## DEPARTMENT/

FEE DESCRIPTION
Fire Department
Fee

| Life Safety Division |  |  |
| :---: | :---: | :---: |
| Permit Application Fee / ALL PERMITS |  | \$ 150.00 |
| Building plan review with inspections (new construction) | 0-10,000 sq ft | \$ 600.00 |
|  | Over 10,000 sq ft | $\$ 600.00+\$ .035 / \mathrm{sq} \mathrm{ft}$ over $10,000 \mathrm{sq} \mathrm{ft}$ |
|  | Over 50,000 sq ft | $\$ 2,000.00+\$ .03 / \mathrm{sq} \mathrm{ft}$ $\text { over } 50,000 \text { sq ft }$ |
| Tenant Finish or remodel | 0-10,000 sq ft | \$250 + \$.035/sq ft |
|  | Over 10,000 sq ft | $\$ 600.00+\$ .03 / \mathrm{sq} \mathrm{ft}$ over 10,000 sq ft |
|  | Over $50,000 \mathrm{sq} \mathrm{ft}$ | \$1,800.00 + \$.025/sq ft over $50,000 \mathrm{sq} \mathrm{ft}$ |
| Fire sprinkler / alarm systems | 0-50,000 sq ft | \$200 + \$.025/sq ft |
|  | Over 50,000 sq ft | $\$ 1,450.00+\$ .02 / \mathrm{sq} \mathrm{ft}$ over $50,000 \mathrm{sq} \mathrm{ft}$ |
| Kitchen hood systems |  | \$ 150.00 |
| Parking structures |  | 1/3 new construction fee |
| Other plan review (i.e., site, water, LPG, UST, AST) |  | $\$ 150.00$ with inspection $\$ 100.00$ w/o inspection |
| Hazardous materials inventory plan review |  | \$200.00 two-year permit |
| Misc. Permits |  | \$ 150.00 |
| Re-Inspection fee |  | $\$ 150.00$ (increasing by $\$ 100.00$ for additional) |
| Re-Issue of permit/plan review comments |  | \$ 25.00 |
| Environmental Assessment |  | \$100.00 per address |
| Hourly rate, review/inspection |  | \$ 80.00 |
| Rush Processing Fee - three working days |  | \$500.00 additional |
| Over the Counter Permit Fees (as time allows) | Fire alarm/sprinkler | \$ 150.00 |
|  | Tenant finish - less than 1,000 sq ft | \$ 200.00 |
|  |  |  |
| Bike Medic/Fire Watch |  | \$80.00/hour per medic |
|  |  |  |
| Business - false alarms |  |  |
| First three alarms |  | \$ |
| Fourth and fifth false alarms |  | \$100 each |
| Sixth and more fase alarms |  | Additional $\$ 100.00$ per false alarm beyond fifth, to the $\$ 100.00$ fee |


| Communications Center - audio tapes | \$30.00 plus \$25 for rush |
| :---: | :---: |
| Police Department | Fee |
| Police reports (additional \$.25/page for each page over 10; \$25.00 fee to research reports older than 1990) | \$5 for first 10 pages |
| Police name check - w/letter | \$ 10.00 |
| Crime lab - photos | $\begin{aligned} & \$ 2.50-3 \times 5 \text { each; } \$ 10.00- \\ & 8 \times 10 \text { each } \\ & \hline \end{aligned}$ |
| Crime lab - video tapes | \$ 20.00 |
| Crime lab - audio tapes | \$ 20.00 |
| Crime lab - CD/DVD disks | \$ 20.00 |
| Communications Center - audio tapes | \$30.00 plus \$25 for rush |
| Sex offender - initial registration | \$ 75.00 |
| Sex offender - subsequent registration | \$ 25.00 |
| Fingerprints - Residents Flat fee | \$ 10.00 |
| Fingerprints - Non-ResidPer card | \$ 10.00 |
| Fingerprints - Over two cards, per card, residents or non-residents | \$ 10.00 |
| E-Citation Surcharge | \$6.75 surcharge per ticket or citation |

