

**2017 Arapahoe County Open Space Grant Application *for Standard and Small Grants***  
**Part A – Application Summary Form**

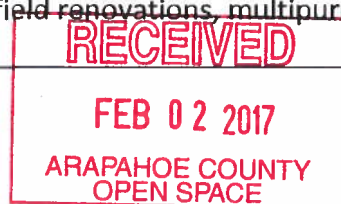
Applicant Information	
Name: City of Littleton	
Address: 2255 West Berry Avenue, Littleton, CO 80120	
Primary Contact: Mark J. Relph	Title: Acting City Manager
Telephone: 303-795-3720	
Email: mrelph@littletongov.org	

Primary Partner Information <i>(Additional partners should be discussed in Part F)</i>	
Name: South Suburban Parks and Recreation District	
Address: 6631 S. University Blvd, Centennial, CO 80121	
Contact: Steve White	Title: Park Planner II
Telephone: 303-483-7024	
Email: stevew@sspr.org	
Partner Responsibilities: \$91,835	

Project Information	
Grant Category: Standard	
Project Type: Site Improvements	
Project Title: Bowles Grove Park Improvements	
Address: 5501 S Federal Blvd., Littleton 80123	
City or Unincorporated Arapahoe County: Littleton	
GPS Coordinates (must be in decimal degrees): Bowles Grove Park Decimal Degree GPS coordinates are as follows: Latitude 39.614351, Longitude 105.028534	
Grant Request: \$300,000	
Cash Match Total: \$183,670	Percentage of Total Project: 38%
Total Project Amount: \$483,670	

Executive Summary: Bowles Grove Park is located on the west side of S. Federal Blvd. across from the Littleton Golf Course and is comprised of 3 parcels. Two of the parcels are owned by South Suburban Park and Recreation District (SSPRD) and the southernmost parcel in the park, at the intersection of W. Bowles Ave & S. Federal Blvd., is owned by the City of Littleton. Bowles Grove Park is managed and maintained by SSPRD through an Intergovernmental Agreement.

The park provides athletic fields for organized youth sport programs and pedestrian access to the intersection of S. Federal Blvd and W. Bowles Ave via the existing asphalt trail. The park includes a lighted ballfield with a skinned infield, two (2) grass infield ballfields with backstops, two (2) multi-purpose fields, a fishing pond, a public art installation and, a parking lot containing 83 parking spaces. The proposed project includes ballfield renovations, multipurpose field and water quality improvements.



APPLICANT: South Suburban Park and Recreation District

PROJECT TITLE: Bowles Grove Park Improvements

At the ballfield the project includes the renovations of the existing backstop and fencing, dugouts, bleachers, infield mix, foul poles, lighting, portalet, and pressbox. The existing press box will be demolished and replaced with a small storage shed to house the existing lighting controls and Xcel Energy electrical meter. The existing maintenance access driveway, on the north side of the ballfield, will be regraded to eliminate steep slopes and will tie into proposed concrete flatwork surrounding the ballfield improving the ADA access to the ballfield, dugouts and park trail system. A portalet enclosure will be installed at the ballfield and the existing 1000 watt metal halide sport field lighting will be upgraded with LED bulbs.

The two multipurpose fields (used for soccer, lacrosse and flag football) will have the existing turf removed, the soil amended, and new bluegrass turf will be installed. The existing asphalt trail from the parking to the ballfield sits between the two multipurpose fields. This area suffers from poor drainage and the asphalt trail requires ongoing seasonal maintenance. The trail will be improved to 6' wide concrete that will connect with the concrete improvements around the ballfield. A second portalet enclosure will be installed at the parking lot.

The water source for the park's irrigation system is the existing fishing pond. Water quality improvements will be accomplished with the installation of an aeration system for the fishing pond and a water conditioner system to the existing irrigation system. As the irrigation water quality improves the health of the turf fields will improve allowing for safer and smoother play for the youth sport organizations and city residents who use Bowles Grove.

The \$183,670 cash match (38% of project total) has been secured.

## Part B – Minimum Qualification and Eligibility Form

Certify the below minimum qualifications and eligibility criteria:

Applicant Name: City of Littleton

Application Category and Type: Standard Grant, Site Improvements

Project Name: Bowles Grove Park Improvements

Briefly answer the following qualification questions:

1. Is applicant in good standing with Arapahoe County Open Space? Discuss past performance (past five years); discuss all on-going Arapahoe County Open Space Grants, and the number and types of grants for which your agency is applying in this cycle.

The applicant is in good standing with Arapahoe County Open Space Department. The applicant has provided the required progress and reporting documents within the mandatory time frame. Currently, the applicant has no outstanding funds or documentation specific to Arapahoe County Open Space Grants.

Current Arapahoe County Grant Projects are:

APPLICANT: South Suburban Park and Recreation District  
PROJECT TITLE: Bowles Grove Park Improvements

- Mary Carter Greenway Trail Signage ( 2016) – Currently under construction
2. Discuss project alignment with the Arapahoe County Open Space Master Plan; local adopted Master Plan; **OR** other approved planning documents.

The proposed project meets the Arapahoe County Open Space Master Plan’s key findings for incorporated areas by:

- Cooperative Partnership Work: The County will work with municipal, state, federal, non-profit, private sector, and park and recreation district partners to identify, conserve, design and improve open spaces, parks and trails that return maximum benefit to county residents. Opportunities for partnership work are included in shareback funds and competitive grants. The County will also work with partners to identify, develop and implement regionally significant joint projects.
- Leverage Funding for Open Space, Parks and Trails: The County will work with its partners to efficiently use sales tax funds, and to leverage these funds, to achieve maximum public benefit.

The City of Littleton’s 2014 Comprehensive Plan states in section 2.7:

- Maintain the relationship with South Suburban Park and Recreation for the management of parks and recreation facilities and programs.

The South Suburban Park and Recreation District Gold Medal Citizens Committee Report (May 2014) Parks, Trails, and Open Space Subcommittee completed by District wide community members, identified the following goals and findings that specifically apply to the Bowles Grove Park Improvements project:

Parks Goal 1: Take care of existing parks, playgrounds, shelters, athletic fields and tennis courts.

- The community and users (residents and non-residents) of South Suburban’s facilities place a high value and importance on the safety, maintenance and condition of the parks and its related components. They universally expect these facilities to be safe, attractive and the grass areas to be watered and mowed appropriately for their intended usage. Property owners, whether they utilize the District’s facilities or not, have a financial interest in the condition of the parks and their maintenance; high quality, well maintained parks increase communities attractiveness as a place to live and thereby increase the value of real-estate. Virtually every District resident and user, whether resident or non-resident, expresses a higher level of satisfaction when parks and its facilities’ are well maintained.

Parks Goal 3: Upgrades and improvements in existing parks will increase their attractiveness and make them more user friendly.

- Lighted ballfields with skinned infields are always in high demand within the District. Bowles Grove Park ballfield users support the replacement of the ballfield infrastructure.
- Making improvements to the pond, irrigation system and replacement of turf will make the multipurpose fields a more attractive venue for practice, competitions and drop in use.

Additionally, South Suburban Park and Recreation District is currently creating a District-wide Master Plan. The preliminary document provides 4 guiding principles, of which 2 apply to this project. First, to “maintain and upgrade” existing facilities to “improve the quality of our offerings.” Second, to “prioritize wellness by offering close-to-home indoor and outdoor recreation opportunities to a diverse community.” The final master plan is expected to be adopted by the end of the 1<sup>st</sup> quarter 2017.

3. Describe how this project addresses specific objectives in the County Open Space Resolution #030381/#110637. *Document is posted on the Open Space Grant Program page of the County Website.*

The proposed project addresses the following objectives of the County Open Space Resolution #030381:

- Provide, maintain and improve neighborhood parks, open space, athletic fields, picnic facilities and biking, walking and multi-use trails.
- To allow expenditure of funds, consistent with the guidelines set forth in this resolution for joint projects between counties and municipalities, special districts which have a recreational component, recreation districts, or other governmental entities in the County.
- To pay for related acquisition, construction, equipment, and/or improvements.

The proposed project addresses the following objectives of the County Open Space Resolution #110637:

- Provide, maintain and improve neighborhood parks, open space, athletic fields, picnic facilities, and biking, walking and multi-use trails.
- In addition, Shareback Funds may be used to purchase and/or develop and/or improve neighborhood and regional parks and/or athletic fields.

Acknowledge the minimum qualification components listed below by checking each box. All components are required to meet minimum qualifications:

- ✓ All items on the enclosed application checklist are included in the application
- ✓ All questions are answered in Part F and all supporting documents are attached in Part G
- ✓ All budget forms are attached and complete
- ✓ Application format and document order follow instructions

APPLICANT: South Suburban Park and Recreation District

PROJECT TITLE: Bowles Grove Park Improvements

- ✓ Above eligibility and qualification questions are answered and meet Arapahoe County Open Space eligibility requirements
- ✓ Application is signed by agency's highest authority (or authorized individual)
- ✓ Minimum cash match requirement met (% of total project)

Applicant certifies that all of the above items are included in the application and that all information submitted is true to the best of their knowledge.

Authorized Signature: 

Date: 1/25/17

*(must be signed by highest authority in agency or authorized individual)*

*Print Name & Title: Mark J. Relph, Acting City Manager*



## Part C – Application Checklist

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required and must be complete to meet minimum qualifications. One original signed application and one copy must be included for all sections below. Part A through Part G of the Checklist must be included as one complete pdf document on a thumb drive and labeled with the Entity Name, Project Name, Application (ie. ArapahoeCounty.ParkPlan.Application).

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form (*signed*)
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (*must be detailed*)
- ✓ Part E – Project Budget Narrative and Forms (*all forms must be completely filled out*)
- ✓ Part F – Project Details (*narrative response to project questions; include Land Acquisition section if applicable*)
- ✓ Part G – Attachments (*Identify each attachment with a cover page. Prepare attachments in the order listed below. This section does NOT need page numbers.*)
  1. Evidence of support from highest authority (*official letter or resolution*) – including commitment to complete and maintain the project; statement that matching funds are secured and/or efforts to secure funds are underway (give detailed amount); acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion. *See attached sample resolution.*
  2. Evidence of community support (*letters of support – maximum of 5*)
  3. Documentation of opposition and responses (*state if applicable*)
  4. Evidence of commitment from project partners (*cash match/in-kind match support letters/partner support letters – no maximum*)
  5. Photos (*pre-submittal photos*) and *Conceptual Drawings (if desired)*
  6. Maps (*include site map & vicinity map*)
  7. Site Visit Form (*plan and project site visit form with driving directions*)
  8. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (*letter from management/maintenance agency*)
  9. Evidence of property ownership/legal access (*legal documentation*)
  10. Other (*clearly title: acquisition documentation: appraisal, title commitment, contract option (if applicable) or other supporting documents*)

**Part D – Project Timeline**

Use the below project timeline sample as a guide to complete your proposed project timeline. Project timeline must be detailed, realistic and coincide with Part F. Timeline should include the IGA execution and project start date (must be within 60 days of the award notification). Project timeline must conclude within 2 year requirement.

Task	Jun 17	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	March 18	April 18
Grant Notification											
IGA Execution/Project Start Date											
Hire Consultants											
Construction Documents											
Project Status Report to ACOS											
Littleton Sketch Plan Process											
Permits											

Task	May 18	June 18	July 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 18	Feb 18	Mar 18
Bid/Hire Contractor											
Construction											
Project Status Report to ACOS											
Install ACOS Recognition Sign											
Estimated Project Completion											
Final Report											

## **Part E – Project Budget Narrative and Forms**

**Budget Narrative:** Provide a clear and concise budget narrative for this project (300 words or less).

The total project budget is \$483,670. The City of Littleton has committed \$91,835 and the South Suburban Park and Recreation District (SSPRD) has committed \$91,835 for a total cash match of \$183,670 (38% project total). Additionally SSPRD and the City of Littleton have set aside an additional \$66,330, a 14% project contingency for cost overruns, if any. (Not reflected on the budget forms)

The line item project costs have been calculated based on prior park renovation projects and current construction costs. With SSPRD's history of constructing, updating, and maintaining parks, these budget numbers represent estimated current costs.

