

LITTLETON ARTS & CULTURE COMMISSION YEAR 1 WORK PLAN

NOV 2019

- Nov 19 - Resolution creating Littleton Arts & Culture Commission (LACC)

DEC 2019

- Dec 2 - Begin contacting prospective commission members
- Dec 17 – City Council appointment of members

Q1 2020

- Introductory reception and organizational meeting with City staff liaisons
 - SWOT analysis, benefits of participation
- Monthly commission meetings
 - Group/Relationship Building Activities/Tour
 - Education
 - On arts/culture in Littleton
 - On finances
 - Connections to/direction from the Comprehensive Plan
 - Best practices/models
 - Strategic planning - start work plan
 - Opportunities and challenges
 - Financial opportunities

Q2 2020

- Monthly meetings
 - Establish guiding principles - finish work plan
 - Mechanics of potential new funding
 - Identify comparable models
 - Goals & objectives of funding
 - City budget programs to be funded with potential new funding
- Stakeholder engagement
 - Hotel operators/tourism community
 - Arts community
 - South Metro connections
 - Business community
- APRIL – Check in w/ Council - work plan, confirmation on direction

Q3 2020

- Monthly meetings
 - Training on advocacy
 - Establish method to prioritize projects

- Ongoing stakeholder engagement
- SEPTEMBER - Check in w/ Council - potential placeholder in budget if necessary

AREAS FOR FUTURE POLICY DEVELOPMENT

- Funding/grant-making
 - % of matching funds

Community partnerships

- Public Art Master Plan – process, locations
 - Deaccession Policy
 - Donation Policy
- Live/Work Zoning Recommendation
- Preservation benefits package for arts space repurposing of historic buildings (property tax, TIF)
- Special events policy review
- Tourism marketing program

DRAFT