## DEPARTMENT/

FEE DESCRIPTION
Community Development
Fee

| Contractor Licensing | $\$$ |
| :--- | :--- |
| A License | $\$$ |
| B License | $\$$ |
| C License | $\$$ |
| Specialty Contractors | $\$$ |
| Plumbers | $\$$ |

Electrical Permit Fees
Residential: This fee includes construction of or remodeling of addition to:
single-family home, condominium and townhouse. For service change use "ALL OTHER FEES"

| Not more than 1,000 sq. ft. | $\$$ | 50.00 |
| :--- | :--- | :--- | :--- |
| Over 1,000 sq. ft. and not more than 1,500 sq. ft. | $\$$ | 55.00 |
| Over 1,500 sq. ft . and not more than 2,000 sq. ft. | $\$$ | 85.00 |
| Per 100 sq. ft . over 2,000 sq. ft. | $\$$ | 5.00 |

ALL OTHER FEES: excluding residential above, shall be computed on the dollar value of the electrical installation, including time and materials, or whether they are provided by the contractor or the property owner.

| Such fees shall be computed as follows: |  |
| :--- | :--- |
| Not more than $\$ 350.00$ | $\$$ |
| $\$ 350.00-\$ 2,500$ | $\$$ |
| $\$ 2,501-\$ 50,000$ | $\$ 22.00$ per thousand $\$$ or |
| $\$ 50,001-\$ 500,000.00$ | fraction thereof |
|  | $\$ 21.00$ per thousand $\$$ or |
| $\$ 500,001.00$ and above | fraction thereof $+\$ 50.00$ |
|  | $\$ 20.00$ per thousand $\$$ or |
|  | fraction thereof $+\$ 50.00$ |
| Mobile Home | $\$$ |
| Re-Inspection Fee | $\$$ |
| Extra Inspections | $\$$ |

## DEPARTMENT/

FEE DESCRIPTION


## City of Littleton

2020 Schedule of Fees
Exhibit A

## DEPARTMENT/

FEE DESCRIPTION


| Plan Check Fee | 65\% of permit fee |
| :---: | :---: |
| Plan Review |  |
| (expedited plan reviews when requested by architect, |  |
| owner, or builder shall be double the normal plan review fee |  |
| Investigation (work without a permit) | Double the permit fee |
| Inspection (normal business hours) | \$50/hour |
| Inspection (outside normal business hours) | $\$ 100$ minimum paid in advance (\$50/hour after two hours) |
| Re-inspection | \$ 50.00 |
| Subsequent permits after the Master Plans have been reviewed, in single-family detached residential projects | \$ 250.00 |
| Neighborhood Parking Permit | \$ |
| Rental property annual license | \$10.00 per property |
| Rental Housing Inspection fees |  |
| Initial inspection | \$ |
| Re -inspection | \$ |
| Second re-inspection | \$100.00 per unit inspected |
| Third re-inspection | Summons to municipal court |
| Building Permits |  |
| TOTAL VALUATION |  |
| \$1-\$500.00 | \$ 25.85 |
| \$501-\$2,000.00 | \$25.85 for the first \$500 plus \$3.35 for each additional |
| \$2,001-\$25,000.00 | \$76.17 for the first \$2,000 plus \$15.40 for each |
| \$25,001-\$50,000.00 | \$430.37 for the first \$25,000 plus \$11.11 for each |
| \$50,001-\$100,000.00 | $\$ 708.12$ for the first $\$ 50,000$ plus $\$ 7.70$ for each additional $\$ 1,000$ or fraction thereof, to and including |
| \$100,001-\$500,000.00 | $\$ 1,093.12$ for the first $\$ 100,000$ plus $\$ 6.16$ for each additional $\$ 1,000$ or fraction thereof, to and including |
| $\begin{aligned} & \$ 500,001- \\ & \$ 1,000,000.00 \end{aligned}$ | $\$ 3,557.12$ for the first $\$ 500,000$ plus $\$ 5.23$ for each additional $\$ 1,000$ or fraction thereof, to and including |
| Greater than | \$6,172.12 for the first \$1,000,000 plus \$4.02 for each |
| \$1,000,000.00 | additional \$1,000 or fraction thereof |