- Professional Services (\$31,250): civil, structural, and electrical engineering, surveying, permits (fire and State Stormwater Management Permit only – Littleton waives fees) and bid expenses.
- Sitework (\$116,500): mobilization, demolition (backstop, dugouts, bleachers, press box, foul poles, foul line fencing, concrete flatwork, sod removal), earthwork and drainage, GESC BMP's, concrete flatwork, curb and gutter
- Ballfield Improvements (\$204,500): backstop and dugouts (posts and fencing), backstop post foundations, infield mix, players benches (2), bat rack (2), portalet enclosure, storage shed, reset existing lighting controls (inside storage shed), foul poles and foul line fencing, LED light fixture upgrade.
- Multipurpose Field Improvements (\$91,000): strip, till and amend field (2), 140,000 S.F. of bluegrass sod, irrigation modifications, portalet enclosure.
- Water Quality Improvements (\$40,020): aeration system, irrigation system water conditioner.
- ACOS Recognition Signage (\$400): 1 sign



**Budget Forms:**

All project budget forms must be completely filled out following the rules set forth in the application guidelines and instructions. The following project budget forms are attached and required to be complete and included in the application to meet minimum qualifications:

- **Summary Budget Form (choose the correct summary budget form - small or standard grant summary budget form):** The summary budget form must be fully completed and successfully match up with the budget narrative, the detailed budget form and the selection criteria questions.
- **Detailed Expense Budget Form:** The detailed expense budget form must be completed with sufficient detail to be accepted. Please reference the sample budget for the expected level of detail. Budget items are to be broken down into categories, and then broken down into the detailed use of funds within each category by line item and cost. The detailed expense budget form includes, grant funds, cash match (applicant and partner cash match) and in-kind match. Only cash match counts toward the percentage of match required. The minimum cash match requirement is 25% of the total project cost for Standard Grants and 10% of the total project cost for Small Grants. In-kind match is significant and shows partnership and community support for the project. Administrative costs to prepare the grant application are not an eligible expense. (Review the Grant Application Instructions for eligibility details.)

Summary Budget Form

Sources of Funds	Date Secured	County Grant Request	Cash Match	In-Kind Match	Total Project Funds
Arapahoe County Open Space		\$300,000			\$300,000
Applicant Cash Match			\$91,835		\$91,835
(Specify)Partner Cash Match/Other Funding Source			\$91,835		\$91,835
(Specify)Partner Cash Match/Other Funding Source					\$0
<b>Totals</b>		<b>\$300,000</b>	<b>\$183,670</b>	<b>\$0</b>	<b>\$483,670</b>

Bowles Grove Park

**Applicant:** City of Littleton **Project Title:** Improvements **Year:** 2017

<b>Requirements:</b>	<b>Total Project Amount:</b>	<b>\$483,670.00</b>
	<b>In-kind Match:</b>	<b>\$0.00</b>
	<b>Total Project w/out In-kind:</b>	<b>\$483,670.00</b>
	<b>Cash Match Percentage Require:</b>	<b>25.00%</b>
	<b>Required Cash Match Amount:</b>	<b>\$120,917.50</b>
	<b>Project Cash Match</b>	<b>\$183,670.00 Minimum Met: Y or N</b>

**DETAILED EXPENSE WORKSHEET**

NUMBER Code	Category Description (Or In-Kind Description)	Line Item Detail Description	ACOS Grant	Grantee Cash Match	Partner Cash Match	All In-kind Match	TOTAL
	Professional Services	Survey		\$3,000.00	\$3,000.00		\$6,000.00
		Design & Engineering		\$12,500.00	\$12,500.00		\$25,000.00
		Permits		\$125.00	\$125.00		\$250.00
	Site Work	Mobilization		\$12,000.00	\$12,000.00		\$24,000.00
		Demolition		\$5,000.00	\$5,000.00		\$10,000.00
		Earthwork and Drainage		\$6,500.00	\$6,500.00		\$13,000.00
		Concrete Trail - Paving Lot to Ballfield	\$45,750.00	\$7,625.00	\$7,625.00		\$61,000.00
		Curb and Gutter		\$1,750.00	\$1,750.00		\$3,500.00
		GESC BMP		\$2,500.00	\$2,500.00		\$5,000.00
	Ball Field Improvements	Backstop & Dugouts	\$27,750.00	\$4,625.00	\$4,625.00		\$37,000.00
		Backstop Foundations	\$5,000.00				\$5,000.00
		Concrete Flatwork-Including Loop Trail	\$53,000.00				\$53,000.00
		Infield Mix & Warning Track	\$13,500.00	\$2,250.00	\$2,250.00		\$18,000.00
		Players Bench (2)	\$3,500.00	\$750.00	\$750.00		\$5,000.00
		Bat Rack (2)		\$500.00	\$500.00		\$1,000.00
		Portolet Enclosure	\$16,500.00				\$16,500.00
		Storage Shed	\$4,500.00	\$750.00	\$750.00		\$6,000.00
		Reset Lighting Controls		\$10,500.00	\$10,500.00		\$21,000.00
		Fencing & Foul Poles	\$29,250.00	\$4,875.00	\$4,875.00		\$39,000.00
		Bleachers		\$1,500.00	\$1,500.00		\$3,000.00
	Multi-Purpose Fields Improvements	Strip, Till & Amend Field (2)	\$60,000.00				\$60,000.00
		Multi-Purpose Field Bluegrass Sod (2)	\$15,000.00	\$2,500.00	\$2,500.00		\$20,000.00
		Plantings @ Parking Lot		\$1,500.00	\$1,500.00		\$3,000.00
		Irrigation Modifications		\$4,000.00	\$4,000.00		\$8,000.00
	Water Quality Improvements	Aeration System		\$3,000.00	\$3,000.00		\$6,000.00
		West Pond Edge Re-Seeding		\$2,500.00	\$2,500.00		\$5,000.00
		Pond Edge Clean Up		\$875.00	\$875.00		\$1,750.00
		Portolet Enclosure	\$16,500.00				\$16,500.00
		Irrigation Water Conditioner	\$4,100.00	\$710.00	\$710.00		\$5,520.00
	Signage	ACOS Signage	\$400.00				\$400.00
<b>ACTUAL TOTALS</b>			<b>\$300,000.00</b>	<b>\$91,835.00</b>	<b>\$91,835.00</b>	<b>\$0.00</b>	<b>\$483,670.00</b>

Applicant: City of Littleton      Project title: Bowles Grove Park Improvements      Date: January 6, 2017

## Part F – Project Details

Applicants must limit this section to 10 pages and answer all questions to meet minimum qualifications. If attachments/supporting documentation apply, please fully answer the question and reference the document in Part G. Please do not answer a question as “N/A”. If a question is not applicable, please explain why it is not applicable.

### Select the Grant Category:

- Standard Grant:** \$50,100 - \$300,000 funding opportunity, 25% of total project amount minimum cash match requirement
- Small Grant:** \$100 - \$50,000 funding opportunity, 10% of total project amount minimum cash match requirement

### Select the Project Type:

**Project Type/Project Details:** The project categories for the small and standard grant applications are below:

- Trail Project:** Projects that are mostly trail construction or renovation/restoration, trail-related bridges, trail-related road crossings, or trail head parking and shelters.
- Site Improvement Projects:** Projects for site improvement, restoration and repair/replacement including: natural re-vegetation/restoration, park improvements, restoration, repair/replacement (may include playgrounds, shelters, sport fields, landscaping). This category may include interior trail segments or connections, but the majority of the project should be site improvements other than trail.
- Construction Project:** Construction projects may include new park amenities such as playgrounds, shelters, sport fields, restrooms, and interior trails or connections.
- Acquisition Project:** Eligible projects involve fee simple acquisition of land for public open space, park or trails; acquisition of buffer land; acquisition of a conservation easement and/or acquisition of water rights.
- Environmental Project/Cultural Education or Interpretation Project:** Projects focused on environmental or cultural education/interpretation installations may include associated sign bases, panels, landscaping, benches and shelters.
- Other Project:** Other allowable project categories include: stream-related projects, wildlife habitat, and water quality. These projects should not fit into any of the other project categories. Please contact the County Grants Program Administrator for questions related to allowable projects.

**Selection Criteria Questions:**

1. Describe the project goal, extent of scope and expected results. Be specific; discuss what the project will provide, quantities, size, project elements, useful life of project components, and deliverables. Discuss the current condition of the project site and what improvements or changes are being proposed and why. Provide detailed maps, plans and photos in Part G. Describe how the project will be designed, constructed, and managed. Describe how this project improves access and connectivity to any existing trail network, natural resources, and/or community resources. If this is an educational project, discuss the long-term educational outcomes expected as a result of this project and how the project connects people to each other, the natural environment and/or community resources. Complete the budget forms in Part E consistent with this narrative.

Bowles Grove Park is a 19.3 acre park located at the intersection of W. Bowles Ave and S. Federal Blvd, is made up of three parcels. Two parcels are owned by South Suburban Park and Recreation District (SSPR). The third and southern most parcel is owned by the City of Littleton and the entire park is managed and maintained by SSPR. This mature park consists of a lighted ballfield with a skinned infield, two ballfields with grass infields, two multipurpose fields, a fishing pond, and a public art installation along W. Bowles Ave. The last improvement at the park was the parking lot and internal trail system completed in 2001. The ballfield and multipurpose fields have not been updated since their install date of 1978.

The existing lighted ballfield is programmed for practice and competitive play of youth baseball clubs. Currently, the backstop, dugouts, foul poles, player's benches, bleachers and press box are showing signs of deterioration despite the maintenance efforts deployed in the last 38 years by SSPR. The current layout of the ballfield and amenities do not meet current standards for accessibility.

The upgraded ballfield will include a new backstop, dugouts, players benches (2), bat racks(2), fencing, foul poles (2), stabilized infield mix, warning track, bleacher decking, portalet enclosure, concrete flatwork, a new storage shed to house the existing lighting system controls and other small maintenance supplies. Additional concrete flatwork will be installed to complete a loop trail within the park and provide an accessible route to the dugouts and spectator area.

Using the existing poles, wiring and controls, this project will update the 50 metal halide (1000 watt) bulbs with LED bulbs. Updating from metal halide bulbs to LED will consume less energy and extend the life of the lighting system while simultaneously reducing SSPR annual costs of maintenance. Energy efficiency is a District goal. The lighting controls will be mounted inside the storage shed that will be replacing the existing pressbox.

The existing multipurpose fields are programmed for youth lacrosse and soccer. The fields see a high volume of use during the spring, summer and fall seasons. Maintaining acceptable turf

conditions for active sports is a challenge. The intense use of the field can wear down the turf to compacted soil, specifically in the areas of the lacrosse and soccer goals. Additionally Bowles Grove Park has a shallow water table, and drainage from large storm events can leave pools of water which over time creates low spots within the field of play.

The poor drainage of the park expedites the deterioration of the asphalt path which provides an accessible route from the parking lot to the multi-purpose fields & ballfield. The existing path will be replaced with a 6' concrete trail that will connect with the proposed concrete upgrades at the ballfield and connect to the proposed loop trail. A second portalet enclosure will be installed at the parking lot to serve the multipurpose fields.

The improvements to the multipurpose fields will include removing 70,000 sf exiting turf per field, tilling and amending the soil, re-grading the field of play and installing new Kentucky Bluegrass turf. By improving the health of the soil and drainage patterns on the fields, the turf will be able to effectively regenerate after periods of high use.

The existing irrigation system's water source is the fishing pond on the southern end of the park which is fed from Bowles Reservoir via Brown Ditch. The existing fishing pond has shallow banks and a deeper middle. During the summer months, as the pond warms, the odor of the stagnant water increases and becomes undesirable by the surrounding community. Without an aeration system, the pond does not have the proper gas exchange. This leaves carbon dioxide, methane and hydrogen sulfide trapped at the bottom of the pond and does not cycle oxygen throughout the pond. This gas exchange is needed in aquatic ecosystems to assist in the breakdown of plant material and stabilizing the pH of the water. The alkalinity of the fishing pond creates challenges for irrigating the park. The odor released into the air during irrigation cycles is undesirable. The poor water quality limits the ability of the turf's root system to access nutrients in the soil leaving the fields with poor turf conditions.

The proposed aeration system in conjunction with the irrigation system conditioner will improve the ponds ecosystem and condition the water prior to irrigation. The aeration system contains diffusers at the bottom of the pond and at the surface. Air is pumped through the diffusers aiding water circulation which will promote proper natural gas exchange.

The conditioner system will be installed on the existing irrigation system downstream from the pond intake. The water conditioner breaks down larger water molecules and nutrients through an electromagnetic process creating better suspension of nutrients in the water. The result is a water source that can penetrate deeper into the existing soil and provide increased hydration and nutrition to the turfs root system allowing for improved growth.

The District's planning team will lead the design, construction and management of this project. Civil, electrical, and structural engineers will be hired to assist with the development of construction documents. A site contractor will be hired through a public bid process. Materials will be chosen to meet the District's park standards. The bleachers, player's benches, bat racks, portalet enclosure, aeration system and irrigation conditioner system will be selected using a

APPLICANT: South Suburban Park and Recreation District  
PROJECT TITLE: Bowles Grove Park Improvements

list of preferred vendors. Preferred vendors for these items have been chosen by the District's planning and parks maintenance departments based on the warranty, durability of product, and long term support received for the products.

The expected lifespan of the proposed ballfield amenities including the portalet enclosures are 20-30 years. The other park elements have an anticipated life of 20 to 50 years or more for items such as concrete flatwork, irrigation, and other components.

2. Describe the community/neighborhood and user groups the project will serve. Discuss the type of users (children, adults, seniors, families, sports leagues, youth groups, etc.) the project will serve and estimate the number of user groups annually that will benefit from the project. Be specific. How did you arrive at this estimate? Describe the service area for this project (how far will users travel to use the project site).

