinke - Two scenarios of property tax increases regarding possible merger with South Metro Fire Rescue.

Carol Brzeczek - LIFT Board appointments. Feels that they are not accurately appointed and would like the terms reviewed by staff.

Pam Chadbourne - Comments on three topics: 5(a) Transfer of funds for police investigation. Concerned that city has half a million dollars to support a police investigation but no money to assist residents displaced by the Southview Terrace fire in the spring of 2017. / 5(d) Would like to thank clerk's office again for making note of comments made during public comment and including them as part of the written record. Also appreciates the comments noted for council members and staff during Comments/Reports. Feels the level of comments captured makes the minutes more valuable as a resource. / 6(a) Would like council to vote this item down. Feels staff has said "yes" too often to applicants whose proposals are out of line and should not be brought forward for approval. Don't replace the process; just tell staff to say "no" when inappropriate proposals come forward. Feels the proposed ordinance gives too much power to the Planning Commission and City Council. Instead, staff should be working on a transportation plan or defining what it means to say "high quality development", or affordable housing, or B2 height limits, or design standards and guidelines.

Don Bruns - At the December 12, 2017, study session, appreciates that staff outlined eight reasons why the Littleton Station Master Plan was premature.

5. Consent Agenda Items

- a) [Resolution 55-2017](#) A resolution to approve a budget transfer related to a police investigation

approved

- c) [ID# 17-355](#) Motion to cancel the city council study session on December 26, 2017 and the city council regular meeting on January 2, 2018

approved

- d) [ID# 17-346](#) Approval of the December 5, 2017 regular meeting minutes

approved

Approval of the Consent Agenda

Council Member Fey moved and Council Member Schlachter seconded to approve consent agenda items 5(a), 5(c) and 5(d). The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

Items Removed from the Consent Agenda

- b) [ID# 18-002](#) Motion to appoint Victim Assistance Coordinator Linda Suttle to the Arapahoe County Community Corrections Board

Mayor Pro Tem Valdes removed Item 5(b) from the Consent Agenda

Mayor Pro Tem Valdes moved and Council Member Cole seconded to recommend to the Arapahoe County Board of Commissioners that Victim Assistance Coordinator Linda Suttle be reappointed to serve on the Arapahoe County Community Corrections Board as the representative for the City of Littleton. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

6. Ordinances on First Reading

- a) [Ordinance 34-2017](#) An ordinance on second reading amending Title 10 of the City Code to add Preliminary Project Plan

Council Member Schlachter moved and Council Member Elrod seconded to approve an ordinance on first reading amending Title 10 of the City Code to add Preliminary Project Plan and set the public hearing and second reading for January 16, 2018 at 6:30 p.m. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- b) [Ordinance 40-2017](#) An ordinance on second reading amending Title 8, Chapter 11, Section 8-11-2 of the Littleton City Code pertaining to filing of Special District

Service Plans

Council Member Elrod moved and Council Member Cole seconded to approve on first reading an ordinance amending Title 8, Chapter 11, Section 8-11-2 of the Littleton City Code pertaining to the filing of special district service plans and to schedule a second reading and public hearing for January 16, 2018 at 6:30 p.m. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- c) [Ordinance 42-2017](#) An ordinance on second reading amending Ordinance No. 23, series of 2017, known as the Annual Appropriation Bill

Council Member Schlachter moved and Council Member Driscoll seconded to approve the ordinance on first reading amending Ordinance No. 23 Series of 2017, known as the Annual Appropriation Bill, for all municipal purposes for the fiscal year beginning January 1, 2018 and ending December 31, 2018 and to schedule a second reading and public hearing for January 16, 2018 at 6:30 p.m. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- d) [Ordinance 44-2017](#) An ordinance on second reading amending Title 1, Chapter 9, Sections 1-9-1 and 1-9-2 of the Littleton City Code

Council Member Elrod moved and Mayor Pro Tem Valdes seconded to approve an ordinance on first reading amending Title 1, Chapter 9, Sections 1-9-1 and 1-9-2 of the Littleton City Code and set the public hearing and second reading for January 16, 2018 at 6:30 p.m. The vote is 7-0. The motion carried unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

7. General Business

- a) [Resolution 56-2017](#) A resolution to approve the release of funds in accordance with a 2018 budget proviso and the approval of a lease agreement for fire office space at 1221 W. Mineral Avenue.

Council Member Elrod moved and Council Member Fey seconded to approve the resolution to release funds in accordance with a 2018 budget proviso for leasing additional space for Fire Permit Plan Review staff and approve the extension of a lease for fire administration staff. The vote is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

- b) [ID# 17-356](#) Discussion regarding vacancies on City of Littleton Urban Renewal Board

Council Member Driscoll moved and Council Member Elrod seconded that staff be directed to work with the Mayor and Mayor Pro Tem on an expedited recruitment process for the vacancies on the City's Urban Renewal Authority Board.

