



# City of Littleton

Littleton Center  
2255 West Berry Avenue  
Littleton, CO 80120

## Meeting Minutes - Draft

### Historical Preservation Commission

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Monday, November 17, 2025

6:30 PM

Council Chamber

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#### Regular Meeting

#### 1. Roll Call

**Present** 5 - Member Alcorn, Member Bartlett, Member Fischer, Member Hoene, and Member Smith

**Absent** 3 - Member Henderson, Member Murib-Steel, and Member Ritter

#### 2. Pledge of Allegiance

#### 3. Approval of Agenda

#### 4. Minutes to be Approved

- a) [ID# 25-236](#) Certification of the September 29, 2025 Regular Meeting - Special Night Minutes

**Commissioner Fischer moved and Commissioner Hoene seconded to approve, based on the clerk's certification, the September 29, 2025 meeting minutes of the Littleton Planning Commission. The vote is 5-0. The motion carries.**

**Aye:** 5 - Member Alcorn, Member Bartlett, Member Fischer, Member Hoene and Member Smith

**Absent:** 3 - Member Henderson, Member Murib-Steel and Member Ritter

#### 5. Public Comment

*Pam Chadbourne, Dist. 1 - City survey/Comp. plan/HPC plan*

#### 6. General Business - None

#### 7. Public Hearing

*Vice Chair Smith stated that he knows the architect on this public hearing, but it would not preclude him from being impartial in this matter.*

- a) [HPC Resolution 05-2025](#) HPC Resolution 05-2025: Approval of a Certificate of Appropriateness for the building located at 2450 W. Main St

*Chair Alcorn opened the public comment portion of the public hearing at 7:11p.m.*

*Pam Chadbourne, Dist. I - concerns*

*Chair Alcorn closed the public comment portion of the public hearing at 7:14p.m.*

**Commissioner Fischer moved and Vice Chair Smith seconded to approve HPC Resolution 05-2025 approving the Certificate of Appropriateness for the building located at 2450 W. Main St. The vote is 5-0. The motion carries.**

**Aye:** 5 - Member Alcorn, Member Bartlett, Member Fischer, Member Hoene and Member Smith

**Absent:** 3 - Member Henderson, Member Murib-Steel and Member Ritter

## **8. Comments / Reports**

### **I. Community Development Staff**

*Sara informed the commission that there needs to be a volunteer and an alternate so serve on the Littleton Boulevard Subarea Plan Stakeholder Working Group. There will be about 8 meetings over the next 18-24 months. She will reach out via email regarding interest.*

### **II. City Attorney/City Clerk**

*Atasi informed that the appointment for the new Littleton Boulevard Subarea volunteers need to be formally elected.*

*Wendy informed that the next meeting would be study session, but may not be since the volunteer assignment needed to be formalized it would be a meeting.*

### **III. Chair/Board Members**

*Vice Chair Smith asked about the Slaughter House Gulch water being shut off and Sara answered that it may/may not be, but the city wouldn't take it over until the curved portion it completed.*

## **9. Adjournment**

*Chair Alcorn adjourned the meeting at 7:31p.m.*