Bowles Grove Park is located in the City of Littleton and offers passive and active recreation opportunities. The park is designed as a programmed sports facility providing two multipurpose fields and three ball fields, one with a skinned infield intended for competitive play. Youth sport organizations use the skinned ballfield, including: Littleton Youth Sports, Arapahoe Youth League, Cherry Creek Youth Sports, and SSPR recreation leagues. The multipurpose fields are used by Littleton Soccer and SSPR lacrosse leagues.

The area within census tract 56.19, where Bowles Grove Park is located, has a population of 4,589 according to the 2015 American Community Survey. Of these 4,589 people 887 of them are under the age of 18 and 762 of them are over the age of 65. The tract contained 1,749 households units. Bowles Grove Park is located on the eastern edge of the 1.5 square mile tract, and is the only public park with athletic fields available within the tract.

3. Describe the planning process that identified this specific project as a priority. Is this project listed as a priority in a master plan, site specific plan or other adopted planning document? If so, discuss that plan. Describe the relationship of the project to any local, regional, state or system-wide master plan. Give the name of each plan and list related element(s) within the plan. Was this project identified through an independent community planning process? Describe this process. Is this project a working group project? If so, was it prioritized? Is this project a part of a larger project or phased project? If yes, explain the whole project, other funding sources and partners involved.

From November 2013 to April 2014, a group of 71 volunteer citizens met to give input concerning the future growth and development of South Suburban Parks and Recreation. They divided into 4 subcommittees including the Parks, Trails, and Open Space Subcommittee that performed site visits, collected and analyzed data. In May 2014, the committee published their final report titled, 2014 Gold Medal Citizen's Committee Report. This report identified the following goals and findings that specifically apply to the Bowles Grove Park improvements project:

Parks Goal 1: Take care of existing parks, playgrounds, shelters, athletic fields and tennis courts.

- The community and users (residents and non-residents) of South Suburban's facilities place a high value and importance on the safety, maintenance and condition of the parks and its related components. They universally expect these facilities to be safe, attractive and the grass areas to be watered and mowed appropriately for their intended usage. Property owners, whether they utilize the District's facilities or not, have a financial interest in the condition of the parks and their maintenance; high quality, well maintained parks increase communities attractiveness as a place to live and thereby increases the value of real-estate. Virtually every District resident and user, whether resident or non-resident, expresses a higher level of satisfaction when parks and its facilities' are well maintained.

Parks Goal 5: There is a continuing need for additional baseball and multipurpose fields within the District.

- Lighted ballfields with skinned infields are always in high demand within the District. Bowles Grove Park ballfield users support the replacement of the ballfield infrastructure.
- Making improvements to the pond, irrigation system and replacement of turf will make the multipurpose fields more attractive venue for practice and competitions.

The proposed Bowles Grove Improvements project meets these goals by taking care of an aging park to address safety and maintenance issues that will improve the satisfaction of park users and improve the aesthetics of the park. The improvements will bring the ballfield up to ADA accessibility compliance and make a currently desirable field even more attractive.

The proposed improvements at Bowles Grove Park are consistent with the park's site specific Master Plan that was adopted by the South Suburban Board of Directors in the late 1970's.

The proposed project is not part of a working group initiative, nor is it part of a larger phased project.

4. Discuss the need and urgency for this project and why it is a priority. What opportunities will be lost if this project is not funded now?

Based on community needs, the age of park amenities, requirements for ADA access, and the findings of our 2014 Gold Medal Citizens Committee Report, the proposed improvements are much-needed and a top priority for the District. These improvements are needed to continue to provide safe, accessible and pleasant experiences for the user groups at Bowles Grove Park.

In 2015 Bowles Grove Park was flooded due to flood waters being released from upstream reservoirs and debris in the pond clogged the drainage outflow pipe. The resulting damage



from the flood left the multipurpose field turf in poor condition. Given the water quality issues previously explained, the athletic turf fields never fully recovered. Due to poor drainage in the soil the ground settled unevenly creating pockets of standing water. These grade changes negatively affect the quality of play lacrosse or soccer players will experience.

The City of Littleton and South Suburban jointly recognize the proposed Bowles Grove Park Improvements as a high priority need for our joint residents. This is demonstrated through the joint funding of the cash match, in excess of the minimum required match, for the Arapahoe County Open Space grant application, 50% from each entity.

Funding from the Arapahoe County Open Space Program will enable the partners to begin the design and construction process to move forward. Without Arapahoe County support, the design and construction process will be placed on hold pending availability of funds. This will negatively impact the neighboring residents and regional visitors of the park.

5. Summarize any investments made prior to submitting a grant proposal. Discuss pre-submittal meetings, dates and outcomes. Be detailed and include eligible pre-planning costs on the match section of the Detailed Expense Budget Form in Part E. (See application instructions for details. Proof of pre-submittal planning expenses must be submitted as an attachment in Part G. All attachments should be clearly labeled on the Table of Contents and on the Part G cover page.)

Because Bowles Grove Park is an established park and the proposed improvements are consistent with the existing park master plan, minimal planning efforts to date have been required. South Suburban regularly constructs and renovates parks within the City of Littleton, and District staff is familiar with the City's processes. A joint pre-submittal meeting was held on December 15, 2016 with SSPR and the City of Littleton to discuss the planning process required for this project. The community development process is a Sketch Plan (similar but less complex than a Site Improvement Plan). The engineering requirements are a grading permit and the building department will require a permit for the portalet enclosure, backstop, fencing & dugouts. There are no eligible pre-planning expenses.

6. Describe how this project will be completed within the two year grant timeframe. Project timeline must begin within 60 days of the award notification. Is design and engineering complete or is there still work to be done? List any permits that will need to be obtained for implementation of the project and existing status of obtaining those permits. (Federal 404, County or City Planning or Public Works, Storm Water Drainage, etc). If permits are needed now or in future phases, explain the process. Does the project necessitate a change in zoning? Itemize anticipated costs for permits,

APPLICANT: South Suburban Park and Recreation District

PROJECT TITLE: Bowles Grove Park Improvements

government fees and consultants. Detail costs in the correct Part E Budget Form. Correlate response with the Project Timeline in Part D. If your project is an acquisition, complete the Land Acquisition Narrative Section at the end of Section F. Include detailed costs in Part E.

The initial design work is complete and construction drawing development will occur after funding is secured. SSPR planning staff with the assistance of civil, electrical and structural engineers will prepare the drawings. A topographical and boundary survey will be required. Consulting and survey costs are reflected on the Budget Form in Part E. It is estimated it will take 4 months to complete construction drawings.

The City of Littleton requires a Sketch Plan to be submitted through Community Development. The review will take approximately 3 months, and have been included in the Project Timeline found in Part D.

Permits for the project include building permits for the portalet enclosures, backstop, dugouts, and a GESC (grading, erosion, and sediment control) permit. Permits will take approximately 2 weeks to obtain. Littleton waives fees for South Suburban. The fire department charges a review fee of \$250 as shown on the Budget Form in Part E. With permits secured, construction will commence in April 2018.

The construction period spans 6 months to complete the site work and improvements. Construction will be complete by November 2018.

Bowles Grove Park is currently zoned OS (Park/Open Space District) and the proposed project does not necessitate a change in zoning.

7. Discuss any efforts to obtain public input, disseminate public information, develop partnerships, develop partnerships for cash finding or in-kind contributions, and garner community support specifically related to this project. Evidence of a transparent public process will be required. Discuss any objections or opposition to this project and what was done to address concerns. Include any letters, petitions, news articles, or other documents evidencing opposition.

A neighborhood input meeting was held on January 18, 2017. The purpose of the meeting was to gather public input to the proposed improvements and discuss the Arapahoe County Open Space Grant application. The meeting was advertised by South Suburban and the City of Littleton through 1 public information sign posted in the park, using social media postings on Nextdoor and Open Littleton and, by sending an email blast to HOA's in the area.

Four people attended this public input meeting and all were in favor of the project. Two attendees live adjacent to Bowles Grove Park, comments were received about the odor from

APPLICANT: South Suburban Park and Recreation District

PROJECT TITLE: Bowles Grove Park Improvements

the pond. Residents near the park regularly smell the odor during the summer months from the pond's stagnant water. Much of the support for the project was surrounding the water quality issues.

8. How much of your planned cash match is secured? How much still needs to be raised and what are your plans for raising additional funds? What is your back up plan if you are unable to raise those funds? Do you understand that all overruns are the responsibility of the applicant/grantee? Describe the cash and in-kind partnerships established for this project. This does not include partners who have contributed to previous phases or partners that plan to contribute to future phases. Explain if partnerships were not possible or necessary for this project. Include all partner support letters in Part G. Include match from all partners in the Part E Budget. All support letters must be dated within the last six months to be eligible.

The cash match \$183,670 (38% of total project) has been secured. The District is providing \$91,835 as approved by the Board of Directors in the District's 2017 budget. The City of Littleton is providing \$91,835 as approved by Littleton City Council in the City's 2017 budget. (See Part G support letter) This project will not need to raise funds since the matching funds are committed. The District and Littleton are fully vested in completing the proposed plan which will benefit Littleton residents and District community members. In addition to the cash match, the District and City have set aside 14% project contingency in the amount of \$66,330 to cover unforeseen expenses that may occur.

9. Briefly discuss support from entities and user groups that are supporting the project in other ways than cash or in-kind contributions. Support letters should come from users, working groups, user groups, community members, volunteers, schools, etc. A maximum of five (5) community support letters should be attached in Part G. All letters should be dated within the last six months.

Letters of support have been received from youth sport organizations that program competitive play at Bowles Grove Park, Littleton Public School, and neighborhood residents. Please find the letters of support in Part G.

10. Describe any scenic, historic or cultural values associated with this project. Will they be preserved or restored? Describe specific natural resources at the site, including habitat and/or water. List predominant wildlife species and vegetation on site. Discuss impacts to these resources as a result of this project. If this is a conservation easement acquisition project, describe the conservation values and public benefits/value of the land, easement or water resource.

Bowles Grove Park is a mature park developed in the 1970's consisting of passive and active recreational opportunities. The neighborhood surrounding the park was developed in the

APPLICANT: South Suburban Park and Recreation District

PROJECT TITLE: Bowles Grove Park Improvements

1960's. The pond in the park is fed from the Bowles Reservoir via Brown Ditch and is used to irrigate the park. Overflow from the pond flows under S. Federal Blvd to an overflow pond at Littleton Golf Course, which is owned and operated by SSPR, any additional stormwater flows from the golf course out to the S. Platte River.

Geese, snakes, grasshoppers, frogs, owls, hawks, fox, coyotes and deer are the types of wildlife you may see in Bowles Grove Park. Wildlife in this area are adapted to human presence. Minimal wildlife disturbance during construction is anticipated.

11. Discuss the ownership and legal access to the proposed project site, including right of access without trespassing on adjacent property. Detail any third-party rights, easements or other encumbrances that exist. Provide supporting documentation proving ownership, legal access or permission from landowner and a site map in Part G.

The City of Littleton and SSPR are the owners of the 3 parcel park and hold legal access to the property. As the recreation provider for the City, the South Suburban Parks and Recreation District manages and maintains the property through a long term Intergovernmental Agreement (IGA). Attached is a copy of the IGA between Littleton and South Suburban. Also attached is ownership information from the Arapahoe County Assessor's Office.

12. Describe long-term maintenance of the project site and components. Estimate the annual costs to maintain the site, how those numbers were calculated, how you intend to fund maintenance and who is responsible for maintenance. Explain how maintaining this project site changes your agency's maintenance budget. (Provide projected budget changes, detailed cost estimates, how you plan to accommodate these changes, and explain how you arrived at those numbers.) Provide a commitment letter from the management/maintenance agency addressing long-term maintenance and include budgeting for funding maintenance in Part G.

South Suburban will provide comprehensive long term maintenance of the proposed improvements. Based on South Suburban's historical park maintenance costs and estimated annual cost increases, the District currently spends approximately \$127,665.85 annually to maintain the existing Bowles Grove Park. The proposed renovation project will not increase the annual maintenance cost and should reduce the maintenance cost due to the new equipment and turf require less maintenance.

Long term remedial repair and replacement is typically incorporated into South Suburban's on-going operations program. Funds will come from annual revenues generated by the District's mill levy. The District is fully committed to providing the quality of maintenance demonstrated over the years. Please find letter of maintenance commitment attached in Part G.

13. Describe how this project addresses inclusivity per the Americans with Disabilities Act guidelines.

A primary goal for this project is to be ADA compliant at the ballfield. The proposed project will replace outdated site amenities that do not fully meet ADA; provide accessible routes from the parking lot off S. Federal Blvd to the ball field and multipurpose field which includes the dugouts and bleachers. The proposed concrete will be installed with 2% or less cross slopes and running grades less than 5% (or if steeper for short distances is designed in accordance with ADA standards). The proposed portalet enclosures will be able to accommodate an ADA compliant portalet.

