

**FIRST AMENDMENT TO AGREEMENT
BETWEEN THE BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF DOUGLAS AND THE
LITTLETON POLICE DEPARTMENT**

THIS FIRST AMENDMENT made this 20th day of December 2017, by and between the Board of County Commissioners of the County of Douglas, State of Colorado (“DOUGLAS COUNTY”), and the **CITY OF LITTLETON** hereinafter referred to as (“USER”), hereinafter referred to jointly as the Parties (“PARTIES”); and

WHEREAS, DOUGLAS COUNTY developed a web-based interactive software program called Sexual Offender Tracking and Registration (SOTAR™) to manage and exchange information regarding sex offenders; and

WHEREAS, although the PARTIES entered into an Agreement granting the USER access to the SOTAR™ SYSTEM, there are now certain FBI Criminal Justice Information Services (CJIS) Security Policies that must be adhered to when accessing the SOTAR™ SYSTEM for Law Enforcement Agency (LEA) purposes; and

WHEREAS, effective upon the execution of this Amendment, the USER agrees to adhere to the following when accessing the SOTAR™ SYSTEM:

1. Colorado Crime Information Center (CCIC), Operator Security Number (OSN) Validation – Individuals authorized to access SOTAR will have a unique and active OSN that is validated and authorized by the Colorado Bureau of Investigation. Individuals will not share logins. USER is responsible for inactivating users who leave the agency or are otherwise ineligible for access to CJIS protected data.
2. IP Registration –Individuals in USER agency shall access the SOTAR™ SYSTEM from an approved and valid IP Address that has been pre-determined by USER’S IT Department. A single address may be entered, or a range from which your device may connect to the SOTAR™ SYSTEM.
3. USER will adhere to the current CJIS Security Policy regarding the proper access, use, and dissemination of Criminal History Record Information and associated procedures.
4. USER Agency’s Jurisdiction Administrator has the ability to enter this information if available. If these conditions are not met, SOTAR™ SYSTEM access will be limited to non-CJIS information using the public view of the system.
5. All conditions of the initial agreement remain in full force and effect.

THEREFORE, IN WITNESS WHEREOF, the PARTIES hereto have executed this Amendment the day and year first above written.

**THE BOARD OF COUNTY COMMISSIONERS
OF THE COUNTY OF DOUGLAS, COLORADO:**

APPROVED AS TO LEGAL FORM

BY: _____
Tony G. Spurlock, Sheriff

Kelly Dunnaway, Deputy County Attorney

Date: _____

Date: _____

LITTLETON POLICE DEPARTMENT:

Bruce Beckman
Mayor

Date: _____

ATTEST:

Wendy Heffner
City Clerk

Date: _____

APPROVED AS TO LEGAL FORM:

Kenneth S. Fellman
Acting City Attorney

Date: _____