Note: There are fee exemptions listed in the city code 4-1-5C for residential solar, geothermal, wind generators and
Outdoor merchandise display No Fee

## BUILDING VALUATION DATA

The unit costs are intended to comply with the definition of "valuation" in the adopted codes and thus include the architectural, structural, electrical, plumbing and mechanical work. The unit costs also include the contractor's profit, which should not be omitted. Below is a partial list of occupancies and types of construction. The Building Official shall have the final determination on the type of construction, occupancy, and unit cost.

| *Unit Costs per Square Foot |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Occupancy Group |  | 1A |  | 18 |  | II A |  | IIB |  | III A |  | III B |  | IV |  | V A |  | V B |
| A-1 Assembly, theaters w/ stage | \$ | 211.15 | \$ | 203.98 | \$ | 198.05 | \$ | 190.05 | \$ | 178.30 | \$ | 173.30 | \$ | 183.31 | \$ | 162.97 | \$ | 156.05 |
| A-1 Assembly theaters w/o stage | \$ | 193.16 | \$ | 185.99 | \$ | 180.74 | \$ | 172.03 | \$ | 160.31 | \$ | 155.36 | \$ | 165.32 | \$ | 145.04 | \$ | 138.12 |
| A-2 Assembly - nightclubs | \$ | 163.22 | \$ | 158.56 | \$ | 154.17 | \$ | 148.00 | \$ | 138.96 | \$ | 135.24 | \$ | 142.52 | \$ | 126.06 | \$ | 121.36 |
| A-2 Assembly, restaurants, bars | \$ | 162.22 | \$ | 157.56 | \$ | 152.17 | \$ | 147.00 | \$ | 136.98 | \$ | 134.24 | \$ | 141.52 | \$ | 124.06 | \$ | 120.36 |
| A-3 Assembly - churches | \$ | 195.10 | \$ | 187.93 | \$ | 182.66 | \$ | 174.00 | \$ | 162.21 | \$ | 157.26 | \$ | 167.26 | \$ | 146.94 | \$ | 140.00 |
| A-3 Assemblies community halls, museums, libraries | \$ | 163.81 | \$ | 156.64 | \$ | 150.39 | \$ | 142.71 | \$ | 129.91 | \$ | 125.96 | \$ | 135.97 | \$ | 114.63 | \$ | 108.71 |