14. If successful in obtaining this grant, how will the agency use this project to inform citizens about the value of the Arapahoe County Open Space sales and use tax? Address the public outreach plan, signage plan, celebration, dedication, etc. Please write a brief press release statement. Explain how the County will be recognized and informed that materials, articles and ceremonies have/are taking place. This information is required to include County acknowledgement and should be relayed to the County Grants Program Administrator for review and filing.

The District will inform citizens of the Arapahoe County Open Space grant program in printed and digital materials, project signage, press releases, and at project dedications. The District currently does and will continue to recognize Arapahoe County Open Space support on our website, budget report, annual report, and other digital and printed materials disseminated to the public. Signage is placed at all projects supported by Arapahoe County recognizing the County's funding through the Open Space sales and use tax. We will continue to recognize the County's grant program and support through press releases and in answering inquiries from the press about specific projects. We will invite the County and its elected officials and citizen volunteers to dedications and other celebrations for the projects supported by the County, and recognize these individuals and the Open Space grant program during public statements.

Brief Press Release:

Renovations are coming to Bowles Grove Park. Arapahoe County Open Spaces recently rewarded the City of Littleton with a grant to make improvements to the ballfield by replacing the backstop, dugouts, bleachers and concrete flatwork to provide ADA access. The multipurpose fields will be graded smooth and replacement sod will be installed. A portalet enclosure will be installed adjacent to the ballfield and a second portalet enclosure will be installed at the parking lot. An aeration system will be installed at the pond and an irrigation conditioner system to help improve the water quality used to irrigate the fields. The grant is funded by Arapahoe County's open space sales and use tax that was approved by county voters in 2003 and reaffirmed in 2011. Partnering with the South Suburban Parks and Recreation District, and utilizing Littleton's Open Space Shareback Funds received directly from Arapahoe

County, South Suburban plans to start construction in Spring 2018. Renovations will be completed by Fall 2018.

### **Land Acquisition Qualification Questions**

Complete this section ONLY if your project is a Land Acquisition.

Applicants are allowed an additional 3 pages to answer the questions for this section. All applications must include a copy of the Title Commitment and Appraisal for all parcels included in the application (*attached in Part G*). Contact the title company early in the process since it may take some time to get the commitment. Please contact the County Grants Program Administrator if you have any questions or concerns. The following questions cover aspects of the acquisition that ACOS needs information about in order to assess whether ACOS should be involved. Please answer each question to the best of your knowledge. If you don't know an answer, please contact ACOS staff to determine the best way to respond to the question.

#### **1. Transaction Details**

- a. Describe the property as it is now, including the number of acres, key features, zoning and current uses. Discuss the planned uses of the property, including a discussion of the envisioned amenities. What makes this property ideal for the proposed amenities? Do current or proposed uses of neighboring properties negatively impact the property's recreational development?
- b. Discuss connectivity to local and regional parks and trail systems? Is this acquisition a critical connection point? If so, please explain.
- c. Describe the structure of the transaction. What is the status of the acquisition or negotiations with the landowner? Are there provisions in the purchase/option contract that are still under negotiation? If so, what? When do you anticipate closing on the property?
- d. What is the appraised or estimated full fair market value of the property? If no appraisal has been done but a purchase price has been determined, how did you arrive at your estimate of value (for example, did a local realtor or appraiser make an educated guess)?

#### **2. Encumbrances**

- a. Disclose any known encumbrances on the property. For example, include information on mortgages, utility easements, agricultural or other leases, or liens.
- b. Are there any access easements on the property? If so, where are they located and to which neighboring properties do they provide access?

- c. Are there any existing or potential boundary disputes with neighbors? Please mark the location of any easements or boundary disputes on a site map and include it clearly labeled in Part G "Other Attachments".

### 3. Environmental Hazards

- a. Describe all known historic uses of the property and any hazardous conditions that may exist.
- b. Has a hazardous materials assessment been performed? If so, what were the results? What actions were recommended, if any, and what remedial activities have occurred?

### 4. Mineral Rights

- a. Have any mineral rights been severed from the surface fee title to the property, including sand and gravel, oil and gas, and other mineral rights? If so, describe the severed rights and identify who currently owns the rights, if current ownership is known. If no, then skip the next two questions.
  - i. Will these rights be acquired or otherwise controlled or restricted when fee title is acquired?
  - ii. Has a professional geologist issued a mineral statement about the possibility of extracting minerals, and if so, what were the results of that opinion?
- b. Are there any active mining permits or leases on the property?
- c. Is there mineral development currently occurring on the property? If so, what kind? Please designate on a map the location of the development and identify which map it is.

### 5. Experience

- a. Describe the applicant's experience with, and/or any consultations you have had with outside experts, other communities, or knowledgeable individuals about completing an acquisition like this. Who, if anyone, will be assisting with this transaction and how?

### Part G – Attachments

Use this attachment list to verify that all of the required documents are included in this application in the order listed below. All sections are required and must be complete to meet minimum qualifications. One original signed application and one copy must be included for all sections below. Part A through Part G of the Checklist must be included as one complete pdf document on a thumb drive and labeled with the Entity Name, Project Name, Application (ie. ArapahoeCounty.ParkPlan.Application).

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form (*signed*)
- ✓ Part C – Application Checklist
- ✓ Part D – Project Timeline (*must be detailed*)
- ✓ Part E – Project Budget Narrative and Forms (*all forms must be completely filled out*)

APPLICANT: South Suburban Park and Recreation District  
PROJECT TITLE: Bowles Grove Park Improvements

- ✓ Part F – Project Details (*narrative response to project questions; include Land Acquisition section if applicable*)
- ✓ Part G – Attachments (*Identify each attachment with a cover page. Prepare attachments in the order listed below. This section does NOT need page numbers.*)
  1. Evidence of support from highest authority (*official letter or resolution*) – including commitment to complete and maintain the project; statement that matching funds are secured and/or efforts to secure funds are underway (give detailed amount); acknowledgment of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion. *See attached sample resolution.*
  2. Evidence of community support (*letters of support – maximum of 5*)
  3. Documentation of opposition and responses (*state if applicable*)
  4. Evidence of commitment from project partners (*cash match/in-kind match support letters/partner support letters – no maximum*)
  5. Photos (*pre-submittal photos*) and *Conceptual Drawings (if desired)*
  6. Maps (*include site map & vicinity map*)
  7. Site Visit Form (*plan and project site visit form with driving directions*)
  8. Evidence of commitment to long-term maintenance, including the maintenance budget and agency capacity to maintain (*letter from management/maintenance agency*)
  9. Evidence of property ownership/legal access (*legal documentation*)
  10. Other (*clearly title: acquisition documentation: appraisal, title commitment, contract option (if applicable) or other supporting documents*)

\*\*Resolution from a Governing Body or an Official Letter from Highest Authority must include all listed applicable items and must designate a specific person to sign the grant agreement and related grant administration documents.\*\*



## **Part G - 1**

Evidence of support from highest authority (official letter or resolution) including commitment to complete and maintain the project; statement that matching funds are secured; acknowledgement of responsibility of cost overruns; and certification that the project will be open to the public or serve a public purpose upon completion.

**See resolution from City Council.**

**CITY OF LITTLETON, COLORADO**

**Resolution No. 02**

**Series, 2017**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LITTLETON, COLORADO, ENDORSING AN APPLICATION FOR FUNDS TO ARAPAHOE COUNTY OPEN SPACES GRANT PROGRAM FOR IMPROVEMENTS AT BOWLES GROVE PARK**

**WHEREAS**, the city works cooperatively with South Suburban Park and Recreation District (SSPRD) to improve and manage park and recreation facilities for the public;

**WHEREAS**, Arapahoe County provides funding for such projects through the distribution of its Open Space Grant monies;

**WHEREAS**, the SSPRD plans to apply for funds through the City of Littleton to Arapahoe County for improvements to Bowles Grove Park and Ballfield.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LITTLETON, COLORADO, THAT:**

1. The city council supports the grant application for Bowles Grove Park.
2. The city, in partnership with SSPRD, has appropriated at least 25 percent of the overall project cost in matching cash funds for said Arapahoe County Open Spaces Grant and authorize the expenditure of funds necessary to meet the terms and obligations of the awarded grant.
3. The city, in cooperation with SSPRD, commits to completing the project, should it be funded.
4. The project site is owned by the city of Littleton and SSPRD.
5. SSPRD manages and maintains park and open space properties in Littleton.
6. If the grant is awarded, the city acknowledges its responsibility for the cost of the project.
7. If awarded, the city council authorizes the city manager or deputy city manager to sign the grant agreement and grant reports with Arapahoe County.
8. This resolution is in full force and effect from and after its passage and approval.

Resolution No.02

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INTRODUCED, READ AND ADOPTED at a regularly scheduled meeting of the City Council of the City of Littleton, Colorado, on the 17<sup>th</sup> day of January, 2017, at 6:30 p.m. at the Littleton Center, 2255 West Berry Avenue, Littleton, Colorado.

ATTEST:

DocuSigned by:  
*Wendy Heffner*  
\_\_\_\_\_  
Wendy Heffner  
CITY CLERK

DocuSigned by:  
*Bruce O. Beckman*  
\_\_\_\_\_  
Bruce O. Beckman  
MAYOR

APPROVED AS TO FORM:

DocuSigned by:  
*Kenneth S. Cellman*  
\_\_\_\_\_  
Kenneth S. Cellman  
ACTING CITY ATTORNEY

## Part G - 2

Evidence of community support (letters of support- max of 5).

**See attached letters.**

January 19, 2017

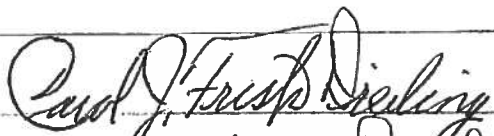






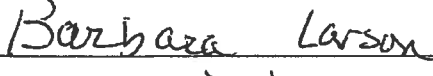

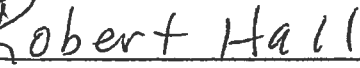
Arapahoe County Open Space Department  
6934 S. Lima Street, Unit A  
Centennial, CO 80112

Dear Grant Review Committee,

I am in great support for the City of Littleton's grant application to make improvements at Bowles Grove Park.

As a resident of the Bowles Grove neighborhood, I support the improvements to the park and the benefits that it will bring to the surrounding community. Our family uses the park frequently I have seen that improvements to the ballfield, multipurpose fields and fishing pond are needed to meet the needs of the neighborhood and the needs of the South Suburban Park District. Please consider approving the grant application.

Sincerely,

	Carol J. Frisk Dreiling	5570 S. Julian St. Littleton, Co. 80123
	GILBERT N. DREILING	5570 S. JULIAN ST
	Melissa A Bowman	3409 West Berry Place Littleton CO 80123
	Raymond L. Bowman	3409 West Berry Place Littleton CO 80123
	NATHAN K LUNDQUIST	5530 S JULIAN ST LITTLETON, CO 80123
	Leah Nicole Lundquist	5530 S. JULIAN ST LITTLETON, CO 80123
	Darrell Lursaw	3568 W. Alamo Ave Littleton, CO 80123
	BARBARA LARSON	3568 W. Alamo Ave Littleton CO 80123
	Jodi Bilsten	3420 W Berry Pl Littleton CO 80123
	Robert Hall	3420 W. Berry Pl. Littleton, CO. 80123



**LPS District Wellness**  
5776 South Crocker Street  
Littleton, Colorado 80120-2094  
303-347-3374  
[www.littletonpublicschools.net](http://www.littletonpublicschools.net)

January 17, 2017

Arapahoe County Open Space Department  
6934 South Lima Street, Unit A  
Centennial, CO 80112

Dear Grant Review Committee:

I am in great support of the City of Littleton's grant application to make site improvements to Bowles Grove Park. Centennial Academy, which is adjacent to the park, received an Open Space Grant and has completed the playground project and now draws more community members to both the school playground and the South Suburban Park. Updating the Bowles Grove Park would be a huge asset to the community and the school.

Littleton Public Schools benefits from the City of Littleton's partnership with South Suburban Parks and Recreation District and their dedication to maintaining Bowles Grove Park. The existing infrastructure at the ballfield is dated and deteriorating. The backstop, dugouts, bleachers, press box, and access to the ballfield are all in need of improvement. Students who attend Centennial Academy walk through the park to and from school. The pond is often overflowing onto the walkways, making it difficult and unsafe for students to walk or ride their bikes.

Littleton Public Schools is in full support of the grant application to improve water quality at the pond and make improvements to the multipurpose fields and ballfield.

Thank you for your consideration of this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robyn Zagoren', is written over the word 'Sincerely,'.

