



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes

### Historical Preservation Board

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Wednesday, February 27, 2019

6:30 PM

Council Chamber

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#### Regular Meeting & Study Session

#### 1. Roll Call

*Also Present: Denise Ciernia, Recording Secretary; Lena McClelland, Assistant City Attorney; Michael Sutherland, Planning Manager; Andrea Mimnaugh, Historic Preservation Planner*

**Present** 7 - Chairman Grove, Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Gabriel, Board Member Spratlen, and Board Member Fischer

**Also Present** 1 - Board Member Hill

#### 2. Approval of Agenda

**A motion was made by Vice Chair Michael Price, seconded by Board Member Kimberly Field, that the agenda be approved. The motion carried unanimously.**

**Aye:** 7 - Chairman Grove, Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Gabriel, Board Member Spratlen and Board Member Fischer

#### 3. Minutes to be Approved

- a. [ID# 19-059](#) Certification of the December 17, 2018 Regular Meeting Minutes

**Attachments:** [HPB Minutes 121718](#)

**A motion was made by Board Member Kastner, seconded by Board Member Field, that the minutes from December 17, 2018 be approved. The motion carried unanimously.**

**Aye:** 7 - Chairman Grove, Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Gabriel, Board Member Spratlen and Board Member Fischer

#### 4. Public Comment

Public Comment for General Business or Non-Agenda Related Items

None

#### 5. General Business

- a. [HPB Reso 01-2019](#) A resolution of the Historical Preservation Board approving an application for state income tax credit for a rehabilitation of a historic property known

as the Eson-Malcolm Residence, 5603 South Prescott Street.

**Attachments:** [Draft HPB Reso 01-2019](#)

[Application Materials Parts 1 and 2](#)

[For Reference: Historic Building Inventory Record](#)

[For Reference: Ordinance Designation of Historic Landmark](#)

[Eson-Malcolm Residence](#)

[For Reference: Secretary of the Interior's Standards and Guidelines](#)

*Staff presentation by Andrea Mimnaugh, Historic Preservation Planner*

**A motion was made by Member Fischer, seconded by Member Gabriel, to approve HPB Resolution 01-2019, approving the state income tax credit application for the Eson-Malcolm Residence, 5603 South Prescott Street and directing staff to complete a certificate of approval to be forwarded to the applicant for inclusion in his 2018 tax return. The motion carries unanimously.**

**Aye:** 7 - Chairman Grove, Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Gabriel, Board Member Spratlen and Board Member Fischer

- b. [ID# 19-051](#) Referral on the Nomination of the Littleton Post Office to the National Register of Historic Places

**Attachments:** [Draft letter recommending approval](#)

[Referral on Ltn Post Office NR Nomination Cover Letter](#)

[Post Office National Register Nomination Report](#)

[Letter of Support from City Councilman Kyle Schlachter](#)

*Staff presentation by Andrea Mimnaugh, Historic Preservation Planner and comments by Rick Cronenberger, HLI representative*

**A motion was made by Member Field, seconded by Member Price, that the historical preservation board support the nomination of the Littleton Post office to the List of Historic Places on the National Register and direct Chair Grove to sign the attached letter addressed to the US Postal Service that reflects HPB's support. The motion carries unanimously.**

**Aye:** 7 - Chairman Grove, Vice Chair Price, Board Member Field, Board Member Kastner, Board Member Gabriel, Board Member Spratlen and Board Member Fischer

## **6. Public Hearing**

## **7. Comments/Reports**

- a. Community Development Director/Staff
- b. Chair/Members

## **8. Adjourn to Study Session**

Study Session continues in the Community Room

### Study Session Topics

- a. [ID# 19-050](#) Review of the Main Street Historic District Grant Program for 2019 - follow-up to January 23, 2019 HPB meeting

**Attachments:** [2019 Grant Program DRAFT](#)  
[Grant completion timeframes, 2015-2018](#)  
[Comparison of Main Street facade programs](#)  
[HPB Staff Report on 2019 Grants Program, dated January 23, 2019](#)

The public is invited to attend all regular meetings or study sessions of the City Council or any City Board or Commission. Please call 303-795-3780 at least forty-eight (48) hours prior to the meeting if you believe you will need special assistance or any reasonable accommodation in order to be in attendance at or participate in any such meeting. For any additional information concerning City meetings, please call the above referenced number.

MISSION STATEMENT: The Historical Preservation Board works to preserve the built environment that gives a unique sense of place and identity to our community. Further, the Historical Preservation Board encourages reinvestment and compatible growth which enhances Littleton's economic vitality.

I hereby certify that the attached Action Minutes are an accurate representation of motions made and action taken at the February 27, 2019 regular meeting of the Littleton Historical Preservation Board. I have also reviewed the video recording for the February 27, 2019 regular meeting of the Littleton Historical Preservation Board and certify that the video recording is a full, complete, and accurate record of the proceedings and there were no malfunctions in the video or audio functions of the recording.



Denise Ciernia, Recording Secretary