## DEPARTMENT/

FEE DESCRIPTION

| A-4 Assembly- arenas | \$ | 192.16 | \$ | 185.00 | \$ | 178.74 | \$ | 171.06 | \$ | 158.31 | \$ | 154.36 | \$ | 164.32 | \$ | 143.04 | \$ | 137.12 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| B- Business | \$ | 164.76 | \$ | 156.78 | \$ | 153.49 | \$ | 145.97 | \$ | 132.45 | \$ | 127.63 | \$ | 139.92 | \$ | 116.43 | \$ | 110.93 |
| E- Education | \$ | 176.97 | \$ | 170.85 | \$ | 165.64 | \$ | 158.05 | \$ | 146.37 | \$ | 139.00 | \$ | 152.61 | \$ | 127.91 | \$ | 123.09 |
| F-1 Factory\& industrial moderate hazard | \$ | 97.87 | \$ | 93.28 | \$ | 87.66 | \$ | 84.46 | \$ | 75.44 | \$ | 72.26 | \$ | 80.79 | \$ | 62.17 | \$ | 58.48 |
| F-2 Factory \& industrial low hazard | \$ | 96.87 | \$ | 92.28 | \$ | 87.66 | \$ | 83.46 | \$ | 75.44 | \$ | 71.26 | \$ | 79.79 | \$ | 62.17 | \$ | 58.48 |
| H-1 High Hazard - explosive | \$ | 91.74 | \$ | 87.15 | \$ | 82.53 | \$ | 78.33 | \$ | 70.50 | \$ | 66.31 | \$ | 74.66 | \$ | 57.22 |  | NP |
| H 2, 3, 4 High Hazard | \$ | 91.74 | \$ | 87.16 | \$ | 82.53 | \$ | 78.33 | \$ | 70.50 | \$ | 66.31 | \$ | 74.66 | \$ | 57.22 |  | NP |
| H-5 HPM | \$ | 164.76 | \$ | 156.78 | \$ | 153.49 | \$ | 145.97 | \$ | 132.45 | \$ | 127.63 | \$ | 139.92 | \$ | 116.43 | \$ | 110.93 |
| l-1 Institutional, supervised <br> environment | \$ | 164.82 | \$ | 159.04 | \$ | 154.60 | \$ | 147.90 | \$ | 135.84 | \$ | 132.25 | \$ | 144.15 | \$ | 121.88 | \$ | 117.55 |
| I-2 Institutional -Hospitals, nursing homes | \$ | 277.07 | \$ | 271.09 | \$ | 265.80 | \$ | 258.26 | \$ | 243.90 |  | NP | \$ | 252.23 | \$ | 227.88 |  | NP |
| !-3 Institutional - restrained | \$ | 187.72 | \$ | 181.73 | \$ | 176.45 | \$ | 169.00 | \$ | 156.44 | \$ | 150.82 | \$ | 162.87 | \$ | 140.63 | \$ | 133.13 |
| $\begin{aligned} & \text { 1-4 Institutional - day care } \\ & \text { facilities } \end{aligned}$ | \$ | 164.82 | \$ | 159.04 | \$ | 154.60 | \$ | 147.90 | \$ | 135.84 | \$ | 132.25 | \$ | 144.15 | \$ | 121.88 | \$ | 117.55 |
| M Mercantile | \$ | 121.57 | \$ | 116.92 | \$ | 111.53 | \$ | 106.36 | \$ | 96.96 | \$ | 94.25 | \$ | 100.88 | \$ | 84.07 | \$ | 80.36 |
| R-1 Residential - hotels | \$ | 166.21 | \$ | 160.43 | \$ | 156.00 | \$ | 149.29 | \$ | 137.39 | \$ | 133.80 | \$ | 145.70 | \$ | 123.43 | \$ | 119.10 |
| R-2 Residential - multifamily | \$ | 139.39 | \$ | 133.61 | \$ | 129.17 | \$ | 122.47 | \$ | 111.23 | \$ | 107.64 | \$ | 119.84 | \$ | 97.27 | \$ | 92.94 |
| R-3 Residential - one and two family | \$ | 131.18 | \$ | 127.60 | \$ | 124.36 | \$ | 121.27 | \$ | 116.43 | \$ | 113.53 | \$ | 117.42 | \$ | 108.79 | \$ | 102.00 |
| R-4 Residential - assisted living | \$ | 164.82 | \$ | 159.04 | \$ | 154.60 | \$ | 147.90 | \$ | 135.84 | \$ | 132.25 | \$ | 144.15 | \$ | 121.88 | \$ | 117.55 |
| S-1 Storage - moderate hazard | \$ | 90.74 | \$ | 86.15 | \$ | 80.53 | \$ | 77.33 | \$ | 68.49 | \$ | 60.31 | \$ | 73.66 | \$ | 55.22 | \$ | 51.53 |
| S-2 Storage - low hazard | \$ | 89.74 | \$ | 85.15 | \$ | 80.53 | \$ | 76.33 | \$ | 68.49 | \$ | 64.31 | \$ | 72.66 | \$ | 55.22 | \$ | 50.53 |
| U Utility, miscellaneous | \$ | 71.03 | \$ | 67.00 | \$ | 62.71 | \$ | 59.30 | \$ | 52.86 | \$ | 49.43 | \$ | 56.33 | \$ | 41.00 | \$ | 39.06 |