Robyn Zagoren  
District Wellness Coordinator  
Littleton Public Schools



Littleton Soccer Club Founded 1960



*"Developing Players for Life"*

January 12, 2017

Arapahoe County Open Space Department  
6934 S. Lima Street, Unit A  
Centennial, Co. 80112

Dear Grant Review Committee,

The Littleton Soccer Club enthusiastically supports the proposed improvements at Bowles Grove Park. Our organization provides year-round soccer programming for over 3500 boys and girls in Littleton and surrounding communities served by the South Suburban Parks and Recreation District. Our players, ages 4 through 19, participate in recreational, competitive and elite leagues on fields provided by South Suburban. Bowles Grove is an integral element for our total programming and is conveniently located for many of our families. The multipurpose fields are also popular with other groups and are utilized for lacrosse, flag football and adult South Suburban leagues.

The challenge of the Bowles Grove multipurpose fields has been and, continues to be, the quality of the playing surface. The grass growth is less than you find on comparable multipurpose fields and it lacks the thickness you find throughout the District. The growth that does occur is very thin and uneven making the playing surface rough and difficult for dribbling and passing especially for young players. The source of this problem has been identified as the water from a nearby pond and its high level of alkalinity, which prevents the fertilizer from being fully effective. The proposed grant will specifically address this issue by installing both an aeration system for the pond and an irrigation conditioner. With these improvements in place, South Suburban will remove the existing turf and install new sod on the multipurpose fields. These improvements together will greatly enhance the experience for all users immediately and in the future.

Respectfully,

Pete Barrett  
Executive Director



Littleton Soccer Club  
6558 S Acoma Street  
Littleton, Colorado 80120  
(Ph) 303.797.0055 (Fax) 303.797.6536  
[www.littletonsoccer.net](http://www.littletonsoccer.net)



# Warriors Youth Sports

*A Member Club of the Arapahoe Youth League*

*Over 50 Years of Providing Youth Sports to the Community*

*8160 Blakeland Drive, Unit A*

*Littleton, CO 80125*

January 12, 2017

Arapahoe County Open Space Department  
6934 S. Lima Street, Unit A  
Centennial, CO 80112

Dear Grant Review Committee:

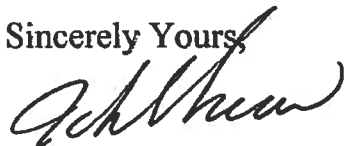
The Board of Directors for Warriors Youth Sports supports the grant application to make improvements to Bowles Grove Park.

For over 50 years Warriors Youth Sports has provided a wide-range of youth sports to the Highlands Ranch, Littleton and Centennial area. Warriors is a not-for-profit organization used by thousands of families for their children's youth sports interests. At any given time we have hundreds of children registered in each of the seven sports we provide.

The essential element which enables Warriors Youth Sports to provide this valuable service to the communities is the availability of quality athletic fields, gymnasiums and other facilities. Warriors Youth Sports and all of our colleagues who also provide youth sports struggle with the shortage of athletic fields which remain in good shape and are safe for the children. Improvements to Bowles Grove Park is essential to maintain the current level of available fields.

We support the grant request for Bowles Grove Park and respectfully ask that you favorably consider the request.

Sincerely Yours,



John S. Gleason, President-Warriors Youth Sports



# LITTLETON THUNDER

January 23, 2017

Arapahoe County Open Space Department  
6934 S. Lima Street, Unit A  
Centennial, CO 80112

Dear Grant Review Committee,

I am in great support for the City of Littleton's grant application to make site improvements to Bowles Grove Park.

Littleton Thunder Youth Sports benefits from the City of Littleton's partnership with South Suburban Park and Recreation District and their dedication to maintaining the existing athletic fields. The existing infrastructure at the ballfield is dated and is deteriorating. The backstop, dugouts, bleachers, press box and access to the ballfield are all in need of improvement.

Littleton Thunder is in full support of the grant application to improve water quality at the pond and make improvements to the multipurpose fields and ballfield.

Thank you for your consideration of this project.

Sincerely,

Jay Lukes  
President  
Littleton Thunder Youth Sports  
6834 South University Blvd. Box #244  
Centennial, CO 80122

### **Part G - 3**

Documentation of opposition and responses.

**None received.**

## **Part G - 4**

Evidence of commitment from project partners (cash match/in-kind match support letters/ partner support letters).

**See attached letter from South Suburban Park and Recreation District.**



**South Suburban  
PARKS AND RECREATION**

February 1, 2017

Arapahoe County Open Space And Trails Advisory Board  
6934 S. Lima Street, Unit A  
Centennial, CO 80112

Ladies and Gentleman,

As the majority owner of Bowles Grove Park and a project partner, South Suburban Parks and Recreation District supports the City of Littleton's grant application for the Bowles Grove Park Improvements project. The District is providing 50% of the cash match in the amount of \$91,835.

The proposed project will improve ADA access to the ballfield, this will benefit all ages and abilities.. The neighborhood will benefit from the upkeep of the park and the recreational benefits the open space and athletic fields provide. Youths playing in organized sports will benefit from the high quality facilities at Bowles Grove Park. Continued interest in sport organizations is important to keeping children active and fighting childhood obesity.

The proposed improvements will be a valuable asset to South Suburban Parks and Recreation District as well as park users. Please consider funding this project.

Sincerely,

Rob Hanna  
Executive director

Administrative Office  
6631 S. University Blvd.  
Centennial, CO 80121-2913

**phone 303.798.5131**  
fax 303.798.3030  
ssprd.org

**Board of Directors**  
John K. Ostermiller, Chair

Scott A. LaBrash  
Pamela M. Eller  
Michael T. Anderson  
James A. Taylor

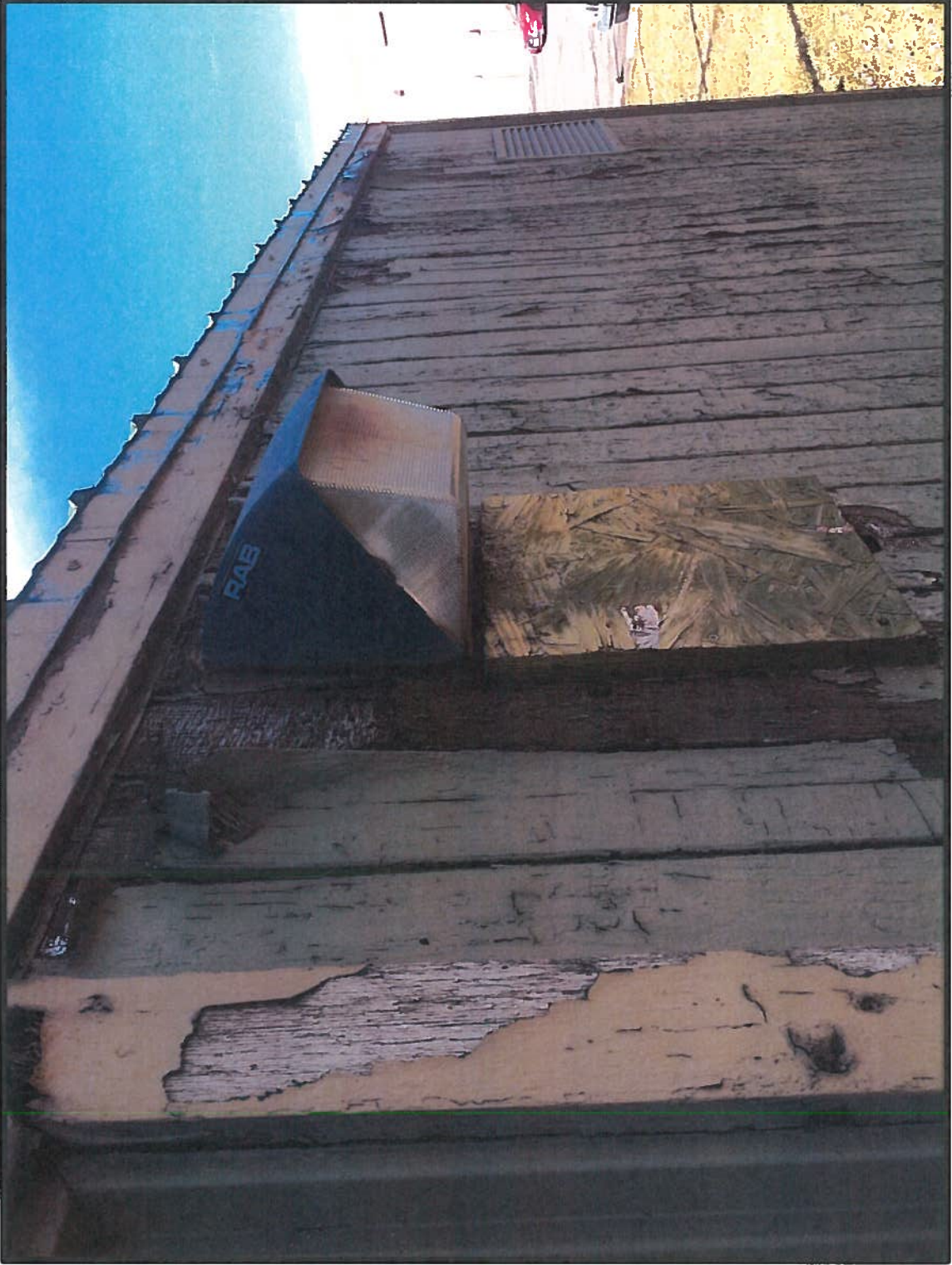
**Executive Director**  
Rob Hanna

## Part G - 5

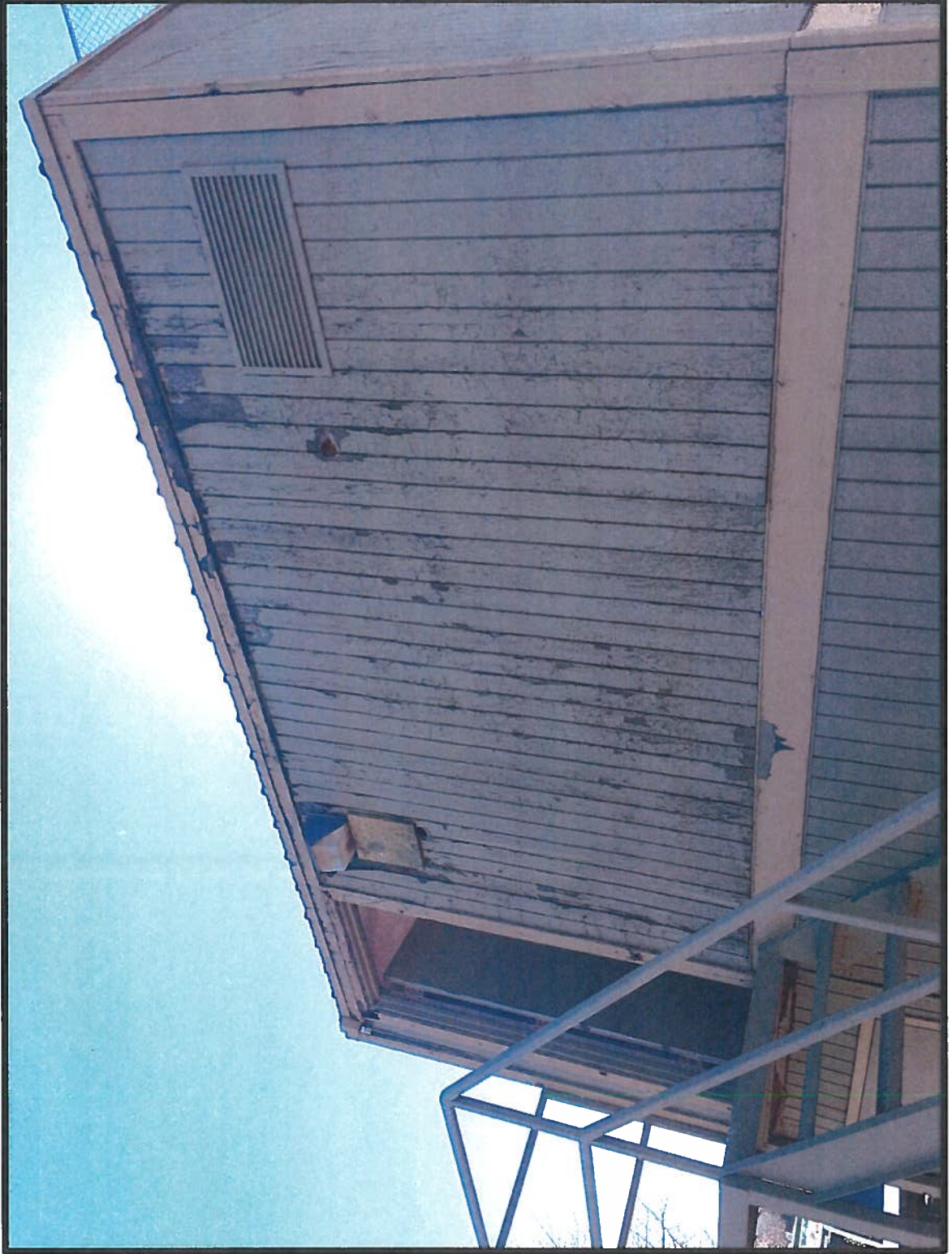
Photos (pre-submittal).