Council Member Fey moved and Mayor Pro Tem Valdes seconded amend the motion to require that interviews do not begin until Council has received a recommendation from the LIFT Board on the exact number of vacancies as the LIFT Board understands it, and that the interview process is open to the public. Vote on amendment to main motion is 4-3 with Council Member Driscoll, Council Member Schlachter, and Council Member Elrod voting no. The motion carries.

Vote on main motion is 7-0. The motion carries unanimously.

Aye: 7 - Council Member Cole, Mayor Brinkman, Mayor Pro Tem Valdes, Council Member Driscoll, Council Member Elrod, Council Member Fey and Council Member Schlachter

8. Ordinances on Second Reading and Public Hearing

- a) [Ordinance 35-2017](#) Ordinance on second reading amending Title 3, Chapter 9, Sections 3-9-1-2, 3-9-3-2, 3-9-1-10 and 3-9-6-12 of the city code, enacting and implementing standardized sales and use tax definitions
- Mayor Brinkman opened the public hearing at 7:46 p.m.*
- Pam Chadbourne - "Doesn't make sense to me". How can changing the definitions not have an impact?*
- Mayor Brinkman closed the public hearing at 7:47 p.m.*
- Council Member Schlachter moved and Mayor Pro Tem Valdes seconded to approve ordinance 35-2017 amending Title 3, Chapter 9, Sections 3-9-1-2, 3-9-3-2, 3-9-1-10 and 3-9-6-12 of the city code, enacting and implementing standardized sales and use tax definitions. The vote is 7-0. The motion carries unanimously.**
- b) [Ordinance 36-2017](#) An ordinance on second reading amending Ordinance No. 21 Series of 2016 known as the Annual Appropriation Bill for all municipal purposes for the fiscal year beginning January 1, 2017 and ending December 31, 2017.
- Mayor Brinkman opened the public hearing at 7:50 p.m. and, with no public comment, closed the public hearing at 7:51 p.m.*
- Council Member Elrod moved and Mayor Pro Tem Valdes seconded to approve an ordinance amending Ordinance No. 21 Series of 2016 known as the Annual Appropriation Bill for all municipal purposes for the fiscal year beginning January 1, 2017 and ending December 31, 2017. The vote is 7-0. The motion carries unanimously.**
- c) [Ordinance 39-2017](#) An ordinance on second reading amending the 2017 Emergency Medical Transportation Enterprise Budget.
- Mayor Brinkman opened the public hearing at 7:52 p.m. and, with no public comment, closed the public hearing at 7:52 p.m.*
- Council Member Fey moved and Council Member Driscoll seconded to approve**

an ordinance on second reading to amend the Emergency Medical Transportation Enterprise Fund 2017 budget. The vote is 7-0. The motion carries unanimously.

9. Comments / Reports

a) City Manager

No report

b) Council Members

Council Member Schlachter - 1) Attended the CU Economic Outlook Forum last week. Two big issues discussed were transportation and affordable housing. 2) Attended the Jefferson County quarterly meeting of Municipal and County Leaders. The Westminster Youth Advisory Panel presented regarding their panel of high school students that interact with council and provide advice to council. Would love to see something similar in Littleton.

Council Member Fey - As the liaison from council to the Fine Arts Board, took a tour of the museum. Stunned at things going on there, from the outdoor museum to the indoor fine arts displays. Our museum is sanctioned through the Smithsonian and adheres to all of the sanctions associated with that, including security and climate control which are required for getting visiting displays from the Smithsonian. Anyone can request a "behind the scenes" tour through the Director, Tim Nimz.

Council Member Elrod - 1) Kelli Narde and former Mayor Bruce Beckman hosted an event for scouts in the area last month to talk about civic engagement and community. About 40 scouts attended. 2) Will be attending first meeting of DRCOG (Denver Regional Council of Governments) tomorrow as the council appointed liaison.

Council Member Cole - 1) Our museum is one of only a couple from cities our size to be affiliated with the Smithsonian. 2) Attended the quarterly CML meeting. Council should have received copies of the minutes.

Council Member Driscoll - 1) Is the liaison for the Littleton city merchants. Happy to report that our merchants are enjoying a busy and prosperous holiday season, with positive numbers of shoppers. 2) Attending a ribbon cutting with Council Members Cole and Schlachter for the Valley Feed location on Main Street.

Mayor Pro Tem Valdes - Verified with staff that applications for LIFT Board candidates would be pulled from last years recruitment as well as new ones that may be submitted.

c) Mayor

1) Reminder: When you shop locally, 90% of what you spend stays local. 2) South Platte Working Group will have the final draft of the development document at the beginning of January to give to Council. On behalf of City Council to our entire community, Happy Holidays. Hopes everyone enjoys some time with their families and some time to relax.

10. Adjournment

Mayor Brinkman adjourned the meeting 8:02 p.m.