## DEPARTMENT/ <br> FEE DESCRIPTION

Public Works
Fee

| Permit fee calculation formulas for excavation in the public right-of-way |  |  |
| :---: | :---: | :---: |
| Construction Type | Units - Only includes portion in R.O.W. (I.f. | Fee Calculation Formula - number |
| Asphalt | I.f. | 1 |
| Bore - bore pits | \# of bore pits | 4 |
| Bore - horizontal | I.f. | 1 |
| Bore - vertical | I.f. | 4 |
| Concrete - apron | I.f. | 1 |
| Concrete - chase section | I.f. | 1 |
| Concrete - curb and gutter only | I.f. | 1 |
| Concrete - curb cut | I.f. | 1 |
| Concrete - monolithic curb, gutter and walk | I.f. | 1 |
| Concrete - pan | I.f. | 1 |
| Concrete - pavement | I.f. | 1 |
| Concrete - sidewalk only | I.f. | 1 |
| Concrete - valley gutter | I.f. | 1 |
| Concrete - wheelchair ramp | I.f. | 1 |
| Monitoring well | \# wells | 2 |
| Other (if none of these categories apply) |  | 6 |
| Pothole for utility locates or pavement design |  |  |
|  | \# potholes | 3 |
| Traffic control plan review only - no digging |  | 5 |
| Unpaved | I.f. | 1 |


| Total permit fee = sum of all the above applicable fees for the job |  |
| :---: | :---: |
| Formula \# |  |
| 1 | If longest dimension is less than or equal to 4 I.f., fee $=\$ 5.00+\$ 100.00$ |
|  | If longest dimension is greater than 4 I.f., fee $=\$ 10.00$ per 200 I.f. or fraction thereof $+\$ 100.00$ [longest dimension divided by $200 \times \$ 10.00$, raised to the next higher multiple of $\$ 10.00$ ] $\$ 100.00$ |
| 2 | [number of monitoring wells $\times \$ 5.00$ ] + \$100.00 $=$ fee |
| 3 | [number of potholes $\times \$ 5.00]+\$ 100.00=$ fee |
| 4 | [number of veritical bores or bore pits $\times \$ 5.00$ ] $+\$ 100.00=$ fee |
| 5 | No fee |
| 6 | Calculated on a case-by-case basis. |


| Tree contractor (arborist) license - one year |  | \$ | 25.00 |
| :---: | :---: | :---: | :---: |
| Tree sales |  |  | \$30.00-\$60.00 |
| Pea Patch |  |  |  |
| Per garden |  | \$ | 25.00 |
| Up to five boxed gardens |  | \$ | 10.00 |
| Storm Drainage Criteria Manual by Engineering \& Utilities |  | \$ | 40.00 |
| Engineering Printing |  |  |  |
| $24 \times 36$ black/white print |  |  | \$2.50 each |
| $24 \times 36$ color print |  |  | \$5.00 each |
| $36 \times 36$ black/white print |  |  | \$6.00 each |
| $36 \times 36$ color (zoning) map |  |  | \$6.00 each |
| $72 \times 72$ city address map black/white | one-day notice required |  | \$26.00 each |
| $72 \times 72$ city address map color | one-day notice required |  | \$40.00 each |

## DEPARTMENT/

FEE DESCRIPTION

| Storm Drainage Fees (annual) |  |  |
| :--- | :--- | :--- |
|  | Singe family detached structures | Multiple family residential structures, commercial, industrial, <br> public properties, churches and schools |
| Developed | $\$ 47.73 /$ lot or property | $\$ 397.55 /$ developed acre of impervious surface and $\$ 99.39 /$ acre <br> for grassed landscaped or cultivated surfaces |
| Subdivided, <br> Undeveloped | $\$ 11.93 /$ undeveloped lot | $\$ 99.39 /$ undeveloped lot |
| Un-subdivided, <br> Undeveloped <br> Vacant and <br> Undisturbed | $\$ 9.95 / a c r e$ of vacant residential property | $\$ 9.95 /$ vacant acre |