**See attached.**

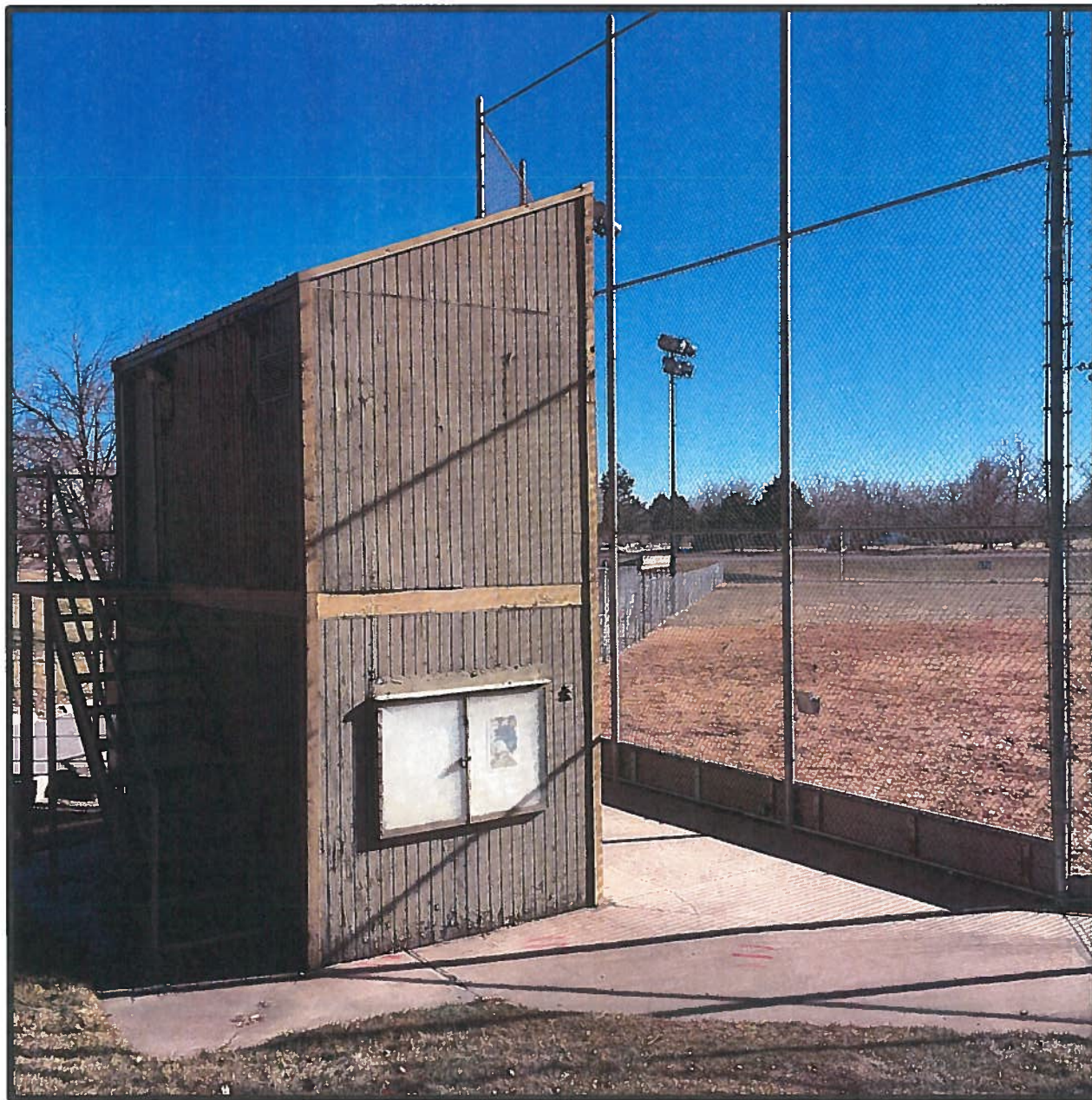
G - 5a



G-5b



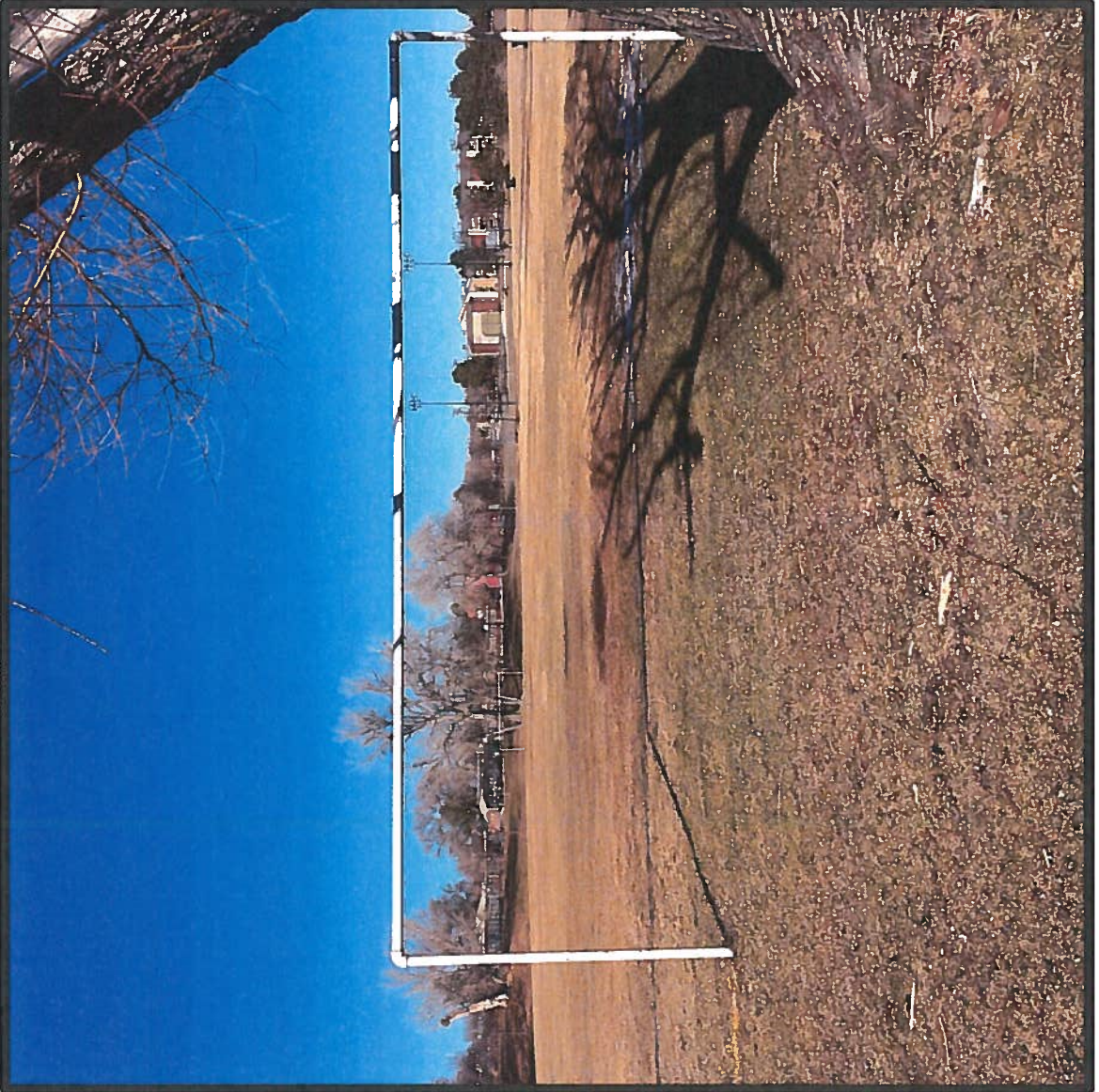
G-5c





G - 5d



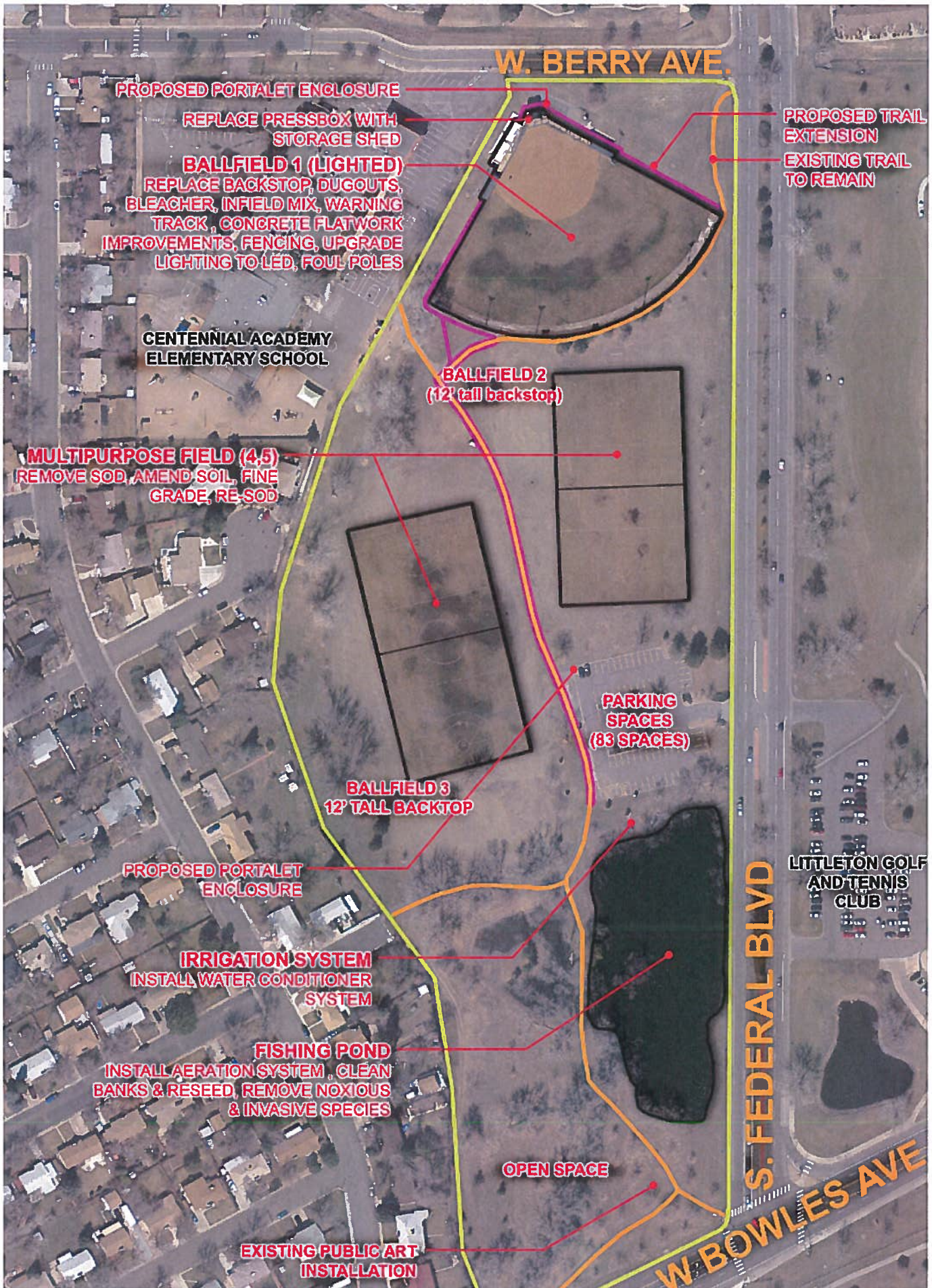


G-5e

## **Part G - 6**

Maps (project location maps to include: site map, vicinity map).

