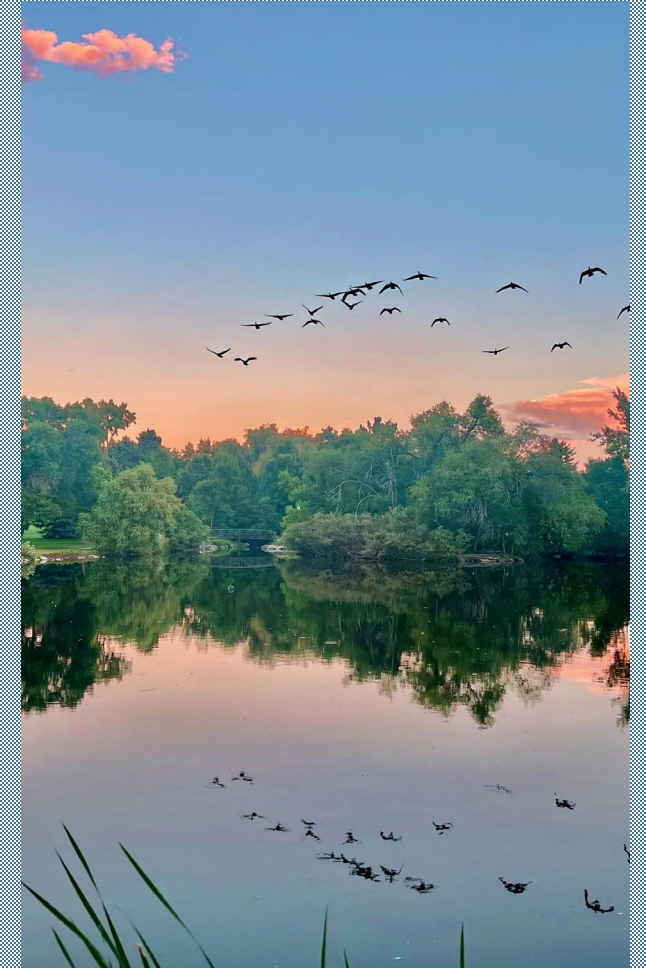


ORDINANCE 03-2025 XEROX MASTER AGREEMENT

Scott Rogers, Information Technology Director

MAY 6, 2025



POLICY QUESTION

Does city council support approving a Master Agreement with Xerox Corporation, leveraging the National Association of State Procurement Officials (NASPO) ValuePoint cooperative agreement for Multi-Function Devices and Related Software, Services, and Cloud Solutions?

SUMMARY

- Provides a five-year roadmap for print services
 - Continue device consolidation, optimization, standardization, sustainability, and efficiencies
- Cooperative Agreement with the National Association of State Procurement Officials (NASPO)
- Council approval needed for multi-function device leases

STAFF ANALYSIS

- Centralized management streamlines support and procurement processes and leverages economies of scale
- Supports High Quality Governance by providing efficiencies of resources and increased visibility to spend

FISCAL IMPACTS

- Reduce print costs by an additional 10% on renewed devices
- Replacement equipment lease savings of up to 25%
- Reduce the number of multi-function devices
- Expand environmental sustainability through resource and energy savings

ALTERNATIVES

- Approve master agreement to allow efficiencies and cost savings throughout the organization
- Not approve the master agreement and forgo efficiencies and cost savings

STAFF RECOMMENDATION

Staff recommends approval.



QUESTIONS?