## DEPARTMENT/

FEE DESCRIPTION

The SC formula utilized the following units of measurement:

| DOLLARS/YEAR | GALLONS/YEAR | POUNDS/GALLON | MILLIGRAMS PER LITRE |  | DOLLARS/POUND |  | MILLIGRAMS PER LITRE | DOLLARS/POUND |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| (SC) | QM X | 8.34 X | ((AOD) | x | (UCo) | + | (TSS - 300) X (UCs) |  |

The variables and constraints in the formula are as follows:
$\mathrm{QM}=$ Annual volume of sewage discharged to the public sewer (in million gallons per year);
$8.34=$ Conversion factor (in pounds per gallon);
AOD = Additional oxygen demand strength index (in milligrams per liter);
NOTE: For use in the SC formula, one must first calculate which parameter, either BOD or COD should be used in the determination of the AOD variable. In order to determine this, the following calculations shall be made:

COD/BOD
COD = chemical oxygen demand strength as measured from discharge samples (in milligrams per liter)
BOD = biochemical oxygen demand strength or as measured from discharge samples (in milligrams per liter)
If the calculated ratio of COD/BOD is less than 3.0, then $A O D=(B O D-200)$
If the calculated ratio of $C O D / B O D$ is greater than or equal to 3.0 , then $A O D=(C O D-500)$
Uco = Unit charge for additional oxygen demand (AOD).
Unit charge $=\$ 0.02$ per pound
TSS = Total suspended solids strength or as measured from discharge samples (in milligrams per liter)
UCs = Unit charge for total suspended solids (TSS)
Unit charge $=\$ 0.11$ per pound
Classification E-commercial users not utilizing a municipal water supply
Inside city limits
Annual charge of $\$ 113.00$ per user.
Outside city limits
Annual charge of $\$ 135.58$ per user.
Classification F - Sanitation Districts
Sanitation Districts may be charged for the cost incurred by the City for inspecting Industrial Users included in or added to, based on inspection results, the City's Fats, Oils, and Grease (FOG) or Petroleum Oil, Grease and Sand (POGS) Sector Control Program. The City may charge $\$ 50$ per inspection for facilities contributing wastewater to the POTW from locations outside the City boundary.

## City Clerk

Open Records Request Fees
Staff time for research/retrieval is $\$ 30.00$ per hour with the first hour free of charge.
Copies (hard copies) are $\$ .25$ per $8.5 " x 11$ " page in black/white; $\$ 1.00$ per $8.5 " x 11 "$ color.
Actual costs are determined for specialty sizes and larger sizes.
Document certification by clerk's office $=\$ 2.00$ charge (extra).
Duplication of audio/video files to disk = $\$ 5.00$ per media type.

| Finance | Fee |  |
| :---: | :---: | :---: |
| Insufficient funds for checks/credit cards | \$ | 35.00 |
| Sewer/Storm Utility account transfer fee | \$ | 18.00 |
| Municipal Court | Fee |  |
| Defensive driving class fee | \$ | 30.00 |
| Defensive driving class missed class/re-schedule fee -this fee covers direct cost of instructors and supplies | \$ | 15.00 |
| Bond handling fee (court) | \$ | 10.00 |

## DEPARTMENT/

FEE DESCRIPTION
Library

## Immigration Legal Services

Citizenship Application, legal assistance (subject to income limits)
Citizenship Medical Certification for Disability
Citizenship Request for Evidence (subject to income limits)
Citizenship Representation by LIRC sduring the USCIS naturalization interview
Citizenship Immigration Records
Green Card Renewal/Replacement
Certificate of Citizenship/Certificate of Naturalization
Citizenship Travel Document
Citizenship Employment Authorization
One- time legal consultation, a single legal appointment with no further legal representation
\$100-\$250
100.00
\$50-\$100

## Citizenship and English Education

Citizenship Education - New Students (subject to income limits)
\$40-\$80
Citizenship Education - Returning Students
\$
Citizenship Education - Tutoring (subject to income limits)
ESL - Conversation Groups
20.00
no charge
ESL - English as a Second Language 50.00

ESL - Tutoring
\$
50.00