**See attached: site map, vicinity map.**



**BOWLES GROVE PARK**  
**IMPROVEMENTS**  
 5501 S. FEDERAL BLVD.  
 LITTLETON, CO 80123

- PROPOSED CONCRETE TRAIL EXTENSION
- EXISTING ASPHALT TRAIL SYSTEM TO REMAIN
- PROPOSED ASPHALT TRAIL TO BE CONVERTED TO CONCRETE TRAIL



# BOWLES GROVE PARK VICINITY MAP



## Part G - 7

Site Visit Form

**See attached: plan, project site visit form with driving directions**

**2017 ACOS Grant Applicant Site Visit Form**

**City Of Littleton**

**Standard Grant Site Improvements Project**

**Name of Applicant**

**Grant Category and Type**

**Bowles Grove Park Improvements**

**Title of Grant**

**Site Visit Representative Contact Name**

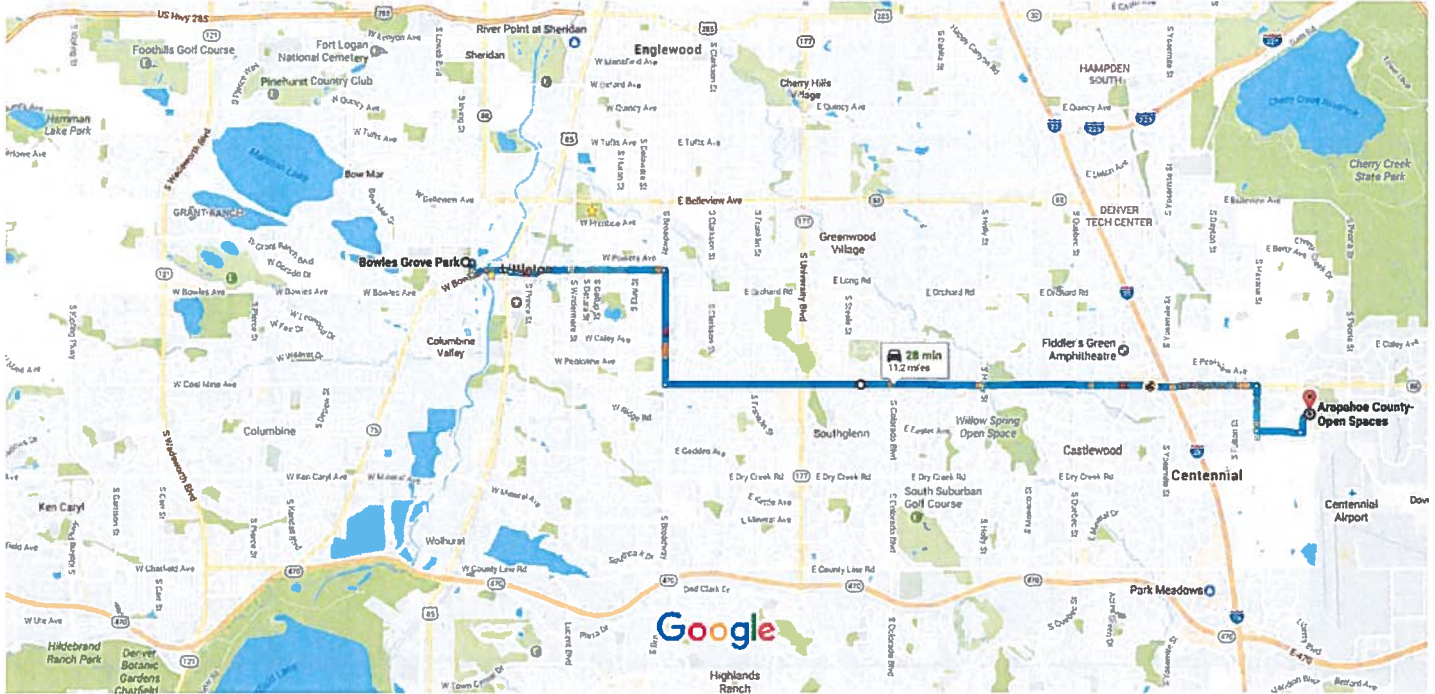
**Site Visit Representative Email and Cell Phone**

**Required for Site Visits:**

- 1. Please provide the project address or the closest major intersection.**
- 2. Please provide Point-To-Point Driving Directions from ACOS offices to project location. If you are providing an intersection, please provide Turn-By-Turn directions from ACOS to the intersection and then from the intersection to the project site (recommended site visit location).**
- 3. Please attach driving directions to this form (behind). Yahoo driving directions are preferred.**
- 4. Propose a meeting location at the project site.**
- 5. Other important information. (Example: parking, clean restrooms on site or nearby, necessary walking from parking to site, any clarification needed from the attached maps)**

Type requested site visit information here. Add driving direction behind this form as an attachment.

1. 5501 S. Federal Blvd, Littleton, CO, 80123
2. From the ACOS offices go north on S. Lima St to E. Arapahoe Rd and turn west; continue west to the intersection of S. Broadway and E. Arapahoe Rd and turn north; continue north to the intersection of S. Broadway and W. Littleton Blvd and turn west; continue west on W. Littleton Blvd as it turns into W. Bowles Ave; continue west on W. Bowles Ave to the intersection of S. Federal Blvd and turn north. The parking lot for Bowles Grove Park is on the west side of S. Federal Blvd across from Littleton Golf and Tennis Club.
3. See Attached
4. Meeting Location – Parking lot at Bowles Grove Park
5. There is a clean restroom across from Bowles Grove Park on the east side of Federal Blvd at Littleton Golf and Tennis Club.



Map data ©2017 Google 1 mi

### Bowles Grove Park

5501 South Federal Boulevard, Littleton, CO 80123

- ↑ 1. Head south on S Federal Blvd toward W Bowles Ave  
24 s (0.1 mi)

---

- ↶ 2. Use the left 2 lanes to turn left onto W Bowles Ave  
2 min (0.4 mi)

---

- Continue to Centennial**  
21 min (8.4 mi)

---

- ↑ 3. Continue onto W Littleton Blvd  
312 ft

---

- ↶ 4. Turn left onto W Alamo Ave  
0.3 mi

---

- ↷ 5. Slight right onto W Alamo Ave/W Littleton Blvd  
i Continue to follow W Littleton Blvd  
1.3 mi

---

- ↷ 6. Turn right onto S Broadway  
1.3 mi

---

- ↶ 7. Use the left 2 lanes to turn left onto E Arapahoe Rd  
5.4 mi



↩ 8. Keep left to stay on E Arapahoe Rd

3 min (1.1 mi)

**Continue on S Havana St. Take E Easter Ave to S Lima St**

3 min (1.2 mi)

↪ 9. Turn right onto S Havana St

0.5 mi

↩ 10. Turn left onto E Easter Ave

0.5 mi

↩ 11. Turn left onto S Lima St

0.2 mi

## Arapahoe County- Open Spaces

6934 South Lima Street a, Englewood, CO 80112

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

## **Part G - 8**

Evidence of commitment to long term-maintenance, including the maintenance budget and agency capacity to maintain (letter from management/maintenance agency).

**See letter from Executive Director Rob Hanna.**



**South Suburban**  
**PARKS AND RECREATION**

January 30, 2017

Arapahoe County Open Spaces and Trail Advisory Board  
6934 S. Lima Street, Unit A  
Centennial, CO 80112

Ladies and Gentleman:

South Suburban Parks and Recreation is submitting a 2016 Arapahoe County Open Spaces Grant for the Bowles Grove Park Improvements project. As part of the grant application, a letter committing the District to maintenance of the project is required. This letter shall serve as evidence that the District shall maintain the proposed improvements.

Sincerely,

Rob Hanna  
Executive Director

Administrative Office  
6631 S. University Blvd.  
Centennial, CO 80121-2913

**phone 303.798.5131**  
fax 303.798.3030  
[www.sspr.org](http://www.sspr.org)

**Board of Directors**  
John K. Ostermiller, Chair

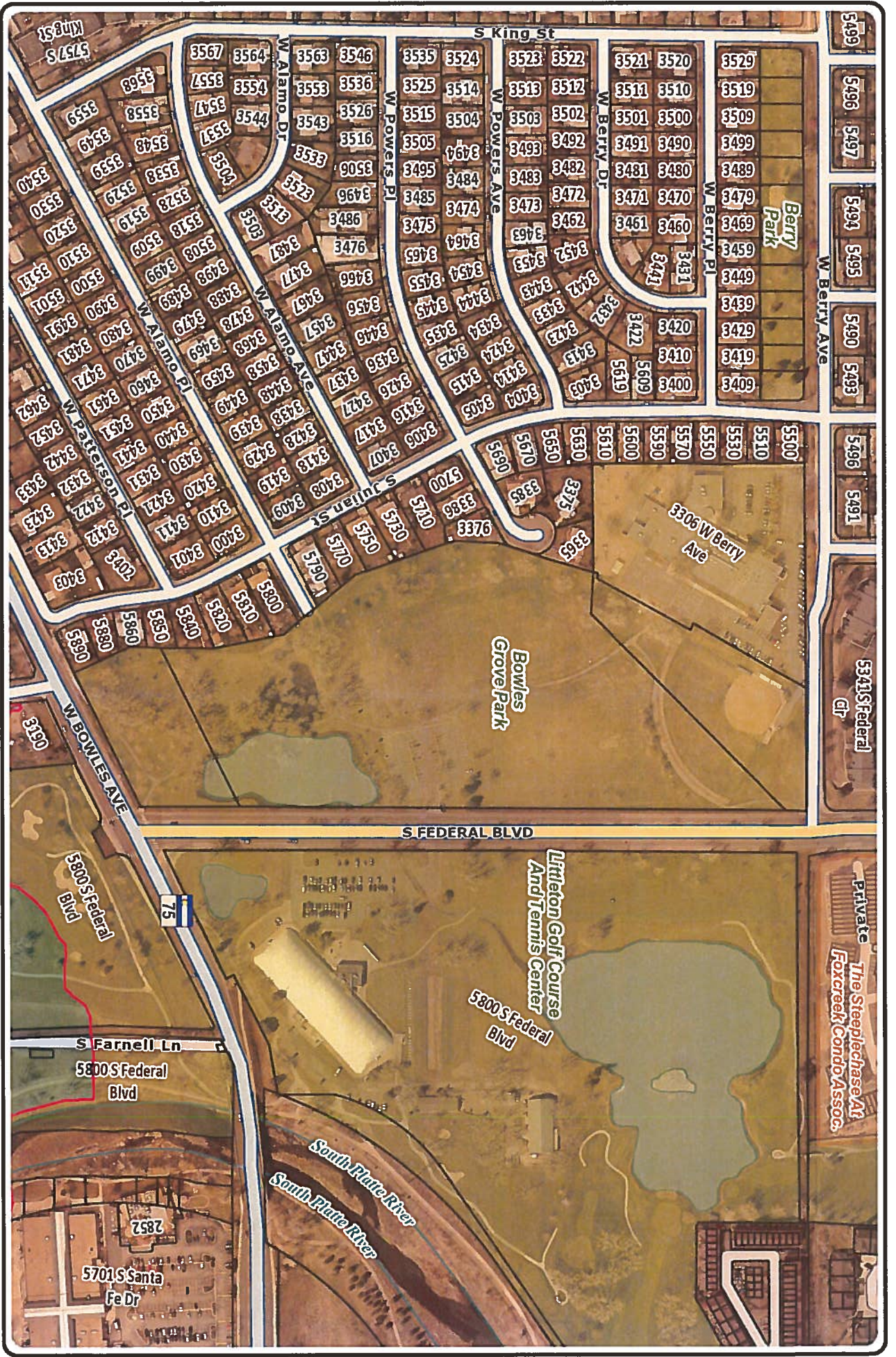
Susan M. Rosser  
Pamela M. Eller  
Michael T. Anderson  
Scott A. LaBrash

**Executive Director**  
Rob Hanna

## Part G - 9

Evidence of property ownership/legal access (legal documentation).

**See Property Ownership Information and Intergovernmental Agreement  
between City of Littleton and South Suburban Park and Recreation District.**



# Bowles\_Grove\_Park



ARAPAHOE COUNTY MAKES NO REPRESENTATION OR WARRANTY AS TO THE ACCURACY OF THIS MAP OR THE DATA THAT IT DISPLAYS. ARAPAHOE COUNTY ASSUMES NO RESPONSIBILITY OR LIABILITY TO ANY USER. THIS MAP IS NOT A LEGAL DOCUMENT. IT IS INTENDED TO SERVE AS AN AID IN GRAPHIC REPRESENTATION ONLY.

Map Generated On: 1/4/2017

Generated by Arapahoe County's **ArapaMAP**



Map Location

New Search

Printer Friendly

<b>PIN:</b>	032060409	Treasurer's Tax Information
<b>AIN:</b>	2077-17-3-00-011	
<b>Situs Address:</b>		Sales by Tax Year and Neighborhood
<b>Situs City:</b>	*Photo	2017/2018
	<a href="#">View Parcel Map</a>	2015/2016
		2013/2014
		2011/2012
		2009/2010
		2007/2008
		2005/2006
<b>Full Owner List:</b>	South Suburban Metro Rec & Park District	Complete Neighborhood Sales Information History
<b>Ownership Type:</b>	Fee Simple Ownership	
<b>Owner Address:</b>	6631 S University Blvd	
<b>City/State/Zip:</b>	Centennial, CO 80121-2913	Tax District Levies
<b>Neighborhood:</b>	Kassler Add Nbhd	
<b>Neighborhood Code:</b>	254.00	
<b>Acreeage:</b>	2.8500	
<b>Land Use:</b>		
<b>Legal Desc:</b>	Beg 1657.46 Ft E Of Nw Cor Of Sw 1/4 Sec 17-5-68 Th Sw 313.69 Ft Th Se 19.41 Ft Th Sw 269.75 Ft Th W 7.75 Ft Th Sw 6.44 Ft Th E 96.22 Ft Th Ne 678.44 Ft Th N 44.23 Ft To N Line Sw 1/4 Th W 302.54 Ft To Beg 17-5-68	

	<b>Total</b>	<b>Building</b>	<b>Land</b>
2016 Appraised Value	285,000	0	285,000
2016 Assessed Value	82,650	0	82,650
		<b>2015 Mill Levy:</b>	84.204

<i>Land Line</i>	<b>Units</b>	<b>Land Value</b>	<b>Land Use</b>
	2.8500 AC	285,000	Recreation

*Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.*

\* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

New Search

Printer Friendly

<b>PIN:</b>	032060379	Treasurer's Tax Information
<b>AIN:</b>	2077-17-3-00-008	
<b>Situs Address:</b>		Sales by Tax Year and Neighborhood
<b>Situs City:</b>	*Photo	2017/2018
	<a href="#">View Parcel Map</a>	2015/2016
		2013/2014
		2011/2012
		2009/2010
<b>Full Owner List:</b>	South Suburban Metro Rec & Park Dist	2007/2008
<b>Ownership Type:</b>	Fee Simple Ownership	2005/2006
<b>Owner Address:</b>	6631 S University Blvd	Complete Neighborhood Sales Information History
<b>City/State/Zip:</b>	Centennial, CO 80121-2913	
		Tax District Levies
<b>Neighborhood:</b>	Vacant Unplatted Parcel	
<b>Neighborhood Code:</b>	2943.00	
<b>Acreage:</b>	12.3000	
<b>Land Use:</b>		
<b>Legal Desc:</b>	Beg 576.4 Ft W Of Ne Cor Of Sw 1/4 Sec 17-5-68 Th S 1338. 63 Ft Th Sw 561.45 Ft To Pt On E Line Of Kassler Add Th Nly Alg Ely Line Of Kassler Add & Kassler Add 4th Fig To Ne Cor Lot 15 Blk 5 Kassler Add 4th Th E 100 Ft Th Ne 741.84 Ft To Beg Ex Ely 105 Ft For Rd	

	<b>Total</b>	<b>Building</b>	<b>Land</b>
2016 Appraised Value	1,586,700	0	1,586,700
2016 Assessed Value	460,143	0	460,143
		<b>2015 Mill Levy:</b>	84.204

<i>Land Line</i>	<b>Units</b>	<b>Land Value</b>	<b>Land Use</b>
	12.3000 AC	1,586,700	Vac Unplatted > 10.0 Acres but < 35.0 Acres

*Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.*

\* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search

New Search

Printer Friendly

<b>PIN:</b>	032060387	Treasurer's Tax Information
<b>AIN:</b>	2077-17-3-00-009	
<b>Situs Address:</b>		Sales by Tax Year and Neighborhood
<b>Situs City:</b>	*Photo	2017/2018
	<a href="#">View Parcel Map</a>	2015/2016
		2013/2014
		2011/2012
		2009/2010
<b>Full Owner List:</b>	Littleton City Of	2007/2008
<b>Ownership Type:</b>	Fee Simple Ownership	2005/2006
<b>Owner Address:</b>	2450 W Main St	Complete Neighborhood Sales Information History
<b>City/State/Zip:</b>	Littleton, CO 80120-1911	
		Tax District Levies
<b>Neighborhood:</b>	Vacant Unplatted Parcel	
<b>Neighborhood Code:</b>	2943.00	
<b>Acreage:</b>	2.0400	
<b>Land Use:</b>		
<b>Legal Desc:</b>	Beg 576.4 Ft W & 1338.63 Ft S Of Ne Cor Sw 1/4 Sec 17-5-68 Th S 235.27 Ft To Nly Line Bowles Ave Th Sw Alg Sd Line 487.57 Ft Th Nw 10 Ft To Se Cor Kassler Add Th Nw Alg Sd Line 147.21 Ft M/L Th Nly 59.71 Ft Th Ne 561.45 Ft To Beg Ex Ely 105 Ft For Rd 17-5-68	

	<b>Total</b>	<b>Building</b>	<b>Land</b>
2016 Appraised Value	500	0	500
2016 Assessed Value	145	0	145
		<b>2015 Mill Levy:</b>	84.204

<i>Land Line</i>	<b>Units</b>	<b>Land Value</b>	<b>Land Use</b>
	1.0000 LT	500	Tract

*Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.*

\* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the building.

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Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for any inconvenience.

New Search



INTERGOVERNMENTAL AGREEMENT  
BETWEEN SOUTH SUBURBAN PARK AND  
RECREATION DISTRICT AND THE CITY OF  
LITTLETON

AGREEMENT

THIS AGREEMENT, Made and entered into this 23<sup>rd</sup> day of October, 1967, by and between THE CITY OF LITTLETON, a municipal corporation, hereinafter called the "City", first party, and SOUTH SUBURBAN METROPOLITAN RECREATION AND PARK DISTRICT, a quasi-municipal corporation, hereinafter called the "District", second party,

W I T N E S S E T H,

WHEREAS, the City owns or will soon own the real property listed in Exhibit A hereto, which property is devoted exclusively to park and recreation purposes, and

WHEREAS, both parties desire that the District use the subject property jointly with the City for the purpose of conducting the District's park and recreation programs thereon, and

WHEREAS, the City is or expects to be totally contained within the geographical boundaries of the District,

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. The City does hereby grant to the District a permit to use all of the property described in Exhibit A hereto for the purpose of providing park and recreation programs, including the construction of buildings and other improvements thereon as may from time to time be agreed upon between the parties. The District shall further have the right to maintain said property on a regular basis.

2. Should the City acquire by purchase, donation or otherwise, any additional real property to be used for park and recreation purposes, the City shall notify the District of the acquisition of such property, and upon such notification the property shall come under the terms of this Agreement and all provisions hereof.

3. It is the intention of the parties that the District shall provide all park and recreation programs in the City, and that the City shall therefore not have the necessity of levying a tax on its citizens for this purpose, except as may be necessary for land acquisition by the City.

4. The planning officers of the District and of the City shall cooperatively plan future park and recreational facilities within the City, coordinated with out-of-city park and recreational planning. The cooperatively developed plan shall be submitted to the District for consideration at the District budget hearing.

5. The District is undertaking an election proceeding to include a large portion of the City into the District. This Agreement becomes operative and binding only in the event the said inclusion proceeding is completed successfully, and shall commence on the date the said inclusion becomes effective.

6. This Agreement shall supersede and replace all other leases or agreements now existing between the parties with respect to any of the said property described in Exhibit A, provided this Agreement becomes operative as hereinbefore set forth in paragraph numbered five.

7. This Agreement shall continue and remain in force and effect for an indefinite and perpetual period of time. The same may, however, be terminated by either party, by giving written notice thereof to the other party at least one (1) year prior to the effective date of such termination. In the event of termination by the City for any reason, or in the event this Agreement shall be, by order of Court, declared invalid or unenforceable, the City shall prior to the effective date of termination, or within a reasonable period following the date of the said order of Court, pay to the District a sum of money representing the then true market value of all improvements or other items of property placed by the District on or within the said real property, including, but not by way of limitation, all buildings, structures, equipment, furnishings, grass, trees, shrubbery and other items of landscaping, sprinkler or watering devices, and any other property physically present upon or within the said real property. The said market value shall be determined by appraisal, based upon such value existing at the effective date of termination. Each party shall select one independent, qualified and licensed appraiser, and

if the two appraisers cannot agree between themselves, they shall select a third appraiser. Each party hereby agrees to be bound by the majority decision of the said appraisers, and the cost of such appraisal shall be borne by both parties equally. If a majority decision cannot be reached, then and only then shall the parties have the right to apply to an appropriate court of law for the purpose of obtaining a hearing and ruling on the question of valuation. In the event of court proceedings, each party shall be responsible for their own costs incurred. Notwithstanding anything herein contained to the contrary, however, it is specifically understood and agreed that the said amount to be paid by the City to the District shall not, under any circumstances, exceed the District's total and actual cost of such facility, improvement or property. The District shall maintain adequate records in order to establish the actual cost of all improvements made to or on a particular piece of property.

In the event of termination of this Agreement by the District, the City shall not be obligated to pay any sum of money to the District. The District shall instead be granted a reasonable period of time, not to exceed three (3) months from the effective date of termination, within which to remove from all of the subject property any items of personal property located thereon. This personal property shall at all times be and remain the sole and separate property of the District. All property remaining thereafter shall belong solely to the City. In the determination of what constitutes personal property, it is understood that any items which would be effectively destroyed or rendered unusable in the event of removal shall remain with the land. ~~All other property shall be subject to removal.~~ *del*  
*JBA*

8. This Agreement shall be fully binding upon and shall inure to the benefit of the parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the parties have set their hands and seals

the day and year first above written.

THE CITY OF LITTLETON,  
a municipal corporation,  
First Party

By Thomas R. Yeat  
President of City Council  
Pro-Tem

ATTEST:

Quinn D. Harris  
City Clerk

SOUTH SUBURBAN METROPOLITAN  
RECREATION AND PARK DISTRICT,  
a quasi-municipal corporation,  
Second Party

By David L. Wagoner  
President

ATTEST:

Robert L. ...  
Secretary

Recorded at 12:18 o'clock APR 15 1974  
Reception No. 1417337 MARJORIE PACE, Recorder

AMENDMENT TO THE  
INTERGOVERNMENTAL AGREEMENT  
BETWEEN SOUTH SUBURBAN PARK AND  
RECREATION DISTRICT AND THE CITY OF  
LITTLETON

FIRST AMENDMENT TO AGREEMENT

THIS AGREEMENT, made and entered into as of the 19th day of February, 1974, by and between THE CITY OF LITTLETON, a Municipal Corporation ("City") and SOUTH SUBURBAN METROPOLITAN RECREATION AND PARK DISTRICT, a Quasi-Municipal Corporation ("District");

WITNESSETH:

THAT, WHEREAS, the parties entered into an Agreement dated the 23rd day of October, 1967, and

WHEREAS, it is the desire of the parties to amend, change and supplement that Agreement,

NOW, THEREFORE, it is agreed by and between the parties hereto as follows:

1. Paragraph (2) of the Agreement of October 23, 1967, is deleted and the following substituted therefor:

"Should the City propose to acquire by purchase, donation, or otherwise any additional real property to be used for park and recreation purposes, or should the City change the use of previously owned property to park or recreational purposes, the City shall notify the District, prior to the acquisition or change of use, for the purpose of obtaining the District's evaluation of the proposed property as it relates to sound park and recreation planning, development, and maintenance. Upon submission of professional evaluation from the District, the City shall consider such data in the acquisition or change of use process and upon notification that the property has been purchased, or in the case of previously owned property, that the use has been changed to park or recreational purposes, the District shall assume the obligation to develop and maintain the property according to the terms of this agreement.

"Should the City annex additional land and as a result of such annexation acquire new property for park and recreational purposes, through the City's subdivision requirements, title to such property shall be placed in the District and shall be considered to be under the terms of this Agreement. The title to any property acquired in this manner pursuant to the terms of this subparagraph shall revert to the City, at no cost to the City, in the event that the District is dissolved, this agreement is declared invalid by a court of competent jurisdiction."

2. Paragraph (4) of the agreement of October 23, 1967, is hereby deleted and the following substituted therefor:

"Park and recreational design and development on City-owned property shall be administered by the following procedures unless prior exception is made by the City and the District in a joint agreement:

(a) The District staff shall design the preliminary plan.

(b) Upon approval by the Board of Directors of the District, the District shall submit the plan to the City for critique and input. Data submitted on the preliminary plan by the City shall be considered by the District and the preliminary design may be modified. Any differences between the District's plan and the City's modification shall be resolved by a joint meeting between the Board of Directors of the District and the City Council.

(c) The final preliminary plan shall be submitted to the Board of Directors of the District and the City Council, either separately or in joint session, for adoption by both bodies.

(d) A public hearing shall be held jointly by the Board of Directors of the District and the City Council, following giving of ten days' advance public notice of the time and place of the meeting and the subject to be discussed. At that time the citizens

shall be given an opportunity to criticize and make suggestions.

The public hearing shall be initiated by the District and the Chairman of the Board of Directors of the District, or in his absence, his designated representative, shall serve as presiding officer.

(e) Based upon the four preceding steps, the District shall design the final plan, which will be presented formally to the Board of Directors of the District and the City Council for adoption.

(f) The District shall develop the proposed park and recreational facilities pursuant to the terms of the adopted plan."

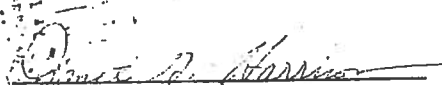
3. All other terms and conditions, paragraphs, and provisions of the Agreement of October 23, 1967, unless specifically changed and modified by this Agreement, shall remain in full force and effect.

4. This Agreement shall be fully binding upon and shall inure to the benefit of the parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the parties have set their hands and seals as of the day and year first above written.

THE CITY OF LITTLETON,  
A Municipal Corporation


ATTEST:

  
Ernest R. Harrison  
City Clerk

By   
President of City Council

SOUTH SUBURBAN METROPOLITAN  
RECREATION AND PARK DISTRICT

ATTEST:

  
Ernest K. Miller  
Secretary

By   
President

**Part G - 10**

Other (clearly title: acquisition documentation: appraisal, preliminary title work, contract option (if applicable) or other supporting documents).

**None**